

MINUTES
CITY OF STEVENSON SPECIAL COUNCIL MEETING
August 22, 2024
6:00 PM, City Hall and Remote

1. CALL TO ORDER: Mayor Anderson called the meeting to order at 6:00pm.

PRESENT

Councilmember Dave Cox, Michael D. Johnson, Pat Rice, Lucy Lauser, and Chuck Oldfield

Community Development Director Ben Shumaker, City Attorney Robert Muth, and City Administrator Leana Kinley

2. EXECUTIVE SESSION - City Council will convene in Executive Session under:

- a) **RCW 42.30.110(1)(i)** to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Council entered into executive session at 6:01pm for 20 minutes. At 6:21pm, council extended the executive session for an additional 10 minutes. Council came out of the executive session at 6:31pm. Staff was directed to proceed as discussed.

3. PUBLIC COMMENTS: There were no comments from the public.

4. UNFINISHED BUSINESS:

- a) **Approve Revised Skamania County Building Inspector Agreement Addendum #3** - City Administrator Leana Kinley presented revised addendum #3 to the interlocal agreement for building inspection and plan review services between the City of Stevenson and Skamania County to remove using Cloudpermit Planning and Code Enforcement software services for council discussion and consideration as discussed at the August 7th meeting.

MOTION: To approve the revised addendum #3 to the interlocal agreement for building inspection and plan review services between the City of Stevenson and Skamania County.

Motion made by Councilmember Rice, Seconded by Councilmember Lauser.

Voting Yea: Councilmembers Cox, Johnson, Rice, Lauser, and Oldfield

5. COUNCIL BUSINESS:

- a) **Discuss Rock Cove Appeal Hearing Update** - City Attorney Robert Muth presented the decision from the State of Washington Shorelines Hearings Board, thanked Community Development Director Ben Shumaker, reviewed the appeal timeline and stated city attorney costs reached almost \$20,000.
- b) **Approve Resolution 2024-439 Setting a Date for a Public Hearing** - City Administrator Leana Kinley presented resolution 2024-439 setting the time and place for a public hearing for consideration of assumption of the rights, powers, functions, and obligations of the Stevenson Transportation Benefit District.

MOTION: To approve resolution 2020-385 setting the time and place for a public hearing for consideration of assumption of the rights, powers, functions, and obligations of the Stevenson Transportation Benefit District as presented.

Mayor Anderson reiterated the reason this is presented to council and this process started, there will also need to be additional funds spent on getting the word out above and beyond putting it on the ballot box.

Motion made by Councilmember Lauser, Seconded by Councilmember Johnson.

Voting Yea: Councilmembers Cox, Johnson, Rice, Lauser, and Oldfield

- c) **Discuss Committee Appointments** - The Law Enforcement contract discussions are taking place and Dave Cox is the only councilmember on the committee after Paul Hendricks' term ended. The 2024 committee and board appointments were attached for council discussion if one other councilmember wants to be involved in the contract discussion.

MOTION: To appoint Chuck Oldfield to the Law Enforcement Contract Committee in addition to Dave Cox.

Motion made by Councilmember Johnson, Seconded by Councilmember Lauser.

Voting Yea: Councilmembers Cox, Johnson, Rice, Lauser, and Oldfield

- d) **Discuss City Financial Policy** - City Administrator Leana Kinley presented the current financial policy for review and discussion.
- e) **Open Public Meetings and Public Records Act Training** - Elected officials must complete training on the Open Public Meetings Act (OPMA) and Public Records Act (PRA) within 90 days of taking office and must retake the training every four years (RCW 42.30.205). Councilmember Pat Rice stated he already watched the video and left the meeting after approval of the vouchers and did not participate in the group viewing of the video. The remaining councilmembers reviewed a webinar recorded by the Association of Washington Cities and discussed.

6. VOUCHER APPROVAL:

- a) July 2024 payroll and August 2024 AP checks have been audited and are presented for approval. July payroll checks 17975 totals \$138,864.63 which includes EFT payments. August 2024 AP checks 17976 thru 18043 total \$978,141.64, which includes EFT payments. The AP check register with fund transaction summary was attached for review.

MOTION: To approve the vouchers as presented.

Motion made by Councilmember Oldfield, Seconded by Councilmember Johnson.

Voting Yea: Councilmembers Cox, Johnson, Rice, Lauser, and Oldfield

7. ISSUES FOR THE NEXT MEETING:

- a) A list of items staff is working on for future meetings was attached.

8. ADJOURNMENT - Mayor Anderson adjourned the meeting at 8:21 pm.

Scott Anderson, Mayor

Date