

## **PROFESSIONAL SERVICES CONTRACT AMENDMENT #1**

THIS CONTRACT AMENDMENT #1(the "Amendment") to the PROFESSIONAL SERVICES CONTRACT effective as of April 18, 2019 (the "Agreement") is made and entered into this 19<sup>th</sup> day of September, **2019**, by and between CITY OF STEVENSON, a municipal corporation of the State of Washington, and hereinafter referred to as "CITY," and **Wallis Engineering, PLLC**, hereinafter referred to as the "Contractor."

NOW THEREFORE, CITY and Contractor agree to amend the Agreement as follows:

1. Contractor will perform additional services as set forth in the attached Exhibit "A1." Contractor shall make oral reports, and prepare and submit written reports, in such form and frequency as required by CITY.
2. Contractor shall be paid by CITY, for the additional work to be performed hereunder, as set forth in the attached Exhibit "A1" and Exhibit "B1." Any payment made to Contractor, however, shall not constitute acceptance of the work, or any portion thereof, which is not in accordance with this contract amendment.
3. The Contract shall be extended until December 31, 2021.

This Amendment together with the Agreement constitutes the entire agreement between the Parties and supersedes all prior oral and written understandings with respect to the subject matter set forth herein. Unless specifically stated, all other terms and conditions of the agreement shall remain in full force and effect. Neither this Amendment nor the Agreement may be modified except in writing signed by an authorized representative of the Parties.

The Parties, intending to be legally bound, indicate their approval of the Amendment by their signatures below.


[Signatures appear on next page]

IN WITNESS WHEREOF, the parties have executed this contract at Stevenson, Washington, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

CITY OF STEVENSON

CONTRACTOR

By: \_\_\_\_\_  
Scott Anderson, Mayor

By:  \_\_\_\_\_  
Jane Yail, PE  
Principal Engineer

Mailing Address:  
215 West 4<sup>th</sup> Street  
Suite 200  
Vancouver, WA 98660

Approved as to form

\_\_\_\_\_  
Kenneth B Woodrich,  
City Attorney

360-695-7041  
Telephone Number

91-1944973  
Federal Tax ID Number

601-823-546  
UBI#

## PROJECT BACKGROUND

The City of Stevenson Wastewater Treatment Plant (WWTP) is in need of upgrades to replace deficient equipment and provide additional capacity. These upgrades have been identified in the City's 2017 General Sewer Plan and Wastewater Facilities Plan Update (GSP/FP), which was recently amended. The GSP/FP described a phased expansion of the WWTP, with Phase 1 including the following improvements:

- New headworks
- New aeration basin
- Disinfection upgrades
- Solids handling upgrades
- Support facility upgrades: standby generator and improvements to electrical, controls, instrumentation, and SCADA
- New laboratory and operations building
- Flood protection measures

Wallis Engineering is currently providing preliminary design services for these improvements under the prime agreement for this project.

## SUPPLEMENTAL SCOPE OF WORK NO. 1

This supplemental agreement is for additional services requested by the City in order to support permitting and funding requirements.

The City is currently applying for grant and loan funds from the US Department of Commerce and the US Department of Agriculture (USDA). USDA has requested completion of a cultural resources study and report prior to funding agreement completion. This work would typically be completed during final design, but preliminary design is advanced to a sufficient level to begin this permitting effort.

Also, the City would like to ascertain affordability with respect to raising their sewer rates – a necessary action to pay for improvements to the treatment plant and collection system. Current income survey information indicates a large portion of the population with lower incomes, but does not provide additional affordability information necessary to inform rate adjustment. Detailed demographic data is available through Barney and Worth that can provide this affordability information. This data has been obtained by other cities in order to help them adjust their sewer rates fairly, and may also be used to assist in obtaining funding by demonstration of hardship.

## TASK 1 PROJECT MANAGEMENT AND ADMINISTRATION (SUPPLEMENTED)

### ***Task 1.5 Demographic Analysis (New Subtask)***

Barney and Worth will complete a demographic analysis for the City of Stevenson. This analysis will result in detailed income and affordability data for every resident in the City, which can be used to inform sewer rate adjustment and assist in funding procurement.

