



**Washington State
Department of Transportation**

Supplemental Agreement Number <u>02</u>		Organization and Address	
Original Agreement Number LA 9422		Wallis Engineering PLLC 215 West 4th Street, Suite 200 Vancouver, WA 98660	
Project Number STPR-B309(001)		Execution Date 8/9/2018	Completion Date 12/31/2021
Project Title Russell Avenue Improvements		New Maximum Amount Payable \$224,224.17	
Description of Work This project consists of providing design services for Russell Avenue Improvements Project. The project will reconstruct Russell Avenue, enhance the aesthetic appeal of the corridor by matching themes from adjacent improvements on 2nd Street and Cascade Avenue, and improve the safety and operational characteristics of the corridor between 2nd Street and the BNSF rail line.			

The Local Agency of City of Stevenson
desires to supplement the agreement entered in to with Wallis Engineering, PLLC
and executed on 8/9/2018 and identified as Agreement No. LA 9422

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.
The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:
See Exhibit A2

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: no change

III

Section V, PAYMENT, shall be amended as follows:

additional funds of \$22,676.34

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.
If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: Wallis Engineering, PLLC

By: _____

Consultant Signature

Approving Authority Signature

_____ Date

Exhibit "A"
Summary of Payments

	Basic Agreement	Supplement #1	Supplement #2	Total
Direct Salary Cost	\$ 16,215.74	\$ 24,098.02	\$ -	\$ 40,313.76
Overhead (Including Payroll Additives)	\$ 25,568.98	\$ 37,997.76	\$ -	\$ 63,566.74
Direct Non-Salary Costs	\$ 7,055.00	\$ 78,518.20	\$ 22,676.34	\$ 108,249.54
Fixed Fee	\$ 4,864.72	\$ 7,229.41	\$ -	\$ 12,094.13
Total	\$ 53,704.44	\$ 147,843.39	\$ 22,676.34	\$ 224,224.17

**EXHIBIT A2: SCOPE OF WORK
WALLIS ENGINEERING
RUSSELL AVENUE IMPROVEMENTS
CITY OF STEVENSON
SUPPLEMENT NO. 2**

February 2019
WE#1465A

GENERAL SCOPE OF PROJECT

This project consists of providing design services for Russell Avenue Improvements Project. The project will reconstruct Russell Avenue, enhance the aesthetic appeal of the corridor by matching themes from adjacent improvements on 2nd Street and Cascade Avenue, and improve the safety and operational characteristics of the corridor between 2nd Street and the BNSF rail line. Improvements will include replacement of existing sidewalks and pavement, bulb-outs at the 1st Street intersection, installation of aesthetic amenities matching adjacent improvements, new decorative street lighting, replacing approximately 140 linear feet of asbestos cement waterline, installation of drainage improvements, and undergrounding of existing overhead utilities as necessary to accomplish the goals of the project.

- Supplement No.1: Execution of the Prime Agreement was expedited in an effort to begin conceptual design and prepare conceptual graphic renderings of the proposed improvements to support City outreach events. As such, the tasks included in the Prime agreement are limited to project management, NEPA coordination, topographic survey, and conceptual design efforts, but does not include design, preparation of PS&E documents, cultural resource investigations, right-of-way acquisition, or construction support. Supplement No. 1 amends existing tasks and creates new tasks necessary to deliver the design and construction documents for the project. Construction support services will be contracted under a future contract supplement.

SUPPLEMENTAL NO. 2 SCOPE OF WORK

During design development, final Right of Way acquisition needs were identified that differ from the original scope of work. Additional Right of Way files will be required to obtain approval from WSDOT Local Programs. This supplement will also include legal descriptions of all required Right of Way acquisition which was previously omitted and additional graphic preparation to support public outreach efforts.

CONTRACT DURATION

Contract term is unaffected by this supplemental scope of work.

