



City of Stevenson

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To: City Council
From: Cody Rosander, Public Works Director
RE: City Engineering Contract
Meeting Date: December 18, 2025

Purpose: The City's Engineering Contract with Shell Engineering is set to expire

Background: In 2022 the city put out an RFQ for on-call engineering services to be performed on behalf of the city. Items such as design of PW infrastructure, contract management, developmental review etc., were what the City was looking for. The city received a handful of engineering firms looking to provide that service. Ultimately, Tim Shell of Shell Engineering was awarded the contract. Since then, Tim has provided the City with his engineering expertise in many projects and different capacities.

Analysis: With the contract with Shell Engineering due to expire at the end of year, the staff is asking to extend their contract 1 calendar year, with no changes to Shell Engineering's terms or cost.

Recommendations: Public Works would recommend moving forward with a 1-year extension to allow Shell Engineering to wrap up ongoing projects with the city and transfer its knowledge base over to the new city staff.

