

**MINUTES**  
**CITY OF STEVENSON COUNCIL MEETING**  
**June 20, 2019**  
**6:00 PM, City Hall**

---

**1. CALL TO ORDER/PRESENTATION TO THE FLAG:** Mayor Anderson called the meeting to order at 6:00 p.m., lead the group in reciting the pledge of allegiance and conduct roll call.

**PRESENT**

Councilmember Robert Muth  
Councilmember Amy Weissfeld  
Councilmember Paul Hendricks  
Councilmember Jenny Taylor  
Councilmember Matthew Knudsen

**Others present:**

Ben Shumaker, Community Development Director  
Eric Hansen, Public Works Director  
Leana Kinley, City Administrator  
Ken Woodrich, City Attorney (by phone)

**2. CHANGES TO THE AGENDA:** Leana Kinley, City Administrator noted there were several additions from the originally published agenda but Council members had the most current version in their packet.

**3. CONSENT AGENDA:** The following items are presented for Council approval.

- a) **North Bonneville Building Inspector Services Interlocal Agreement** - City Administrator Leana Kinley request approval of the Interlocal Agreement with North Bonneville for Building Inspector Services. The last contract expired in 2015. The rates have been revised and the contract has been updated to reflect current practices.
- b) **Approve Interlocal Agreement with Clark County** - Public Works Director Eric Hansen presents a 5-year renewal of the interlocal agreement with Clark County as the previous 5-year agreement expired. This is mostly for road striping services and the overhead rates have been updated.
- c) **533 NE Major St. ROW Permit** - Public Works Director Eric Hansen requests approval of the Type D Right of Way use permit for 533 NE Major St as outlined in the attached permit packet.
- d) **License Agreement for Kids Camp Use** - City Administrator Leana Kinley presents the attached agreement regarding use of the City Hall basement at no charge for a Kids Camp for council review and consideration. The theme this year is Science and the space will be used for lessons and snacks from July 25-August 2nd. 3 Squares has agreed to allow the use for this event and there is no fee for participation.

- e) **Housing Needs Assessment and Buildable Lands Inventory MOU** - Community Development Director Ben Shumaker presents the attached Memorandum of Understanding Regarding Housing Needs Assessment and Buildable Lands Inventory between the City, Skamania County and Skamania EDC for council review and approval.
- f) **Resolution 2019-334 Authorizing Application for USDA Funding** - City Administrator Leana Kinley requests approval of Resolution 2019-334 authorizing the city to apply for funding for the wastewater projects and authorizing the Mayor and City Administrator to sign all related documents.
- g) **Appoint David Bennett to the Boundary Review Board** - The previous position on the Boundary Review Board was held by Mary Repar and she has since moved outside the city limits. David Bennett would like to serve on the Board and his letter of interest is attached.
- h) **Water Adjustment** - Russell Smith (meter No. 305300) requests a water adjustment of \$445.58 for a broken pipe under their porch which they have since repaired.
- i) **Approve Release of Covenant** - Community Development Director Ben Shumaker submits the attached memo and release of covenant for Chad and Sophie Miller since they changed their building permit construction from an ADU to a garage.
- j) **Minutes** of May 16, 2019 City Council Meeting and June 3, 2019 Special City Council Meeting.

Council member Weissfeld asked to have item 'e', the Housing Needs Assessment and Buildable Lands Inventory removed from the consent agenda for further discussion.

Stevenson Community Development Director Shumaker noted the reason the City of Stevenson was paying the release of Covenant fee for the Miller's was due to difficulties in obtaining a septic system permit from Skamania County in part because the COS did not notify them of the need for a permit. The Miller's subsequently changed their building permit with the COS from an ADU to a garage.

Several questions were asked for clarification on the Building Inspection Contract with North Bonneville. Administrator Kinley shared there were no known conflicts with scheduling and the inspector spends approximately 10% of their time in North Bonneville.

MOTION to approve consent agenda items a-j with item 'e' removed made by Councilmember Weissfeld, Seconded by Councilmember Muth.

Voting Yea: Councilmember Muth, Councilmember Weissfeld, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen.

In the time remaining before the scheduled public hearing on the Transportation Improvement Plan, Council received information on item (e) from Kari Fagerness with Skamania County Economic Development Council on the upcoming Housing Needs Assessment and Buildable Lands Inventory.