SPECIFIC SCOPE OF WORK

Task 5 **Right-of-way Services (*Task Supplemented*)**

Task 6 **Public Outreach (*Task Supplemented*)**

SUBCONSULTANTS

Roles and responsibilities for project subconsultants are listed in the table below:

Subconsultant	Discipline	Task(s)
Klein & Associates (Klein)	Land Surveying	Task 5

Epic Land Solutions, Inc. (Epic)	Right-Of-Way and Easement Acquisition	Task 5
Juncus Studio, LLC (Juncus)	Landscape Architect	Task 6

TASK 5 RIGHT-OF-WAY SERVICES (TASK SUPPLEMENTED)

5.1 Temporary Construction Easements (Task Supplemented). In order to complete all work included in the current project scope, up to two (2) additional TCEs will be required beyond acquisitions previously scoped. Epic Land Solutions, Inc. will include the additional two (2) parcels in the required Project Funding Estimate for the Temporary Construction Easement, review Agency supplied title reports, provide Title Review Memos identifying all potential encumbrances to project team members and negotiate the sale of the easements with the property owners.

5.3 Legal Descriptions (New Task). Legal descriptions will be necessary for all seven (7) temporary easements obtained for this project. Klein will complete legal descriptions for all necessary easements. Klein and Associates will Prepare Easements, Legal Descriptions and Exhibits where specified by the Client.

Assumptions:

- Two (2) additional Temporary Construction Easements are required for this project. Total easements required for the project totals seven (7).
- Title reports will be provided by the City.
- The City will facilitate payment for right-of-way acquisitions.
- Assumes (2) additional AOSs will be prepared.
- Assumes no appraisals or appraisal reviews will be done, if appraisals and reviews are required, they will be at additional cost
- Seven (7) total legal descriptions and exhibits are assumed for the entire project.
- No permanent easements are required for the lighting meter and equipment and the City has the legal authority to locate equipment previously obtained easements on Parcel 02070110350000.

TASK 6 PUBLIC OUTREACH (TASK SUPPLEMENTED)

Objective: Provide information to the community regarding the project.

6.2 Prepare Exhibits (New Task). Juncus will update graphic renderings for use by City staff when working with the public and keeping City Council informed of project updates.

Assumptions:

- A maximum of two (2) exhibits will be provided.
- The City will lead the public information activities and will coordinate public meeting invitations, venue, and scheduling.

P:\14\1465A Stevenson Russell Ave Imp\100 Agmt\102 Working Docs\Supplement 2\1465A SOW Supp 2.docx

Exhibit D2
Prime Consultant Cost Computations

CONSULTANT: Wallis Engineering
PROJECT: Russell Avenue Improvements

DIRECT SALARY COST (DSC):

Classification	Man Hours	x	Rate	=	Cost
Senior Engineer		x	\$59.32	=	\$0.00
Engineer 1		x	\$52.88	=	\$0.00
Engineer 2		x	\$51.20	=	\$0.00
Engineer 3		x	\$42.31	=	\$0.00
Engineer 4		x	\$38.94	=	\$0.00
Engineer 5		x	\$37.50	=	\$0.00
Engineer 6		x	\$27.88	=	\$0.00
Senior Designer		x	\$75.00	=	\$0.00
Inspector		x	\$50.00	=	\$0.00
Technician 1		x	\$33.00	=	\$0.00
Clerical 1		x	\$26.00	=	\$0.00
Technical Writer		x	\$31.46	=	\$0.00
	0		TOTAL DSC		\$0.00

OVERHEAD (OH COST - Including Salary Additives):

OH Rate x DSC of 157.68% x \$0.00 TOTAL OH = \$0.00

FIXED FEE (FF):

FF Rate x (DSC) of 30.00% x \$0.00 TOTAL FF = \$0.00

REIMBURSABLES:

Printing & Mileage

TOTAL REIMBURSABLES: \$0.00

SUBCONSULTANT COSTS:

EPIC \$13,906.45
Klein \$7,020.00
Juncus \$1,749.89

TOTAL SUBCONSULTANT COSTS: \$22,676.34 \$22,676.34

GRAND TOTAL = \$22,676.34

PREPARED BY: Erin Kingsley

DATE: 5/2/2019

Exhibit E2
Subconsultant Cost Computations

CONSULTANT: Wallis Engineering
 SUBCONSULTANT: Klein & Associates, Inc.
 PROJECT: Russell Avenue Improvements

