

Minutes
CITY OF STEVENSON COUNCIL MEETING
December 10, 2020
6:00 PM, Remote

1. CALL TO ORDER: Mayor Anderson called the meeting to order at 6:00 pm and conducted roll call. He advised attendees the meeting was being recorded and could be viewed on YouTube. He announced the resignation of Councilmember Knudsen and provided information on submitting an application for the open position.

Attending:

- Mayor Anderson; Councilmembers McHale, Weissfeld, Muth, Hendricks
- City Staff: City Administrator Leana Kinley, Community Development Director Ben Shumaker, Public Works Director Karl Russell
- Other: City Attorney Ken Woodrich
- Public attendees: Mary Repar, Julie May, Rick May, Rob Farris, Curt Gray, Ann Leuders and over 40 additional attendees.

2. CHANGES TO THE AGENDA were noted as follows:

a)* 12/9 changes include: Addition of SCSD Pool Support Contract (item 3g), addition of Wallis Engineering Development Services Agreement for 2021 to the Consent Agenda (item 3h); additional public comments received (item 4); addition of public comment to the No Name Rd. Public Hearing (item 5b); addition of presentation for First Street item (item 6b); addition of Sewer Plant Update memo (item 7b); revised contract with Maul Foster Alongi to add terms and conditions (item 9b); addition of Amendment to Wallis Engineering Contract for Development Services (item 9c); addition of the Fire Department report (item 10e); addition of Letter of Resignation from Councilmember Matthew Knudsen (item 10f)

b) 12/10 changes include:** Additional public comments received (item 4); addition of public comments received for the Zettler-Powers Public Hearing (item 5a); additional public comments received for the No Name Rd. Public Hearing (item 5b); addition of law enforcement contract (item 8b); addition of Vouchers (item 12)

3. CONSENT AGENDA: The following items were presented for Council approval:

a) Approve 2021 Tourism Funding Award Contracts in the amount of \$351,100.

b) Skamania County Incarceration Services Agreement no changes from 2020

c) Skamania County Mapping Services Agreement the fee schedule was the only change noted.

d) Water Adjustment - Kristopher and Annie Bennet (meter no. 605300) requested a water adjustment of \$68.30.

e) Approve WAGAP Contract for 2021-2022 services in the amount of \$10,000.

f) Wallis Engineering Contract for General Engineering Services on an as-needed basis not to exceed \$10,000.

g) Approve Stevenson-Carson School District Pool Support Contract in the amount of \$40,000 annually if open, and \$20,000 annually if in soft-close.

h) Minutes of November 19, 2020 Council Meeting.

MOTION to approve consent agenda items a-f made by **Councilmember Hendricks** with a second provided by **Councilmember Muth**.

- Voting aye: **Councilmembers Weissfeld, McHale, Muth, Hendricks**
- Voting nay: None

4. PUBLIC COMMENTS: Multiple emailed comments were noted within the meeting packet. **Mayor Anderson** called for public comments and indicated not all agenda items will be open for additional comments.

>Curt Gray with Washington Gorge Action Programs announced the opening of the new warming shelter in Stevenson.

>Mary Repar spoke about Councilmember Knudsen's resignation and stated her concern over aggressive actions allegedly expressed toward his spouse. She supported mental health and diversity training for the Sheriff's Office and stated the Sheriff should enforce and not interpret the constitutionality of laws.

>Rob Farris presented a personal point of view asking the Council to focus on Sheriff Office deliverables and to take the debate over mental health services elsewhere.

City Administrator Kinley read several letters received too late to be included in the packet and those requested to be read:

>Patrick Price thanked the City Council and stated support for the Sheriff.

>Charla Schuman spoke on Sheriff Brown's mask stance and supported reallocation of funds to support mental health services.

>Multiple local business owners signed and submitted a letter stating concerns over recent comments made by Councilmember Knudsen.

>Julie May advocated for more funds to support mental health services and provide for trauma informed responses by Sheriff Office personnel.

>Kathleen Fitzgerald thanked the City Council and asked them not to defund law enforcement or reallocate funds in order to keep the community safe.

