



# *City of Stevenson*

*Carolyn Sourek, Public Work Director*

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: City Council  
From: Carolyn Sourek, Public Work Director  
RE: Lower Shop Reroof Project  
Meeting Date: September 19, 2024

## **Executive Summary:**

The Stevenson Public Works Department shares space with the Stevenson Fire Department. The City Fire Hall and Lower Shop, is located at 160 1<sup>st</sup> Street; Stevenson, WA 98648. The building was built in approximately 1940. The Lower Shop roof is original (to our knowledge) and plastic or rubber membrane material. The life span of this type of roof is 20 to 30 years. Currently, the existing roof is roughly 30 years beyond its lifespan.

The Public Works Crew has been diligent and aggressive in repairing leaks; however the condition has deteriorated to the extent such that they are unable to continue locating the sources of the leaking. They have also shared that the roof is soft in areas, and they are no longer comfortable walking on it for fear of falling through.

To meet City infrastructure maintenance obligations, a replacement option needs to be considered and approved immediately. Currently, this work item was not approved as part of the 2024 budget. I propose that we reallocate funding from other work items in the approved budget to complete this project in 2024.

## **Overview of Items:**

The City infrastructure includes water, sewer, parks, and streets, as well as buildings and grounds. The Lower Shop is approximately 800 square feet and houses water replacement parts and pipes, plows, as well as some of the City's rolling stock (sweeper) during inclement weather. These assets must remain dry and protected to avoid premature deterioration of critical working components.

The City has requested quotes from three vendors, two of which withdrew their quote when they realized they would be required to pay prevailing wage and complete the government public works contracting process. They were encourage to evaluate their price and resubmit but they declined. These quotes were for between \$13 and 14 thousand.

The only remaining quote was received last week and is for just over \$35 thousand. Though over twice as much as the non-prevailing wage quotes, this contractor is available and willing to participate in the government contracting processes. Contractors with these characteristics have been extremely challenging to locate. I propose protect City assets before the wet, winter weather is upon us and enter into a contract with our single quote willing to do work for us.

**Action Needed:**

Approve the use of funds out of the budget for the Lower Shop Reroof Project.