

**MINUTES**  
**CITY OF STEVENSON COUNCIL MEETING**  
**April 19, 2018**  
**6:00 p.m., City Hall**

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1. **CALL TO ORDER/PRESENTATION OF THE FLAG:** Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.  
Councilmember Jenny Taylor requests an excused absence.  
Council Members Present: Amy Weissfeld, Mark Peterson, Robert Muth, Paul Hendricks  
Council Members Absent: Jenny Taylor  
Staff: Ben Shumaker, Ken Woodrich, Leana Johnson, Eric Hansen  
Guests: Mary Repar, Sharon Madsen, Larry Krug, Terese Stacy, Karen Douglass, Cyndy Bratz and Jim Santroch with Tetra Tech

MOTION: MUTH motioned for unanimous consent for approval of TAYLOR's absence. No objections.

2. **CHANGES TO THE AGENDA:** None.
3. **CONSENT AGENDA:** The following items are presented for Council approval.
  - a) Minutes of March 15, 2018 City Council Meeting
  - b) Water adjustment – Living Faith Church (meter No. 204900) requests a water adjustment of \$38.13 for a waterline break which they have since repaired.
  - c) Water adjustment – Jared Rogers (meter No. 608000) requests a water adjustment of \$56.30 for a waterline break which they have since repaired.
  - d) Special Occasion Liquor license application – Stevenson Business Association at the Skamania Fairgrounds on June 22<sup>nd</sup> from 6pm to 10pm and June 23<sup>rd</sup> from 2pm to 10pm.
  - e) Special Occasion Liquor license application – The Oregon Seed Association at Skamania Lodge Conference Business Center on June 21st from 5pm to 7:30pm.
  - f) Liquor License Renewal –Fraternal Order of Eagles #360505.
  - g) Liquor License Renewal –Skamania Lodge #077692.
  - h) Liquor License Renewal –Walking Man Brewing, LLC #082190.

MOTION: MUTH moved to approve unanimous consent for items as presented. WEISSFELD questioned approval of license for Skamania Lodge. Johnson clarified that it is the Seed Association at the lodge as a location and they are bringing in their own alcohol, which requires Council approval. No objections. Approved unanimously.

4. **PUBLIC COMMENTS:**  
Repar shared with the Council her attendance at the Aging in the Gorge Alliance meeting today, which brings together citizens and organizations who are putting together needs and action items for people who have dementia and are living along the gorge communities. They discussed training

for law enforcement on dealing with dementia as well as other first responders and caregivers. They also highlighted building codes and how it affects aging in place as well as daily living and transportation. She will continue to report issues back to Council as time goes on. If there are any questions, members are welcome to contact Repar.

5. **OLD BUSINESS:**

- a) Discuss Proposal to Reduce Marijuana License Buffer Zone – Johnson brought attention to related documents included in the Council packet: two public comments that were received prior to tonight’s meeting, draft language for a yet-to-be-create ordinance, and an updated map with 100, 400, 1000 foot buffer zones indicated. HENDRICKS noted that, looking at the map, most of downtown is excluded. Shumaker identified that the dark spot in the middle of map is the elementary school property, the top dark spot is the high school and the far left is the playground at county fairgrounds. The yellow circle is Gateway Park, and to the right is county Courthouse and Walnut Park followed by the library, Wee Care Childcare and Russell Street/Stevenson Landing and the city owned access to water next to that. Shumaker noted a factual error that was printed in the newspaper and clarified that there is not a transit facility that requires a buffer. Gateway park in front of Texaco is the same area and is buffered as city owned. Shumaker explained that the Liquor and Cannabis Board does not consult with the city on buffer zones. WEISSFELD clarified that if the buffer is decreased to 100 feet, anything outside the yellow and big red is potentially affected and all that resides inside the red but outside yellow is “no go”. HENDRICKS added that the only thing that would change would be a little section sticking out by waterfront and downtown. He seconded that there is nothing the city can do to impact the area within the big red circle and the only thing that would change at all are the outliers. Shumaker identified this was from the southside of First Street and everything on the water from there and then east and west from the parks and the eastside. We don’t know how many potential properties outside the big red this could affect but we do know it’s all commercial properties. Anderson noted that there is a limited amount of space on the corridor.