Kari answered questions from the Council members about the proposed MOU. She noted the cost would be split between the City of Stevenson, North Bonneville and Skamania County. The project is intended to start July 1 and end December 31, 2019. She stated the budget has not been established yet for the project. The intent is to conduct a housing needs assessment and determine what land is available that is suitable for constructing residential housing. Joel Madsen with the Mid-Columbia Housing Authority was invited to comment. He noted that the project as well would look at what changes in zoning and other development codes could be made to help increase housing opportunities.

Development Director Shumaker explained the study will allow for joint understanding of housing needs and may help the city align with other planning offices. The project could possibly lead to interlocal agreements regarding services in advance of future annexation, etc. Council member Muth asked where the actual contract was? Kari explained the MOU was just the outline of the agreement. Attorney Ken Woodrich noted the MOU was non-binding. Councilmember Weissfeld asked if the MOU could be amended to include the city's cost would not exceed \$20,000.

Motion to approve the Housing Needs Assessment and Buildable Lands Inventory MOU.

Motion made by Councilmember Weissfeld, Seconded by Councilmember Muth.

Voting Yea: Councilmember Muth, Councilmember Weissfeld, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen

**4. PUBLIC COMMENTS:** Mayor Anderson opened the public comment portion of the City Council meeting. He noted it was a full agenda and asked people to respect the 3 minutes window for making comments. He also noted that this section of the meeting was for items not on the agenda.

Mary Repar spoke first. She requested the Council come up with a definition of what affordable housing is. She noted it has many different connotations and can be confusing to people. She asked for a broader public discussion led by the Council to help the community understand the issue of affordable housing. Mayor Anderson agreed it needed clarification. Repar then invited Council members to a movie at the Grange called Water on the Table. She spoke of the growing problem of water shortages and noted the Council will be asked to help solve future water issues by residents. Repar then suggested Council members visit the community gardens as they are looking good. She suggested they could be a possible tourist attraction and learning experience as some gardens have interpretive signs regarding the importance of planting for pollinators. They are also a part of the Birding Loop for SW WA.

Rick May spoke next. He asked the Council to include in City Council minutes from March 2019 a conversation that took place during a comment period at that Council meeting. He felt a number of comments were left off the record and he read items he wished to have included. The first question was, did their offer to donate the land require any improvements be made to the Del Rey right of way? Eric Hansen responded, not that he was aware of. Ken Woodrich, City

Attorney advised the comment period was just that, not intended to be for a dialogue, but the Mayor could decide whether to continue the comments. Mayor Anderson asked the comments be included simply for clarification. The second question was, with the donation were they requiring the city to do any Affordable Housing or was this the city or council's idea. Mayor Anderson responded that the Mays said it would be fine and it was the city's idea.

## **5. PUBLIC HEARINGS:**

- a) **6:15 - Transportation Improvement Program** - Public Works Director Eric Hansen presented the updated Six-Year Transportation Improvement Program (TIP) for public input and council review. This is the second of two scheduled public hearings for the annual TIP update.

Mayor Anderson opened the Transportation Improvement Program public hearing at 6:21 p.m.

Public Works director Eric Hansen gave a brief overview of the projects designated on the plan. He noted several of the projects had added grind and inlay work. Hansen relayed the TIB grant will pay for stormwater improvements.

Council member Taylor asked why the Russell project was delayed and Director Hansen noted it had to do with Right-of-Way acquisition. He also shared there could be lower costs if done off-season and placing utilities underground this year reduced project costs by almost \$80,000.

Taylor then asked if a white paper/report could be provided to the Council regarding the Lakeview Street project (Index # 6) with history and story timeline, what agreements were made, the language of annexation, etc.

Several Council members asked to have the Monda Road project moved up in priority due to significant erosion concerns. Stevenson Community Development Director Shumaker asked the council members to decide on a year in order to amend the plan. The council agreed 2022 would be better than 2025.

Mayor Anderson then opened the public comments period. He asked participants to state their name and to keep their comments to 3 minutes or less.

Karen Rutledge, a resident of Del Rey Avenue in Stevenson spoke first. She requested the Del Rey project be removed from the TIP. She does not believe the project would improve livability and that the money dedicated to the project could be used elsewhere. She said she would prefer native plantings and noted the pathway is already getting upgrades through volunteer support. She also asked that residents in areas significantly affected by Council decision receive notices of possible actions prior to actions taking place.

Shumaker shared the Del Rey project had not been awarded the grant so it was unlikely to happen.

