

**DRAFT** Scope of Work

| Grant Objective 1 :Coordinating planning of 5-year homelessness plan with Growth Management Act (GMA) comprehensive plan so they have consistent policies and data  |            |                  |
|---|------------|------------------|
| Activities  | Start Date | End Date         |
| 1.1 Identify overlapping pieces of comprehensive plan, consolidated plan, and 5-year homelessness plans to coordinate and align.  | May 2024   | Jul 2024         |
| 1.2 Identify parties to connect with on the grant work (groups or organizations to provide data or who participate in the system), their contact information and their role in the work. Refine timeline for activities, coordinate meeting dates and objectives, identify sources of information, and contract with contractors as needed. | May 2024   | Jun 2024         |
| <b>Deliverable #1: Project plan for grant funds</b>   |            | <b>July 2024</b> |
|   |            |                  |
| 1.3 Coordination meetings   | May 2024   | Jul 2024         |
| <b>Deliverable #2: Meeting agendas, attendee lists, and notes from coordination meetings to date, as well as schedule for future meetings</b>   |            | <b>May 2025</b>  |
|   |            |                  |
| 1.4 Develop coordinated strategic policies for comprehensive plan, consolidated plan and 5-year homelessness plan   | Aug 2024   | Dec 2024         |
| 1.5 Identify baseline existing conditions data to include in plans  | Aug 2024   | Dec 2024         |
| 1.6 Identify future priorities to include in plans  | Dec 2024   | May 2025         |
| <b>Deliverable 3: Draft coordinated data and policy pieces for comprehensive plans, consolidated plan, and 5-year homelessness plan</b>   |            | <b>May 2025</b>  |
|   |            |                  |

**Grant Objective 2: Develop countywide planning policies that support planning for the lowest income housing needs and allocations of countywide housing needs to individual jurisdictions, including allocation of emergency housing and permanent supportive housing (PSH) needs.**

| <b>Activities</b>   | <b>Start Date</b> | <b>End Date</b>  |
|---|-------------------|------------------|
| <b>2.1</b> Gather land capacity information for each jurisdiction   | May 2024          | May 2024         |
| <b>2.2</b> Research allocation methodologies from other jurisdictions   | May 2024          | May 2024         |
| <b>2.3</b> Discuss and revise countywide planning policies  | May 2024          | June 2024        |
| <b>2.4</b> Discuss and decide on countywide housing needs allocation  | May 2024          | July 2024        |
| <b>Deliverable # 4: Agreement on countywide planning policies &amp; housing needs allocation (formal adoption to follow w/annual update, data to be included in consolidated plan and 5-year homelessness plan)</b> |                   | <b>May, 2025</b> |

**Grant Objective 3: Coordinate conversations and resource sharing between counties and cities on affordable housing and homelessness planning.**

| <b>Activities</b>  |          |                 |
|--|----------|-----------------|
| <b>3.1</b> Identify partners in county and cities to connect with about resource sharing   | Jun 2024 | Aug 2024        |
| <b>3.2</b> Coordinate meetings with appropriate partners to identify available resources, ability to share resources, and willingness to share resources | Jun 2024 | Aug 2024        |
| <b>Deliverable 5: Matrix of resources that can be shared by different jurisdictions; commitment to sharing.</b>  |          | <b>May 2025</b> |