Anderson explained to the community members and Council that this is a comment period and not fact-finding mission. He asked those speaking to refrain from asking questions of the Council and to use their time to let Council know their thoughts on the matter. Comments should be kept to 3 minutes each and there may be opportunity to circle back around if time allowed. The following community members spoke:

Madsen questioned lowering the buffer zone. She mentioned the impact to businesses, such as preschools, leasing and relocating to different areas of the city. She highlighted a 3-year study from Colorado that showed an increase in property crimes and impact on kids who are 15-17 years-old. She questioned if the city really wants something in our small downtown that requires more sheriff deputies and highlighted the limited funding for dealing with increase in crimes. She asked if Stevenson really wants to be known as a cannabis city and questioned what is ethically and morally right for the area. She noted teachings and belief that marijuana is a gateway drug.

Krug noted that parents need help in this community to keep their kids from relying on marijuana and other recreational drugs. He questioned the intention for changing this buffer zone and was concerned that such a decision would be driven by money. He asked council members to consider their own ethics and whether they want to create access for something

that isn't necessarily good for community members or whether they want to make the city more pleasant and family friendly. He views cannabis as not a business but a disease.

Stacy stated that some community members see this issue as an ethical one where she sees a business issue. She shared an interest in seeing some profits from the business going toward children's programs that support dealing with drug use behavior and engaging students in addressing these issues they face with drugs, alcohol and suicide. She clarified that adults would have to show proof of 21 years or older to purchase within a cannabis shop and identification would need to be shown to enter the building. She mentioned the importance of educating adults and engaging the youth.

Douglass noted that science shows regular use of cannabis has effects on the brain and is linked to schizophrenia. She shared that allowing this within the city may entice students to engage in drug use. She highlighted the opportunity the adults in the community have right now to influence students and the schools.

Repar noted the high number of people who have died from alcohol and tobacco, which is legalized and sold throughout the city. She highlighted the issue of addiction and the ability to educate. She also highlighted the opioid crisis as a larger concern than the marijuana crisis. She noted that literature does not support marijuana as a gateway drug.

After community members spoke, Johnson clarified with Council that the current question is whether they want to move forward with drafting an ordinance for approval at next council meeting or not and, if yes, the buffer needs to be confirmed. PETERSON and HENDRICKS shared favor of drafting ordinance. MUTH was not in favor of reducing under 1000 feet. HENDRICKS shared that the reduced buffer allows business owners to use their properties as they see fit and is a personal liberty and personal rights issue. MUTH argued that the city has the right to regulate and the responsibility to regulate for the community in responsible way. WEISSFELD asked if one cannabis store in town could grow into more and become a bigger concern. Woodrich clarified that the whole county only has two licenses for cannabis and both are currently held by other businesses so one of the existing licenses would have to move or give it up and then another business would have to reapply. HENDRICKS shared favor with 100 foot buffer as decreasing only to 400 feet could imply targeting for one particular building and favoritism for one particular property. Johnson will provide how many properties a 100 foot buffer could potentially impact and provide detail on the map that shows what's being impacted in the more centralized areas.

- b) Approve Use of Force on Threatening Animal Policy – WEISSFELD brought attention to Exhibit A and questioned who is requiring medical attention, as it doesn't clarify. MUTH confirmed it could be a dog, a person or both. Johnson seconded that it can be any parties involved and in need. Anderson stated that this policy is protecting the safety of employee and shared concern that the verbiage doesn't take into account the safety of the employee. MUTH explained that the intent is to protect city staff so they know what they can and can't do. Woodrich confirmed that city will be instructing the staff that this is a part of the personnel packet

MOTION: WEISSFELD motioned to approve the policy. PETERSON seconded. No objections. Approved unanimously.