Pat Rice, another resident on Del Rey also spoke against the project. He said he appreciated the conversations he'd had with the City staff and Mayor. He asked the project on Del Rey be removed from the TIP as a sign of good faith in order to move on to other issues. He pointed out all the homeowners on Del Rey were represented at the meeting. He also asked for more communication from the City in regards to projects. Council member Weissfeld asked to have more information on what conversations took place, and Mayor Anderson related he had gone to speak with residents on Del Rey after receiving several emails. He wanted to re-set the opportunities for dialogue and went with all good intentions to answer questions. He noted the landlocked properties in the area were one consideration to extend Del Rey.

Terry Smith spoke next. He owns the landlocked parcels on Del Rey. He stated that access was made via agreement with the COS when the properties were subdivided and it was recorded by the City. He stated the City agreed to move the barricade and the properties in question are not isolated and therefore not landlocked.

Administrator Kinley suggested modifying the project to indicate it will not be a through road. Objections were raised by Council member Taylor who stated she felt the school district really needed to be involved in discussions. Development Director Shumaker noted there would be no harm to remove the project on Del Rey from the plan.

Mary Repar then reminded the Council that it was a time for public comment and discussions between Council members and City staff could take place later.

Sherry Esch, another Del Rey property owner also requested the project be removed from the TIP. She also asked for notices from the City in the event projects that affect the surrounding neighborhood be considered so landowners have a way to know what is going on and can respond.

Mayor Anderson closed the public hearing at 6:38 p.m.

City Council members then discussed the feasibility of keeping the Del Rey project on the TIP. It was agreed to keep it on the plan as a placeholder but move the project out to 2025 in order to hold further discussions and conversations, including with the school district.

**MOTION:** To approve the Six-Year Transportation Improvement Program with the changes to the Del Rey and Monda Road project timeline as discussed.

Motion made by Councilmember Muth, Seconded by Councilmember Knudsen.  
Voting Yea: Councilmember Muth, Councilmember Weissfeld, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen

- b) 6:30 - Water and Wastewater Utility Connection Fees** - City Administrator Leana Kinley presented ordinance 2019-1144 and resolution 2019-335 regarding water and sewer connection fees and incorporating direction from council regarding charges related to Accessory Dwelling Units. The system development fees have also been reviewed and recalculated resulting in a proposed 11% increase to the water connection fee and a 10% increase to the wastewater connection fee.

Mayor Anderson opened the public hearing on Water and Wastewater Utility fee schedules for 2019 at 6:42 p.m.

Administrator Kinley provided the Council with information on the formula used to establish the new rates for water and sewer connections. A new ordinance allowing ADU's within city limits, plus increased maintenance and operation costs and future needs were factored in. The rates had last been adjusted in November of 2017. Questions were raised by Council members about the way the senior and disabled citizen discount was arrived at. Kinley explained she contacted Skamania County Senior Services to see how they determined levels of poverty. Senior Services uses a standard of 200% of the federal poverty level to assess who qualifies for discounts or some services.

Mayor Anderson opened the public comment portion of the hearing at 6:44 p.m. There were no public comments. Mayor Anderson closed the public comment period at 6:49 p.m.

Council member Hendricks noted the fees assessed are the same no matter the size of the structure. He asked if smaller homes could have reduced fees in order to encourage more affordable housing. Council member Knudsen stated he had concerns over scaled fees and wanted additional discussions held in the future. He requested the conversation be held prior to the end of 2019.

**MOTION:** To approve Ordinance 2019-1144 relating to and providing for water and sewer connection charges, adding a disabled citizen discount and repealing ordinance 2017-1109.

Motion made by Councilmember Knudsen, Seconded by Councilmember Hendricks.  
Voting Yea: Councilmember Muth, Councilmember Weissfeld, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen

**MOTION:** To approve resolution 2019-335 adopting water and wastewater connection fees.

Motion made by Councilmember Muth, Seconded by Councilmember Hendricks.  
Voting Yea: Councilmember Muth, Councilmember Weissfeld, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen

## **6. PRESENTATIONS FROM OUTSIDE AGENCIES:**

- a) **Skamania County Economic Development Council** - Executive Director Kari Fagerness updated City Council on recent EDC activities. She shared information on loan programs small businesses can use. The EDC currently has approximately \$1M in funds to loan out. Loans from this fund were approved recently for \$120,000. There are also micro-loans that small businesses can apply for up to \$130,000.