DIRECT SALARY COST (DSC):

Classification	Man Hours	x	Rate	=	Cost
Land Surveyor-Sr. PM	5	x	\$ 60.00	=	\$ 300.00
Land Surveyor-PM	6	x	\$ 55.00	=	\$ 330.00
2 Man Field Crew	13	x	\$ 90.00	=	\$ 1,170.00
Drafts Person	11	x	\$ 45.00	=	\$ 495.00
Technician	14	x	\$ 45.00	=	\$ 630.00
TOTAL DSC =					<u>\$ 2,925.00</u>

OVERHEAD (OH COST - Including Salary Additives):

OH Rate x DSC	of 110.00% x \$2,925	TOTAL OH = <u>\$ 3,217.50</u>
---------------	----------------------	-------------------------------

FIXED FEE (FF):

FF Rate x (DSC)	of 30.00% x \$2,925	TOTAL FF = <u>\$ 877.50</u>
-----------------	---------------------	-----------------------------

REIMBURSABLES:

Printing & Mileage

TOTAL REIMBURSABLES: \$ -

GRAND TOTAL = \$7,020

Approved By: 
 James Klein

DATE: 4/30/2019

Exhibit E2
Subconsultant Cost Computations

CONSULTANT: Wallis Engineering
SUBCONSULTANT: Juncus Studios, LLC
PROJECT: Russell Avenue Improvements

DIRECT SALARY COST (DSC):

<u>Classification</u>	<u>Man Hours</u>	x	<u>Rate</u>	=	<u>Cost</u>
Owner / Principal	14	x	\$52.08	=	\$729.12
				TOTAL DSC =	<u>\$729.12</u>

OVERHEAD (OH COST - Including Salary Additives):

OH Rate)	of	<u>110.00%</u>	x	<u>\$729.12</u>	TOTAL OH =	<u>\$802.03</u>
-----------	----	----------------	---	-----------------	------------	-----------------

FIXED FEE (FF):

FF Rate x	of	<u>30.00%</u>	x	<u>\$729.12</u>	TOTAL FF =	<u>\$218.74</u>
-----------	----	---------------	---	-----------------	------------	-----------------

REIMBURSABLES:

Printing & Mileage \$0

TOTAL REIMBURSABLES: \$0.00

GRAND TOTAL = \$1,749.89

APPROVED BY: Dave Elkin
Dave Elkin

DATE: 4/12/2019

Exhibit E2
Subconsultant Cost Computations

CONSULTANT: Wallis Engineering
 SUBCONSULTANT: Epic Land Solutions, Inc.
 PROJECT: Russell Avenue Improvements

DIRECT SALARY COST (DSC):

<u>Classification</u>	<u>Man Hours</u>	x	<u>Rate</u>	=	<u>Cost</u>
Principal in Charge	1	x	\$72.12	=	\$72.12
Advisory Manager	12	x	\$64.90	=	\$778.80
Agent	74	x	\$29.72	=	\$2,199.28
Finance and Project Controls	2	x	\$46.35	=	\$92.70
Project Support	18	x	\$20.00	=	\$360.00
TOTAL DSC =					<u>\$3,502.90</u>

OVERHEAD (OH COST - Including Salary Additives):

OH Rate x DSC	of <u>178.50%</u>	x	<u>\$3,502.90</u>	=	TOTAL OH = <u>\$6,252.68</u>
---------------	-------------------	---	-------------------	---	------------------------------

FIXED FEE (FF):

FF Rate x (DSC)	of <u>30.00%</u>	x	<u>\$3,502.90</u>	=	TOTAL FF = <u>\$1,050.87</u>
-----------------	------------------	---	-------------------	---	------------------------------

REIMBURSABLES:

Printing, Real Estate Online Resources & Mileage	\$100
PFE & AOS's	\$3,000

TOTAL REIMBURSABLES:	<u>\$3,100.00</u>
----------------------	-------------------

GRAND TOTAL	<u>= \$13,906.45</u>
-------------	----------------------

PREPARED BY: Dianna Nausley-McKeon

DATE: 4/5/2019