- c) Approve Ordinance 2018-1118 Adopting the WAVE Franchise – Woodrich clarified that this is a renewal and it is in a new form. Hansen noted that WAVE wasn't previously aware that they needed permits and have since applied for right away permits. MUTH suggested that the city request that they pay the fee, in lieu of a fine, from their previous oversight before providing additional permits in the future. MUTH asked whether Centurylink has a franchise agreement. Johnson confirmed no and Woodrich stated that the city needs to contact them and request it as it is needed for anyone providing services in the city. Anderson clarified that a franchise agreement requires services to be provided within the defined area, such as city limits, and gives the city leverage to make sure that is withheld. Johnson will call Centurylink to explain and arrange.

MOTION: MUTH moved to approve ordinance 2018-1118, adopting the WAVE franchise.

PETERSON seconded. No objections. Approved unanimously.

- d) Sewer Plant Update – Hansen addressed five actions needing confirmation or approval from the Council: value planning through the Center for Sustainable Infrastructure, month-long BOD5 testing, operations and maintenance audit, inflow and infiltration through cameras in the sewer lines, CERB grant funding.

Johnson reported on a recent meeting with industry representatives and said it went well. Questions were raised around rates and their impact. The draft has since been revised to remove 20% language as a result. There was concern shared regarding retrofitting existing buildings and the timelines for pretreatment options. The assumption was that users would have to file permit from first round of testing when breweries were above 5% mark. It was clarified that the city wouldn't serve notices until after the second round of testing and after everyone could review the new results. At that point, there will be 180 days granted to apply for the permit. The consensus was that industries were more comfortable with these details. There are additional changes to consider, as outlined in the letter from Kari Fagerness on behalf of the Economic Development Council. Johnson sees the value planning project as one step in the right direction for getting everyone on board. DOE hasn't signed off on cost yet but they see it as a good thing. Their concern is with the timing of changing plant design and are worried they won't have turnaround to consider the new application. Johnson gave a draft of timeline and compliance schedule, which gives a 10 month timeframe to submit a draft to DOE and it fits into the current timeline for a funding application as the final design can be approved by December. Johnson explained that the bottom line is the city is paying for it one way or another. The total cost is \$57,000 for value planning with additional 10,000 covered by the grant. Shumaker explained that the Center for Sustainable Infrastructure looks at the cost of traditional engineering and tries to find ways to change the mold. They can look beyond just wastewater system and connect problems to others systems with a holistic view. The work will be done in May or June and will include a 6-7 hour meeting that all council members will be invited to.

Johnson reported that in the past two months, the city has violated the effluent for BOD loading twice, once in each month, both during foaming events. Five days after the fact, the city notified the DOE. Workers at the plant reported a cider or beer smell on occasion and it is always happening on Tuesdays. There's been evidence of foam in Rock Creek Lift Station and a couple of times in Kanaka so there's reason to believe it's coming from the east side of town. The upcoming monitoring program can look into waste analysis, such as foam color and acidic acid levels. Johnson explained that Wallis can do it for less than \$10,000 if the city takes the samples itself and the \$23,000 total assumes Wallis will take the samples. Hansen shared the city's ability to help out as much as possible as long as there is no dispute of how the city takes the

samples and wanted to consider whether it is better for a 3rd party to be responsible. Johnson reported that at the industry meeting, it was discussed that if LDB agreed to the process and jet clean the line daily then they would agree with testing location and results. Hansen suggested that it could be offered to industry that a representative from each business could have an opportunity to observe the sampling being taken. WEISSFELD suggested to just have Wallis do the work. Shumaker stated that it can be a good cost savings if the industries agree to it. Anderson mentioned that it goes a long way to address concerns from last month.