She shared that the EDC board has already agreed to the housing needs assessment and buildable lands inventory and is looking forward to begin the work.

She spent a lot of time tracking the Washington state legislative activities this past spring.

The EDC has been hosting HR webinars at their office, which were well received by local businesses.

The annual EDC luncheon had over 200 people in attendance. The main luncheon was followed by a meeting with the Washington State Lieutenant Governor.

Kari provided information on the Mainstreet Tax Credit Program. The incentive program provides a Business & Occupation (B&O) or Public Utility tax (PUT) credit for private contributions given to eligible downtown organizations. Once a business' donation request is approved by the Department of Revenue, it is eligible for a tax credit worth 75% of the contribution to the designated downtown revitalization organization. Designated Washington Main Street Communities are eligible to receive contributions through this state tax credit program.

The EDC offered a Career and Job fair at Stevenson High School this spring for students in grades 7-12. Tech schools and colleges and 15 area businesses participated. The job fair was not well attended, and next year the EDC plans to change its marketing techniques to highlight each one individually.

South Gifford Pinchot Collaborative is looking at conducting forest work in the Upper Wind River area.

Kari is now serving on the Gorge Tech Alliance Board. EDC will host a Pub Talk on June 25<sup>th</sup> at LBD Sublime Balance Taproom. There is a \$5 entry fee and speakers from several new local businesses will be presenting.

## **7. UNFINISHED BUSINESS:**

- a) **Discuss Fire Hall** - Council and City staff engaged in a conversation with Rob Farris, the Stevenson Fire Chief about plans for the new Fire Hall as a follow-up from the June 3<sup>rd</sup> special meeting.

Chief Farris first asked Council members who hadn't already agreed to serve to demonstrate their commitment to the project by participating on one of the three committees formed at the June 3 special meeting. Council member Taylor agreed to serve on the site Assessment Committee.

Much of the discussion focused on the McKenzie report as a purely conceptual document that Chief Farris thought was a first draft. Chief Farris noted the June 3<sup>rd</sup> meeting was the first time he had seen the full report. He shared numerous instances of items in the report that did not match the lay-out and as a result he felt the financial estimate for the structure was not accurate. Chief Farris said he expected the Funding Committee to be focused on finding grants, not cutting costs.

He asked the City staff to review and adjust the report to find discrepancies in order to get a better sense of true costs. He noted some questionable features such as automatic shades and HDMI wiring to the kitchen that were not necessary, in his view. Mayor Anderson responded that would be the work of the committees. Chief Farris also pointed out that they had hired McKenzie to do a professional job and he did not want to see the project changed by someone scribbling on a napkin their version of a fire hall.

Council member Weissfeld agreed the narrative needed to match the finances and she suggested the document was possibly a bad copy and paste job. She requested McKenzie be contacted to ensure the final plan was accurate and reflective of actual needs. Council member Taylor suggested McKenzie also be asked to give an estimate of what a core/shell of a building would cost, and then have construction costs looked at separately. She stated she was excited about the Grange Hall as a possible site and suggested talking with the County to include the Emergency Operations Center. The cost of site preparation is way beyond the expected budget. A question raised was whether it would make sense to look elsewhere for a new site. Council member Hendricks suggested re-visiting use of the existing site. Mayor Anderson again pointed out that would be likely the work of the committees.

Council member Muth stated he felt sitting down with the right people could help in cutting construction costs. Muth also expressed concerns that there were no actual blueprints or details in place yet. Chief Farris reminded the Council they had been the ones to reduce the planning and design budget from \$135,000 to \$80,000.

Mayor Anderson noted there was a great deal of work to be done and thanked Chief Farris for his input in the conversation.



- b) **Sewer Plant Update** - Public Works Director Eric Hansen gave a brief update on the wastewater facility. He noted there were no violations in the month of May. He directed the Council to review the report provided in their meeting packet.

This led to a request from Administrator Kinley to have the Council authorize the use of timber funds to provide a short-term loan to support the treatment plant project in case the USDA Rural Development loan funds are not awarded. The loan would be repaid through user payments made for water. The funds could also be used to demonstrate to grantors that the City does have some of its own assets to put towards the project.

MOTION: To approve the use of City of Stevenson timber funds in the amount of \$1 million for a short-term loan to support the Wastewater Treatment Plant upgrades.

