

**DRAFT MINUTES
STEVENSON PLANNING COMMISSION
SPECIAL MEETING MARCH 7TH, 2022 6 P.M.**

Webinar: <https://us02web.zoom.us/j/85637388112>

Attending: Community Development Director Ben Shumaker; Planning Commission Chair Jeff Breckel, Commissioners Mike Beck, Auguste Zettler, Davy Ray.

Shoreline Advisory Committee members: Mary Repar, Bernard Versari.

Public attendees: None

In person attendees at City Hall followed current CDC and State guidance regarding use of masks, social distancing, and attendance.

Planning Commission Chair Breckel called the meeting to order at 6:09 p.m.

A. Preliminary Matters

1. Public Comment Expectations: Please raise hand to comment. Individual comments should be limited to 3 minutes. Remote participants: Use *6 to mute/unmute and *9 to raise hand.

Comments: No public comments were provided.

B. New Business

No new business was conducted.

C. Old Business

2. Shorelines Management Program Special Workshop.

The purpose is to review the State Department of Ecology's recommended changes to Stevenson's Shoreline Management Program.

Community Development Director Ben Shumaker provided background information and a timeline of Stevenson's Shoreline Management Program. He explained the process he had prepared for decision making on the 33 recommended changes made by the Department of Ecology. A public comment period regarding the program is open until March 14th, 2022.

The Stevenson City Council authorized a final City draft of the Shoreline Plan for Ecology review in December 2018. The Department of Ecology has reviewed the City's proposal and issued an approval along with a number of required and recommended changes.

Members of the Planning Commission and the Shoreline Advisory Committee addressed each recommendation on the list. It was determined many of the changes were simple scrivener corrections, with only a few substantive changes included. It was suggested acronyms could be better defined. Other minor text edits were made. A portion of recommendation # 20 was not accepted.

To maximize the opportunity for public engagement, the Planning Commission agreed to a final review at the March 14th, 2022 regular Planning Commission meeting and then submit their recommendations on to the Stevenson City Council for their consideration.

3. Comprehensive Plan Amendment Special Workshop

Community Development Director Ben Shumaker explained the objective of the workshop was to re-familiarize the members of the Planning Commission with the application to amend the city's Comprehensive Plan. Action on the proposal, initially made in 2019, was delayed due to Covid-19 restrictions.

Shumaker shared information on the purpose of the proposed Comprehensive Plan Amendment as it related to changes to Goal 8 – Utilities & Services. The intent is to create a Capital Improvement Plan in order to preserve existing facilities and support future utility needs in the community.

Shumaker advised the scope of the review will be limited to Capital Facilities and will not be a rewrite of the Comprehensive Plan. He briefly explained the steps required to amend the Comprehensive Plan and noted no action would be expected yet. The proposed amendment will be fully reviewed in future Planning Commission meetings.

Planning Commission Chair Breckel suggested creating a calendar to help organize and track Planning Commission projects during the year.

Following a short discussion, the Commission agreed to proceed with the review and to schedule another workshop at the March 14th, 2022 Planning Commission meeting where specific items would be identified for Public Works Director input.

D. Discussion

Community Development Director Ben Shumaker reported interviews for the open position on the Planning Commission will take place during the next week. Two people have submitted applications.

E. Adjournment

MOTION to adjourn the meeting at 8:47 p.m. was made by **Commissioner Ray**, seconded by **Commissioner Beck** and approved unanimously.

Minutes by Johanna Roe.