Hansen explained that in lieu of completing an entire operations manual update, DOE is requiring an audit. Johnson detailed that the city will have to go through the process with a new plant anyway. Hansen noted that it would produce a multiple page document which will outline the current operations at the plant and further outline ways the city can improve BOD and TSS that aren't currently being done. The hope is that they see something we aren't aware of that can improve outcomes. WEISSFELD asked if their findings will lead to required financially-dependent fixes. Hansen doesn't anticipate a large amount of capital investment but, rather, a more technical memo on how we operate our plant and we can optimize operations. He brought attention to page 3 of the proposed review which identifies improvements to pretreatment and loading as only a part of the scope.

In discussing the camera work to identify inflow and infiltration (I & I), Anderson suggested saving money and putting the cameras down when we go in to do the work. If we use cameras twice, once for finding the problem areas and again when we go to address the problems, it's possible for the problem to get worse by the time we go to fix it. WEISSFELD spoke on behalf of TAYLOR, who was the councilmember who was interested in seeing everything checked. Anderson argued to the camera work does not need to be done to find the scope of the problem. Johnson clarified by asking whether the Council wants to spend money on fixing the problem areas or spend money on scoping by not fixing. Hansen proposed fixing the problems identified for this year and sending the camera to areas of concerns but not to fix, as that is what is in the current budget. He clarified that I & I doesn't change the size of the plant and doesn't address BOD, which is the driving force in determining the size of the plant. Santroch explained that the plant capacity rating is for mass. We can add more water and that doesn't change the total mass, just the concentration. He explained further that the plant does have solids settling and flushing after dry summer weather but the plant is not just limited to the first rainy day in the fall as they happen year round at various times. Hansen detailed that BOD spikes strongly correlate with flow spikes and Santroch explained the correlation is due to flushing solids. Anderson added that we now see summertime spikes where we haven't seen before. WEISSFELD explained that there's been debate over the existing data which is what lead to this ongoing discussion and MUTH added that we need to make sure we touch on and review everything. Anderson stated that if the change of volume from I & I event isn't the problem then the money should not be spent on camera work. MUTH agreed with Hansen's recommendation to not go forward with cameras. Johnson stated that there is currently \$60,000 for testing and repairing in the budget. Hansen explained that we scoped a month ago and put together a report, which analyzed video footage and identified repairs needed estimating at approximately \$42,000. That leaves about \$10,000 in the existing budget should the next step be to film the previous areas of concern. Anderson spoke to striking item 4, authorizing additional \$17,000.

MOTION: WEISSFELD moved to authorize City Administrator to sign a contract with the Center of Sustainable Infrastructure for an amount not to exceed \$60,000 for value planning services. PETERSON seconded. No objections. Unanimously approved.

MOTION: WEISSFELD moved to approve authorizing up to \$22,456 to complete month-long BOD5 testing, wastewater sampling, with Wallis Engineering, subject to legal council approval. HENDRICKS seconded. No objections. Unanimously approved.

MOTION: WEISSFELD moved to approve wastewater operations and maintenance audit through Wastewater Solutions, Inc for \$22,050. HENDRICKS seconded. No objections. Unanimously approved.

MOTION: WEISSFELD moved to match funds at \$6,667 for the CERB grant. Hendricks seconded. No objects. Unanimously approved.

