

STAFF MEMORANDUM
Summary of Interlocal Agreements

1. Interlocal Agreement for Law Enforcement Services (Sheriff Services)

Term: January 1, 2026 – December 31, 2026 (one-year term; terminable on 90 days' notice)

Services Provided:

Skamania County Sheriff provides full municipal law enforcement services within city limits, including:

- 24/7 emergency response and patrol services
- Investigation and enforcement of state statutes
- Traffic enforcement and accident response
- Law enforcement reporting and coordination with the City
- Monthly activity reports to the City

Services Removed From Previous Contract:

- Enforcement of City ordinances
- Animal Control
- Mental Health Services

Cost:

\$321,457.60 for 2026, paid in 12 monthly installments of \$26,788.14

Cost reflects a CPI-U adjustment (3.2%) from 2025 plus an additional \$10,000

City also remits all Criminal Justice Program funds it receives from the State to the County

Prior 2021 Cost was \$176,906/month.

2. Interlocal Agreement for Municipal Court Services (District Court)

Term: January 1, 2026 – December 31, 2026 (continues annually unless renegotiated or terminated)

Services Provided:

Skamania County District Court serves as Stevenson's Municipal Court, providing:

- A District Court Judge to hear Stevenson municipal cases
- Courtroom facilities and court clerks
- Case processing for traffic infractions, code enforcement, misdemeanors, and gross misdemeanors
- Court administration, records management, and compliance with court rules and ADA requirements
- The City separately provides prosecution, public defense, and probation services.

Cost:

\$2,500 per month (\$30,000 annually) for base court services

Annual increase of 3% beginning in 2027

City pays additional pass-through costs as billed (interpreters, jury costs, probation, specialized security if required)

3. Interlocal Agreement for Prosecuting Attorney Services

Term: January 1, 2026 – December 31, 2027 (auto-renewing unless terminated with 60 days' notice)

Services Provided:

The Skamania County Prosecuting Attorney serves as City Prosecutor and provides:
Criminal prosecution of misdemeanors and gross misdemeanors arising in the City
Representation of the City in Municipal, District, Superior, and appellate courts as needed
Trial preparation, jury trials, subpoenas, discovery, and filings
Compliance with Brady/Giglio and ethical prosecutorial standards
Quarterly case activity and performance reporting

Cost:

\$2,000 per month (\$24,000 annually)

Annual 3% increase beginning January 1, 2027

2024 Contract was for \$1,500; increase of \$500/month.

4. Interlocal Agreement for Probation Services

Term: January 1, 2026 – December 31, 2026 (auto-renewing annually unless terminated with 90 days' notice)

Services Provided:

Skamania County provides probation supervision for Stevenson Municipal Court cases, including:
Intake, assessment, and supervision of probationers
Pre-trial monitoring when ordered
Violation reporting to the Court
Drug and alcohol testing
Community service tracking
Case file management and reporting
All services are performed under the authority of the Stevenson Municipal Court.

Cost:

\$1,900 per month (\$22,800 annually) for 2026

Annual 3% increase beginning in 2027

City remits probation-related payments collected from defendants to the County