



P.O. Box 88030
Tukwila, WA 98138
Phone: 206-575-6046
Fax: 206-575-7426

May 19, 2020

Leana Kinley
City of Stevenson
7121 E. Loop Road
Stevenson, WA 98648-0371

RE: 2020 Annual Review & Audit

Dear Leana:

This letter is a follow-up to our phone conference on April 10th for the Annual Review and our virtual meeting on May 19th to perform the 2020 Public Works Audit. Following the terms of the WCIA Membership COMPACT, we met to participate in a discussion about Public Works best practices related to road design issues, as well as to discuss other information as part of the annual review on April 10th. First, I'd like to express my appreciation to you for setting aside a portion of both days to meet with me. I also appreciated having the opportunity to meet with Karl.

2020 TRADITIONAL AUDIT – PUBLIC WORK/ROAD DESIGN - RESULTS

Thank you for the great discussion about the City's public works engineering and maintenance practices. I hope the discussion provided at least a couple take-aways. No mandatory requirements were identified for follow-up in 2021.

AUTO PHYSICAL DAMAGE AND PROPERTY PROGRAMS

In April, I provided current copies of your auto and property schedules for review. Any changes can be made in Origami through the WCIA website. Please let us know if you need assistance.

COMPACT TRAINING AND FULL BOARD REQUIREMENTS

As we discussed in April, we will let you know exactly what these requirements will be for 2020 as we navigate the changes brought on by the impact of the COVID-19 pandemic.

SUMMARY

This completes the summary our meetings. If there is anyway that I can be of further service regarding the meeting or any other risk management concerns you may have, please let me know.

Sincerely,

Tanya

Tanya Crites, ARM-P
Sr. Risk Management Representative
WCIA
206 687-7904
tanyac@wciapool.org

TC:s