Cyndy Bratz and Jim Santroch with Tetra Tech presented historical information as well as current work to the Council for context and clarify around current functioning of the plant and the current work being outlined by their company. In 1993, Tetra Tech designed the current treatment plant and it performed well for 17 years. In 2010, they were asked back to address problems with loading and with the plant reaching almost double what it was designed for. Tetra Tech suggested cutting the food waste from commercial kitchens, which extended the plant life for another five years. In 2016, they were called in again but this time it was not a food waste issue. The plan was twofold: cut the BOD load from industry to domestic strength through treatment and pretreatment plan; and complete just enough pretreatment to not upset the plan and put in more extensive improvements at plant, with the overall point to dampen the shocks. The attached memo outlines two pretreatment alternatives, both which came out almost the same bottom line cost, one with more cost to the city and one with more cost to industry. The recommendation from the city has been to have less on industry and more on the plant. That recommended plan is a 20 year solution rather than a 5 year fix. The cheaper approach is one that goes into effect through phases, with a cost of \$8 million. In a conversation with DOE in March, they expressed new flexibility around re-rating and want to reopen the discussion, as DOE sees the cost to Stevenson. With re-rating, the cost will drop to \$5 million and there's willingness from DOE to lessen this initial cost. \$5 million will give high load dischargers time to put in pretreatment and see if we can cut waste economically to drop to the needed pounds. The value planning may identify additional ways to treat this economically. The monitoring measures pounds and volume of water and the plants are rated more by pounds than by concentration. The city is doing good things with waste load study and value study.

MUTH added that it is a problem with math at the end of the day. Shumaker noted one criticism about the alternative analysis is that we didn't get analysis for 0% pretreatment. Santroch explained that the DOE and good practice would say 0% is a bad idea and the minimum pretreatment is to dampen slug loads and bleed gradually as big shocks make the bacteria struggle. WEISSFELD highlighted two crucial problems: the industry doesn't believe the data or believes it's faulty when we say we know where BOD spikes come from and they push back; and the lack of communication and lack of city bringing in industry along for the process at an early time, which has since been corrected. Santroch stated that the one-month of monitoring will put any data concerns to rest. HANSEN added that we don't have a way to measure flow. Santroch added that we have concentration data but not flow data and it can be expensive to get good numbers. Shumaker added that with the Wallis effort now approved, it will be more data points and will also insure that we're all on the same page, as there is room now for users

to question how things were done and Wallis will be able to speak to process and results. WEISSFELD mentioned that industry made changes and spent money to do so and the changes didn't move the levels. Santroch explained that industry didn't sample waste water but relied on the city to do so but sampling at the source is necessary. Bratz added that it is unclear if all industry was doing the work at the same time and coordinating efforts. Santroch detailed that two industries made changes and two didn't. Pat explained that Backwoods has been full diluting along with all of the Port businesses. He reported that industry doesn't feel like this is an "us versus them" issue. He reports that not a single business has been in their location more than three years, other than Walking Man, and the charts don't show a correlation being made with so many businesses having record years recently. There's confusion with new businesses being unfairly targeted when the Lodge has been contributing a significant amount for a long time. Johnson explained that the Lodge will be sampling along with the rest during this next round. The Brewers Guild looked at the pretreatment ordinance and said it appears that it is anti-industry and will drive businesses out of town to make room for more residential. If the City is going to require pretreatment at the businesses then they need to consider the high expenses for retrofitting. There is already a pretreatment ordinance on the books and businesses coming in the last three years were never asked to do anything so now they're being asked to go back and that could have factored whether they came into the City at all.

### 3. **NEW BUSINESS:**

- a) Approve Ordinance 2018-1119 Relating to Sewer Service and Requiring Wastewater Pretreatment – The April 30th deadline is fast approaching and Johnson asked for an extension but the Department of Ecology requested a reason why an extension is needed. There was a meeting on Friday with BOD committee and industry users and they didn't have comments. Users were notified that they have to file for a permit. PETERSON addressed the ramifications of this and asked if there is a way that we can give them three years and charge extra money or is the six months part of EPA document. Johnson clarified that they have six months to apply for the permit, not to comply with the permit. Assuming DOE will issue the permit, the language is favorable that the date could be three or five years after their work with Ecology. DOE will work with the city and the user for changes that may or may not need to be made to their facilities to comply. The pretreatment sections are from the model ordinance from the state also rolled in with the city's current sewer code, which is why it's repealing the previous code.