Motion made by Councilmember Hendricks, Seconded by Councilmember Knudsen.  
Voting Yea: Councilmember Muth, Councilmember Weissfeld, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen

## **8. COUNCIL BUSINESS:**

- a) **Affordable Housing Funding** - City Administrator Leana Kinley presented a draft of a Resolution for council review and discussion regarding a .1% sales tax measure for the General Election ballot as discussed at the February 21, 2019 council meeting. Joel Madsen from Columbia Housing Authority was present to discuss how this sales tax can be leveraged for a new sales tax credit authorized by HB 1406. Information regarding HB 1406 was attached.

County and city legislative authorities are authorized to implement a local sales tax credit to fund affordable or supportive housing. To impose the tax a county or city must adopt a Resolution of Intent within 6 months of the legislation (January 2020) and impose the tax within one year. The sales tax can be leveraged under provisions of new legislation (HB 1406) and the funds can be pooled if Skamania County or North Bonneville also approve the sales tax credit.

Council member Weissfeld asked if the funds generated could be used to support a community land trust. Administrator Kinley affirmed that. Council member Weissfeld asked what the cost of the ballot measure would be. Administrator Kinley could not give exact figures but noted it would be a crowded ballot and therefore the cost is shared between agencies.

Joel Madsen with the Mid-Columbia Housing Authority shared information on benefits of the proposal, stating it was not unusual for multiple sources of funding to be used for housing projects.

MOTION: To approve Resolution 2019-336 as presented.

Motion made by Councilmember Knudsen, Seconded by Councilmember Taylor.  
Voting Yea: Councilmember Muth, Councilmember Weissfeld, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen

- b) ROW Use Appeal Stevenson Farmers' Market** - City Administrator Leana Kinley presented an appeal from the Stevenson Farmers' Market regarding the decision of the Public Works Director to require the signs be removed five days after the event each week according to SMC 17.35.145(B)(10).

The Council felt the Farmers' Market definition of events as seasonal was incorrect, as they viewed the Market as taking place one time per week. Mayor Anderson noted that in the interest of fairness it should be understood that other activities and events also deserve to be promoted. Stevenson Public works has waived the fee for their sign permits. Attorney Woodrich declared it was not an adjudicated matter and the City of Stevenson has decision making authority over the use of the ROW.

It was felt by City Council members that the Farmers' Market could keep their signs up unless another event required signs and communication between the Market and the city was the best approach. Council member Knudsen stated he supported Farmers' Markets but they needed to understand they need to play fair. More signs in the area were not acceptable in order to avoid sign clutter.

A suggestion from an audience member about banners in other sites was considered one creative way to address the situation.

In the end no motion was made but a consensus was reached that the Farmers' Market needed to be contacted to come up with solutions to the problem through some form of sharing of the site and bring their solution to council for consideration of their appeal.

- c) Approve No Parking on Lotz Road** - Public Works Director Eric Hansen presented ordinance 2019-1145 regarding parking prohibitions along Lotz Road for council discussion and consideration. There have been multiple accidents along this road due to the narrow width and parking within the right of way.

Council member Hendricks asked Ben Shumaker, City Planning Director if Lotz Road was on the radar to be included in a Transportation Improvement Plan. He responded the TIP was intended to direct money towards road repair. Shumaker suggested a No Parking sign was a good temporary measure. Mayor Anderson suggested parking issues be considered in the next Strategic Planning exercise for the COS.

In light of the requests for more direct contact with residents regarding city actions, the

council chose to table the matter and send notices to those affected parties in order to allow them to express their views. No action was taken on ordinance 2019-1145.

- d) **Discuss Del Rey Avenue** - Council discussed the withdrawal of the property donation by Rick and Julie May and the Del Rey Abandonment Project formed by residents and property owners along Del Rey.

Council member Taylor expressed concern about the crazy traffic that takes place every morning at Stevenson Elementary. She would like to have the school district involved in future discussions about Del Ray Avenue.

It was noted by the Council that the Del Ray project has been under consideration for many years, which led to some audience members commenting as to the reason few people paid attention to it, as in the past the City too often failed to act on projects. It was suggested by some audience members that a master plan detailing a proposed development would be helpful if provided to local residents by the developer.

Matthew Knudsen asked to address the May's letter about requests for communication for future projects. He stated he was uncomfortable with the perception that the offer of donation of land by the Mays was threatening to be withdrawn.

Rick and Julie May responded they had felt ignored and shut-out of communications. Mayor Anderson closed the discussion by telling the audience he had received loud and clear the message to improve communications between the City and its residents.

