



City of Stevenson

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To: City Council
From: Leana Kinley, City Administrator
RE: Transportation Benefit District
Meeting Date: September 19, 2024

Executive Summary:

At the March 25th council meeting, the council directed staff to move forward with establishing a Transportation Benefit District within the Stevenson city limits and the goal is to submit a ballot measure for the February Election for a .3% sales tax. Below is an outline of actions to take place, associated timeline, and where we're at within the process.

Overview of Items:

The initial intent of establishing a Transportation Benefit District is to allow for the transfer of .3% sales tax from the General Fund to the Water/Sewer fund to decrease the utility rates. The goal is to have a ballot measure for the February special election as decided at the June 20th council meeting.

The calendar outlined for the process is below. There is some room for an additional meeting if needed to make the deadline of December 13th for filing a resolution for the February Special Election.

- ~~August 7, 2024 – Adopt Ordinance Establishing TBD Completed~~
- **September 19, 2024- Adopt ordinance assuming powers of the District On this agenda**
- October 17, 2024 – Adopt resolution for the TBD Sales Tax Ballot Measure for Feb 11th election
- December 13, 2024 – Last day to file for February Special Election
- February 11, 2025 – Special Election (tax implemented on July 1, received in September 2025)

Attached is a draft ordinance authorizing the City of Stevenson City Council to assume the powers of the Transportation Benefit District as discussed at the August 22nd council meeting.

Action Needed:

MOTION: To adopt the ordinance assuming the rights, powers, functions and obligations of the Stevenson Transportation Benefit District pursuant to RCW 36.74.

OR No motion and it moves to the October 17th, 2024 meeting for a second reading.