MOTION: MUTH motioned to approve city ordinance and include additional items as addressed by city administrator. HENDRICKS seconded. Johnson to include additional sections from ordinance into memo (deadline for compliance - specific three-year date to comply; retrofitting of facilities), letter from EDC, update recitals to ordinance to identify what's currently going on with testing. MUTH saw no reason to amend recitals. No objections. Approved unanimously.

- b) Approve Boundary Line Adjustment for WWTP – Public Works Director Eric Hansen requests approval of the boundary line adjustment application. The adjustment is for the property at the wastewater treatment plant and includes a 20' easement for fairground access.

MOTION: MUTH moved to approve boundary line adjustment application as presented. HENDRICKS seconded. No objection. Approved unanimously.

- c) Approve Safety Policy – Johnson explained that the city did not have a policy this comprehensive in the past. Hansen added that the defensive driving course has been added.

MOTION: HENDRICKS moved to approve the safety manual as presented. MUTH seconded. No discussion. Unanimously approved.

- d) Approve Waiving Back-billing of Medical Premiums – City Administrator Leana Johnson requests waiving \$18,244.25 in medical premiums for Gordy Rosander’s dependents.

MOTION: MUTH moved to approve the waiving of back-billing of medical premiums of \$18,244.25, subject to legal counsel review. MUTH asked if this could be considered a gift of public funds. Woodrich to look into it further. WEISSFELD seconded. No discussion. Unanimously approved.

- e) Approve DOE Spill Prevention Grant – City Administrator Leana Johnson requests approval of allowing the Mayor to sign an agreement with Department of Ecology for the Spill Prevention, Preparedness, and Response Program grant. The grant is in the amount of \$95,889.90 for the purchase of a fire command vehicle and requires no matching funds.

MOTION: HENDRICKS moved to approve agreement with DOE for the Spill Prevention Grant in the amount of \$95,889.90. WEISSFELD seconded. No discussion. Unanimously approved.

- f) Discuss CDBG for Housing Rehab Program Pass-Through – City Administrator Leana Johnson requests discussion of a proposal by the Mid-Columbia Housing Authority to be the pass-through agent for a Community Development Block Grant Housing Rehab program. Johnson explained that the city has done this before. The city manages the grant but the heavy lifting is done through Mid-Columbia. We’re soliciting a list preemptively to show interest. Shumaker explained that low to moderate income homeowners can apply to upgrades to stay in their home. There will be a public hearing and resolution at the next Council meeting.

**4. INFORMATION ITEMS:**

- a) Financial Report - The City’s Financial Report for year-to-date revenues and expenditures through March 30, 2018 and year ending 2017 reports are enclosed. Johnson explained that, compared to last year, some funds ended up higher and others not.
- b) Building Permits Issued – There have been approximately 20 building permits for home improvements. No new construction permits have been issued for 2018.
- c) Timber Sale – The final area to be logged is mostly flagged and awaiting a survey to be completed. It is still on track to be logged this summer.
- d) Sheriff’s report – A copy of the Skamania County Sheriff’s report for March, 2018 is attached for Council review.
- e) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed is attached for Council’s review.
- f) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in March, 2018.
- g) Mid-Columbia Economic Development District – MCEDD’s Comprehensive Economic Development Strategy (CEDS) project ranking is attached, which lists the Steven Water System as #2 for Washington Technical Assistance/Public Works projects.
- h) 2018 Cruise Ship Facts – Information regarding the dates of cruise ship dockings for this season, subject to change.



5. **CITY ADMINISTRATOR AND STAFF REPORTS:**

- a) Eric Hansen, Public Works Director- Hansen mentioned the FOG Control Program from Bend, Oregon. He has shared all the documents and hopes to be bringing at least a portion to Council next month for approval. In discussion with FOG program in regards to wastewater issues, it was shared by others that other cities have all been there and are going through the same thing. In addition, the surplus of two vehicles has been completed, one a dump truck and the other a service truck. We still have the old fire engine.
  