- e) **Discuss Dissolution of the SBA** - No discussion or action was taken on this item.
- f) **Award Phone System Contract** - The City issued a Request for Proposals for the phone system in May with applications due June 12th at 10am. There were four proposals received from three vendors with Class5 providing two quotes. City Administrator Kinley presented the Council with information on the proposals received for a new phone system to use at Stevenson City Hall. Minimal discussion was held. Kinley noted one vendor was less expensive, but the other vendor had far more features to offer.

MOTION: To approve the contract with Class5 for a phone system and services in the amount not to exceed \$2,250 and a three-year recurring payment not to exceed \$250 pending city attorney approval.

Motion made by Councilmember Weissfeld, Seconded by Councilmember Knudsen.  
Voting Yea: Councilmember Muth, Councilmember Weissfeld, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen

- g) **Discuss I-1639** - Council sent a letter to the Skamania County Commissioners regarding I-1639 after the May 16th council meeting. City Council members discussed the recent

approval by the Skamania County Commissioners of a resolution supporting Sheriff Dave Brown's decision to not enforce I-1639.

Council member Knudsen stated he felt the City and the Council had been insulted by the County Commissioners and that it was a slap in the face to the City to have its wishes disregarded.

Mary Repar spoke and said the Sheriff is paid to uphold the law. The City of Stevenson pays the Sheriff a lot of money to uphold the laws and I-1639 is currently the law. She noted the law is more than just about gun purchases.

Attorney Woodrich directed the Stevenson City Council to a memo on the City of Washougal's website in which he, acting as the City of Washougal Attorney, wrote an opinion as to the legality of not enforcing the law. He stated Sheriff's swear an oath to uphold the Constitution and it is not the Sheriff's role to be judge and jury about what laws he feels are constitutional or not. That is the role of the courts, not law enforcement. Attorney Woodrich also informed the Council that the Sheriff is required to provide law enforcement to the COS even if there is no contract paying for the services.

The Council agreed there should have been some form of response from the County and Sheriff. Council member Muth asked the Council if a response could be to withdraw the City's contract with the SCSO and stop paying for services. The SCSO depends on the funds to help staff the department. He stated the COS is being a good neighbor by paying a great deal of money for services when it technically does not need to.

Administrator Kinley asked if the Council wanted a draft letter prepared by staff regarding the issue. The consensus was to hold off for a while.

Council member Hendricks stated he was not prepared to bring in the Sheriff for a discussion yet. A question was raised about if the citizens of Stevenson supported the Sheriff. Council member Knudsen stated he would like to have more discussion and asked to have the matter appear on the July City Council agenda.

- h) Discuss Letter Supporting Title 23 Waiver** - OneGorge, on behalf of the Port of Cascade Locks, requested signatures on a letter to Congressman Walden asking for a waiver from Title 23 requirements regarding the use of toll revenues on projects that receive federal funding. A draft of the letter was attached for council consideration.

Mayor Anderson shared information from OneGorge asking for the City of Stevenson's support regarding a waiver that would allow the Port of Cascade Locks to receive federal funding to construct a bike/pedestrian path on the Bridge of the Gods. The bridge charges tolls and the current law does not allow federal transportation funds to be used on toll supported roads or bridges.

Mayor Anderson stated the Ports of Hood River and Skamania have decided not to support the waiver request.

Mary Repair stated the Port of Cascade Locks wants to have its cake and eat it, too. She said the Port receives a lot of money from Skamania County residents through tolls and they should use the tolls to repair or upgrade the bridge.

Council member Taylor said she wants to see a new bridge built entirely. She asked to table the action and have the Port of Cascade Locks come to the July meeting with more information. No action was taken on the waiver request.

- i) **Russell Avenue Right of Way Permits** - Public Works Director Eric Hansen presented ROW permits regarding property, which includes awnings over the sidewalk, encroaching on city ROW for council review and approval. This is part of the Russell project and PWD Hansen requests the application fee of \$25 be waived for each permit.

After a short discussion the Council agreed to the Right of Way permits for awnings over several businesses located on Russell Street and to waive the \$25 application fee. A recent survey identified the awnings as encroaching on the ROW, but the City determined they were not interfering with anything and were an asset by sheltering pedestrians.

MOTION: To approve the ROW permits and waive the \$25 permit fee for the following properties: 62 SW Russell, 113 SW Russell, 220 SW 2nd, 66 SW Russell, 74 SW Russell, 188 SW First, and 127 SW Russell.

