

Awardee Organization Name: City of Stevenson
Contact Name: Leana Kinley
Contact Phone: 509-427-5970
Contact Email: leana@ci.stevenson.wa.us

Instructions

Please complete the following scope of work and budget form for each site on your application.

To add a site, copy and paste the form.

Site number	Site Name	Site Street Address	City	State Zip		
Site 1	City of Stevenson	7121 East Loop Road	Stevenson	98648		
Milestone	Project Activity and Task	Key Deliverable(s)	Deliverables and Milestone Description	Dates	Percent of CEF Grant	\$ Amount of CEF Grant
A	Hire Contractors		The client gets under contract with DES. A copy of the contract will be sent when executed.	3/21/2020		
	Construction Contract Executed with Prime Contractor	Copy of the Contract	City of Stevenson is using Apollo Solutions Group as their		0.0%	
	Subcontractors Hired	List of Subcontractors	ESCO and Apollo is using Correct Equipment for the Meter		0.0%	
	Intent to Pay Prevailing Wage Filed	Intent ID Number	Installations and Northwest Edison for the lighting		0.0%	
			installations. Contracts between DES and Apollo, DES and	Activity A Subtotal	16.9%	\$53,197
B	Project Development and Confirmation		100% Final Design and DES and Stevenson design approval.	4/15/2020		\$37,296.51 (includes tax)
	Baseline schedule	Copy of Schedule	Construction Performance Bond.	4/15/2020	0.0%	\$5,795.34(includes tax)
			Tribal Inadventent Discovery Plan Approved.			
	Final Site Plan	Copy of the Site Plan	Permits posted on site.		0.0%	
	Permit Granted	Permit Information or Copy			0.0%	
		Copy of Suppliers Invoice				
				Activity B Subtotal	13.7%	\$43,092
C	Installation Complete		Construction Costs.	8/15/2020		\$180,819
			Project Management / Overhead / Profit		0.0%	\$0
		DES Closeout	Customer Contingency		0.0%	\$0
				Activity C Subtotal	57.5%	\$180,819
D	Passed Inspection(s)		Final Inspections	8/15/2020		
		Copy of the inspection report, showing that the work has passed inspection.	DES Fee		0.0%	\$0
				Activity D Subtotal	0.0%	\$0
E	System Checkout			8/30/2020		
					0.0%	
				Activity E Subtotal	0.0%	\$0
F	Construction Close Out		Project Close-Out / Commencement of energy savings	8/30/2020		
		Close out report			0.0%	
		Photographs of completed the Installation			0.0%	
		Certification of Match			0.0%	
				Activity F Subtotal	0.0%	\$0
G	Analytics & Monitoring		Measurement and Verification of system.			
		Year 1 M&V Grant Retention		8/31/2021	0.0%	\$200
		Year 2 M&V Grant Retention		8/31/2022		\$200
		Year 3 M&V and Final Close Out Grant Retent		8/31/2023	0.0%	\$200
				Activity G Subtotal	0.0%	\$600
H	Contingency		49% of Project Contingency	Activity H Subtotal	1.9%	\$6,062
I	Retention	Due upon completion	10% of Grant	Activity I Subtotal	10.0%	\$31,463
				Budget Total	90.0%	\$314,633