- b) Ben Shumaker, Planning Director - Shumaker noted the recent shoreline program listening session at the Port and that it got the dialogue going. Not a lot of comments were received regarding the specific document but the Commission got the word out. The written comment period closes Sunday and there will be a response in writing to every comment to show a feedback loop. Nothing at this time appears to be pulling the Commission off the timeline. Additionally, the shoreline timeline got the final bill report to make sure it's in compliance with the requirements. In addition, there has been little progress on the transportation plan. We will be advertising and getting consultants in the next two months. There will be dialogue with Council at some point to make sure we're prioritizing. In addition, the Broadband Strategic Plan hired a graduate student from the University of Washington to work with the city this summer. The franchise agreement task would be to complete the franchise compendium. In addition, the water system mapping is now in GIS format to look at where all meters are and creates easier access to all information. Karl Russell is working with the PUD to potentially set up a system through GPS to see what component of the water system is needed and would then be downloaded to the computer. At some point there will be a request for funds. Last, the Stevenson clean up day is this weekend.
  
- c) Leana Johnson, City Administrator - Johnson reported that the Fire Hall request for qualifications (RFQ) will be out by the end of the month. In addition, the water system plan is still in review after the DOE comments and will be on the next Council meeting agenda for approval, hopefully. The industry requested to supplement sewer rates with taxes, general fund or sales tax, to take the burden off business for higher fees. This will be discussed at rate sub-committee. In addition, the NW Iman nuisance property has been cleaned up a bit but there is still a deadline on Monday to remove all the boats and a deadline on May 7th to remove all the vehicles. A voluntary action plan will be issued for the city to come on the property and help get it done if the deadlines aren't met. If it comes to that, and they don't sign it, the Council will discuss filing a court request at the next meeting. In addition, the LDB needs assistance for 20-23 employees who could be laid off but no application yet. In addition, there is new agenda software being trialed that may cost \$100 a month for three users (Leana, Ben, Claire). This tool saves time and HENDRICKS added it is convenient. Johnson noted it is intuitive without needing a high cost and could decrease on the need for multiple printing of agenda and documents on paper. The downfall is there isn't much customization. In addition, the park planning process ball is moving faster than anticipated. There is an interlocal agreement for maintenance for the park and if rented then who would manage those funds and long term maintenance. One discussion was that the city could do the work for maintenance of the park and if there are concerns or red flags that council has, Johnson asked that she be informed. In addition, the moratorium on wastewater will be readdressed at the next meeting. Finally, the local elementary school students took a tour of City Hall today to walk through and see

presentations. Anderson reported that the kids liked banging the gavel.

**6. VOUCHER APPROVAL AND INVESTMENTS UPDATE:**

March 2018 payroll & April 2018 A/P checks have been audited and are presented for approval. March payroll checks 12345 thru 12371 (check 12365 voided) total \$86,662.29 which includes one EFTPS and two ACH payments. A/P Checks 12372 thru 12427 total \$121,998.57 which includes two ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. No investment activity in March 2018.

MOTION: MUTH moved to approve the vouchers as presented. HENDRICKS seconded. No discussion. Approved unanimously.

**7. MAYOR AND COUNCIL REPORTS.**

MUTH reported that there is a new principal at high school coming from North Dakota who plans to get out into the community. MUTH mentioned he is a really nice guy and a nice addition to the school and the district.

HENDRICKS reported that, after three weeks away, Ken is back as the general manager at the Lodge. In addition, the EDC started a strategic plan with one meeting so far and at least one more to come. They are determining what the EDC mission is in our community.

**8. ISSUES FOR THE NEXT MEETING: None.**

**9. ADJOURNMENT at 8:51 p.m. (2 hrs, 51 mins)**

\_\_\_\_\_ approved; \_\_\_\_\_ approved with revisions

\_\_\_\_\_  
Scott Anderson, Mayor Date

*Minutes by Claire Baylor*