Motion made by Councilmember Weissfeld, Seconded by Councilmember Taylor.  
Voting Yea: Councilmember Muth, Councilmember Weissfeld, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen

- j) **Leadership Team Development** - City Administrator Leana Kinley presented a contract with Sound Employment Solution, LLC to provide Leadership Team Development services for four months at a rate of \$2,250 per month and a final follow-up session in November at \$1,000 plus the cost of meals, travel and lodging as needed.

Council member Knudsen said he felt there were less expensive ways to get the training and he was concerned about the money being spent. Kinley responded she has been attending other trainings and webinars and feels the training would benefit the City Hall staff due to changes in staffing and more demands from city residents. She stated she felt the issues were beyond her expertise. Mayor Anderson also noted there have been a lot of learning curves all at once, with higher expectations and tighter timelines from the City Council as well placed on the staff.

MOTION: To approve the contract with Sound Employment Solution, LLC for Leadership Team Development services not to exceed \$20,000.

Motion made by Councilmember Weissfeld, Seconded by Councilmember Hendricks.  
Voting Yea: Councilmember Muth, Councilmember Weissfeld, Councilmember Hendricks, Councilmember Taylor  
Voting Nay: Councilmember Knudsen

- k) **Wastewater Treatment Plant Emergency Declaration** - City Administrator Leana Kinley presented resolution 2019-337 declaring an emergency for construction and installation due to National Pollutant Discharge Elimination System (NPDES) permit violations on wastewater effluent for council review and approval. Declaring an emergency would allow the COS to apply for low interest loans to initiate construction.

MOTION: To approve resolution 2019-337 declaring an emergency related to the wastewater treatment plant.

Motion made by Councilmember Muth, Seconded by Councilmember Weissfeld.  
Voting Yea: Councilmember Muth, Councilmember Weissfeld, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen

**9. INFORMATION ITEMS:** These items are informational. No action was taken on any item.

- a) **Sheriff's Report** - A copy of the Skamania County Sheriff's Report for May, 2019 was attached for council review.
- b) **Municipal Court Cases Filed** - A summary of Stevenson Municipal Court cases recently filed was attached for Council's review.
- c) **Chamber of Commerce Activities** - An attached report described some of the activities conducted by Skamania County Chamber of Commerce in May, 2019.
- d) **Fire Department Report** - An attached report described some of the activities conducted by the Stevenson Fire Department in May, 2019.
- e) **Planning Commission Minutes** - Minutes were attached from the 5/13/19 Planning Commission Meeting.
- f) **Building Permits Issued** - Active in Stevenson: 21 SFRs (6 close to being finalized), 3 garages, 1 active triplex, 4 vacation cabins, 1 tasting room at LDB (finalized 6/19). On the Horizon in Stevenson: 1 triplex and 1 townhouse on Vancouver (Cox's old lot), multifamily on Storie property, meeting to discuss future development at Skamania Lodge, and multi-structure development on former county property. Active in NB: 1 townhome, 2 SFRs, 1 Public Storage Facility expansion (Pac-Rat), 1 large plumbing remodel for Addiction Recovery Network. On the Horizon in NB is 1 brewery/restaurant already okayed by Planning and DOE.

**10. CITY ADMINISTRATOR AND STAFF REPORTS:** Council members were provided informational reports in the council packet from staff and administration.

**11. VOUCHER APPROVAL AND INVESTMENTS UPDATE:**

- a) May 2019 payroll & June 2019 A/P checks have been audited and are presented for approval. May payroll checks 13527 thru 13535 total \$99,164.91 which includes one EFTPS and five ACH payments. A/P Checks 13536 thru 13597 total \$239,006.87 which includes two ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. No investment activity in May 2019.

Motion to approve Vouchers as presented made by Councilmember Muth, Seconded by Councilmember Weissfeld.

Voting Yea: Councilmember Muth, Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

**12. MAYOR AND COUNCIL REPORTS:** Mayor Anderson introduced Annie McHale who has announced her candidacy for Stevenson City Council. She will be running unopposed in the upcoming election.

**13. ISSUES FOR THE NEXT MEETING:** None.

**14. ADJOURNMENT** - Mayor Anderson declared the City Council meeting adjourned at 9:08 p.m. without objection.

=====

Approved \_\_\_\_\_; Approved with revisions \_\_\_\_\_

---

Name

Date

Minutes by Johanna Roe