**Task 1 Assumption:**

- This task would take approximately three weeks to complete

**Task 1 Deliverables:**

- Demographic data for all residents within the City of Stevenson

**TASK 7 PERMITTING (NEW TASK)**

**7.1 Cultural Resources Survey and Report**

Archaeological Investigations Northwest (AINW) will complete a cultural resources study of the City's proposed wastewater system improvements, including upgrades of the wastewater treatment plant, Cascade Avenue pump station, Kanaka Creek pump station, Fairgrounds pump station, Rock Creek pump station, and Cascade interceptor pipeline. The size of the Area of Potential Effects (APE) totals approximately 8 acres. The cultural resources survey will comply with the requirements of Section 106 of the National Historic Preservation Act of 1966 (as amended) and its implementing regulations (36CFR800), and the Washington State Department of Archaeology and Historic Preservation (DAHP) standards. The survey will include a pedestrian survey of the APE and up to ten (10) shovel tests. AINW will complete Historic Property Inventory (HPI) forms for the historic-period resources. AINW will prepare a cultural resources technical report. Wallis Engineering will provide coordination and background to AINW for use in completing their work.

**Task 7 Assumption:**

- There are no archaeological resources within the APE
- Historic resources will not be eligible for listing to the National Register of Historic Places

**Task 7 Deliverables:**

- Cultural Resources Technical Report

*P:\14\1477A WWTP and Collection Sys Imp\100 Agmt\102 Working Docs\Ammendment 1\1477A Exh A1 Scope Amend 1.docx*

**Agreement**  
**Exhibit B1 - Fee Estimate**  
**City of Stevenson - WWTP Improvements**  
**WE #1477A**  
**September 2019**

TASK		E3	E4	Staff Cost	Expenses	Subconsultants		Total Cost
						Barney & Worth	AINW	
		\$136	\$119					
<b>Task 1</b>	<b>Project Management and Administration (Supplemented)</b>							
1.5	Demographic Analysis (New Subtask)	1		\$ 136.00		\$ 2,665.00		\$ 2,801.00
	<b>TASK 1 SUBTOTAL</b>	<b>1</b>	<b>0</b>	<b>\$ 136.00</b>	<b>\$ -</b>	<b>\$ 2,665.00</b>	<b>\$ -</b>	<b>\$ 2,801.00</b>
<b>Task 7</b>	<b>Permitting (New Task)</b>							
7.1	Cultural Resources Survey and Report	2	4	\$ 748.00			\$ 16,973.00	\$ 17,721.00
	<b>TASK 7 SUBTOTAL</b>	<b>2</b>	<b>4</b>	<b>\$ 748.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,973.00</b>	<b>\$ 17,721.00</b>
	<b>GRAND TOTAL</b>	<b>3</b>	<b>4</b>	<b>\$ 884.00</b>	<b>\$ -</b>	<b>\$ 2,665.00</b>	<b>\$ 16,973.00</b>	<b>\$ 20,522.00</b>

Depending on availability, actual staff usage may not match the above estimated hours breakdown. Billing rates for all staff are listed in the Fee Summary.

<b>FEE SUMMARY</b>			
Staff	Hours	Rate	Fees
SE - Senior Engineer	0	\$ 187.00	\$ -
E1- Engineer 1	0	\$ 171.00	\$ -
E2 - Engineer 2 (PM)	0	\$ 159.00	\$ -
E3 - Engineer 3	3	\$ 136.00	\$ 408.00
E4 - Engineer 4	4	\$ 119.00	\$ 476.00
E5- Engineer 5	0	\$ 102.00	\$ -
E6 -Engineer 6	0	\$ 92.00	\$ -
SD- Senior Designer	0	\$ 131.00	\$ -
Inspector	0	\$ 99.00	\$ -
T1 - Technician 1	0	\$ 104.00	\$ -
TW- Technical Writer	0	\$ 95.00	\$ -
C1 - Clerical 1	0	\$ 80.00	\$ -
<b>Total Fees from Staff</b>			<b>\$ 884.00</b>
<b>Subconsultant</b>			<b>Fees</b>
Barney & Worth		\$	2,665.00
AINW		\$	16,973.00
<b>Total Fees from Subconsultants</b>			<b>\$ 19,638.00</b>
<i>NOTE: Fee includes 10% markup</i>			
<b>Expenses</b>			<b>Cost</b>
Printing (P)		\$	-
Mileage (M)		\$	-
<b>Total Fees from Expenses</b>			<b>\$ -</b>
<b>TOTAL BUDGET</b>			<b>\$ 20,522.00</b>



## EXHIBIT B

### RATE SCHEDULE

Rates are effective thru December 31, 2019

<u>Staff</u>	<u>Hourly Rate</u>
Senior Engineer	\$187.00
Engineer 1	\$171.00
Engineer 2	\$159.00
Engineer 3	\$136.00
Engineer 4	\$119.00
Engineer 5	\$102.00
Engineer 6	\$92.00
Senior Designer	\$131.00
Inspector	\$99.00
Technician 1	\$104.00
Technical Writer	\$95.00
Clerical 1	\$80.00

These hourly rates include in-house office expenses, photocopying, and other incidental items. Mileage will be reimbursed at the current standard IRS rate. Outside expenses will be billed at cost plus 10%.