

MINUTES
CITY OF STEVENSON COUNCIL STRATEGIC RETREAT
October 19, 2018 1-4pm
October 20, 2018 9-3pm
Hegewald Center, 710 Rock Creek Dr., Stevenson, WA

Friday, October 19, 2018

1. **Call to order, roll call:** Mayor Scott Anderson called the meeting to order at 1:17pm. Councilmember Amy Weissfeld, Paul Hendricks, Jenny Taylor and Robert Muth were present. Also present was Planning Commissioner Matthew Knudsen, Community Development Director Ben Shumaker, Building Inspector/Water System Manager Karl Russell, City Administrator Leana Kinley and Facilitator Gary Stewart.
2. **Review previous council goals set in February, 2018:** The group reviewed the goals, reported on progress and ranked them from 1-Unsuccessful to 10-Very Successful. The final ranking was: 1) Wastewater Project-5 2) Fire Hall-7 3) Russell Ave-7 4) Broadband-8 5) Workforce Housing-3 6) Downtown Traffic/Parking-1 7) Parks-Dog, Kid, Improvements-2 8) Communication Plan-5 9) Utility Pricing-6 10) First Street Sidewalk-1 11) Safe Routes to School-1 12) Deliberate Growth Strategy-1 13) Surplus Property List-1
3. **Review council and staff surveys for future goals and priorities:** The group briefly discussed some of the survey data. They reviewed the Vision statement from the Comprehensive Plan and created a draft mission statement for council.
4. **Discuss proposed new and adjusted goals and priorities:** This item was moved to the next day's agenda.
5. **Adjourn:** This session of the meeting was adjourned at 4pm.

Saturday, October 20, 2018

1. **Call to order, roll call:** Mayor Scott Anderson called the meeting to order at 9:05 am. Councilmember Amy Weissfeld, Paul Hendricks, Jenny Taylor and Robert Muth were present. Also present was Planning Commissioner Matthew Knudsen, Community Development Director Ben Shumaker, Building Inspector/Water System Manager Karl Russell, City Administrator Leana Kinley and Facilitator Gary Stewart.
2. **Review proposed goals from Friday session:** Council reviewed the mission statement from the previous session. They also discussed and prioritized long-term goals. Staff will work on making the goals Specific, Measurable, Attainable, Realistic and Time-bound (SMART) and come back to council at the November 15th meeting with a revision. The goals and their ranking are as follows:
 1. WWTP Upgrades
 - a. Complete CERB Study
 - b. Complete Design
 - c. Update Facilities Plan
 - d. Apply for Construction Funding
 - e. Sewer Lining
 2. Fire Hall

- a. Design Completion
 - b. Apply for Construction Funding
- 3. Downtown Planning
 - a. Traffic Study
 - b. Design Standards
 - c. Mixed-Use
 - d. Aesthetic Improvements
 - e. East-side Downtown Improvements
- 4. Del Ray
- 5. Housing Affordability
 - a. Homeless/Temporary Housing
 - b. Buildable Lands Inventory
 - c. Housing Needs Assessment
- 6. Russell Ave Rebuild
 - a. Include irrigation and maintenance plan
 - b. Trees, planter boxes, benches
 - c. Wayfinding signs
- 7. Conduit Plan/Undergrounding
- 8. City Owned Facilities, ROW, Roads and Streets Continued Maintenance/Improvements
 - a. Be a leader in aesthetic improvements
 - b. Landscaping
- 9. Collaborative Meetings
- 10. Exploring Industrial Sites
- 11. Broadband
- 12. Waterfront Development
- 13. City Property Security
- 14. Water System Continued Maintenance
 - a. SMART Meter Completion
 - b. Replace all AC Pipes
- 15. Parks Plan
 - a. Pebble Beach/Slaughterhouse Point Trail
 - b. Wayfinding Waterfront-Rock Creek
 - c. Parks and Rec District
 - d. Courthouse Plaza Agreement
- 16. Improve Financial Software System
- 17. Develop Deliberate Growth Strategy
- 18. Partner with School District on Workforce Education Development
- 19. Road Diet
- 20. Communication Plan
- 21. Develop Youth Leadership Process
- 22. Internship Program
- 23. Post Office/Home Delivery
- 24. Remodel City Hall
- 25. Work with SDA/SBA/EDC to Create a Guide for Businesses/Outside Resource

26. Lotz Road Improvements

3. **Adjourn:** The meeting was adjourned at 2:30 pm.

_____ approved; _____ approved with revisions

Scott Anderson, Mayor

Date