

**CITY OF STEVENSON
RESOLUTION NO. 2020-361**

A RESOLUTION AUTHORIZING ELECTRONIC SIGNATURE APPROVALS AS TO FORM BY CITY ATTORNEY.

WHEREAS, in RCW Ch. 19.360 the legislature has authorized the use of electronic signatures by Washington cities; and

WHEREAS, RCW 19.360.020(5) requires the use of electronic signatures to be according to local ordinance, resolution, policy or rule; and

WHEREAS, this resolution intends to allow the use of an electronic signature under limited circumstances; and

WHEREAS, the Council recognizes the City Attorney's office is in Vancouver and requiring an ink signature on paper documents is neither efficient nor cost-effective; and

WHEREAS, the City Attorney has the means to apply a written signature via digital pen on electronic documents with the same degree of authenticity as an ink signature, and such a signature meets the statutory requirements set forth in RCW 19.360.030(2).

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEVENSON, WASHINGTON as follows:

Section I

The City Administrator and department heads are hereby authorized to accept the City Attorney's electronic signature approving contracts as to form in the same manner as an ink signature.

Section II

In this context, "electronic signature" shall mean a physical signature by digital pen on an electronic document in a Microsoft Word or .pdf form.

Section III

If any section, sentence, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

PASSED by the Council of the City of Stevenson on the 21st day of May, 2020.

City of Stevenson, Washington

Mayor, Scott Anderson

ATTEST:

City Administrator

APPROVED AS TO FORM:

City Attorney