5. PUBLIC HEARINGS:

a) Public Hearing Regarding the Zettler-Powers Road Vacation: **Mayor Anderson** opened the public hearing at 6:25 p.m. Background information was provided by **City Administrator Kinley** regarding the request for the Zettler-Powers road vacation. Direction from City Council was requested by **Kinley** regarding the drafting of an ordinance for Zettler-Powers road vacations. Comments were included in the packet and no additional public comment was given. **Mayor Anderson** closed the public hearing at 6:27 p.m.

City Attorney Woodrich presented further details on the process of road vacations.

Community Development Director Shumaker pointed to information in his staff report regarding potential land use issues on affected properties.

Consensus from Council was reached having the future Zettler-Powers road vacation ordinance not include a requirement for compensation from the landowners. A further consideration was a recommendation for an access/egress easement covenant to be included in the event lot 19 is sold.

b) Public Hearing Regarding Vacation of No Name Road: Direction from City Council was requested by **City Administrator Kinley** regarding the drafting of an ordinance regarding the No Name Road request for vacation. **Mayor Anderson** opened the public hearing at 6:41 p.m. Information from staff reports from **Development Director Shumaker** and **Public Works Director Russell** were highlighted. The Skamania County Cemetery District, Pat Price and the Doblies also provided written comments included in the council packet. No additional public comments were received. **Mayor Anderson** closed the public hearing at 6:47 p.m.

A consensus was reached to appoint an ad-hoc committee consisting of **Councilmembers Muth and Hendricks** to further study the issue regarding access to Rock Creek and present recommendations to the Council for their consideration.

>Ann Leuders provided public comment regarding any taking of private land, and was advised the Council would have to hold a public hearing if that occurred.

It was suggested to invite neighbors, county officials and emergency services to the ad-hoc committee meetings.

c) R3 Zoning Text Amendments: **Community Development Director Shumaker** provided background information on the proposed amendments. **Mayor Anderson** opened the public hearing at 7:13 p.m. Comments and questions from Rick and Julie May were received regarding the procedure used to obtain public input and involvement on the proposed amendment. **Mayor Anderson** provided details on the public outreach process used. **Mayor Anderson** closed the public hearing at 7:25 p.m.

Council consensus was to move it to a second reading to allow for more public input.

6. PRESENTATIONS FROM OUTSIDE AGENCIES:

a) Skamania County Public Works - Public Works Director/County Engineer Tim Elsea updated council on building inspection services as per the interlocal agreement.

b) First Street Overlook Concepts - Consultants from WSP presented the conceptual drawings for the First Street Overlook project being constructed next year.

7. SITUATION UPDATES:

a) COVID-19 Update - **Mayor Scott Anderson** provided an update on the city's response to the COVID-19 pandemic.

- Stevenson City Hall half-wall is being installed.
- Active Covid-19 caseloads are rising quickly in Skamania County.
- Masks and other PPE available at county and Chamber office.
- Additional grant money for businesses is available.
- Meeting attendance restrictions have been extended to January 4th, 2021
- Local businesses and restaurants need support

b) Sewer Plant Update - **Public Works Director Karl Russell** provided an update on the Stevenson Wastewater System and the Compliance Schedule. It appears there may be no

violations of BOD through 2020, and he was congratulated for the achievement.

Mayor Anderson announced a short break at 8:15 p.m.

8. UNFINISHED BUSINESS:

a) Second Reading Ordinance 2020-1168 Regarding 2021 Sewer Rates - City Administrator Leana Kinley presented ordinance 2020-1168 for a second reading.

MOTION to approve ordinance 2020-1168 revising the sewer rates as presented was made by **Councilmember Muth** with a second provided by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers McHale, Weissfeld, Muth, Hendricks**
- Voting nay: None

b) Approve 2021-2022 Interlocal Agreement for Law Enforcement - City Administrator Leana Kinley presented the memo regarding a revised Interlocal Agreement with Skamania County Sheriff's Office for law enforcement services for 2021-2022.

MOTION to approve the interlocal agreement with Skamania County for law enforcement services as presented was made by **Councilmember Muth** with a second provided by **Councilmember McHale**.

- Voting aye: **Councilmembers McHale, Weissfeld, Muth, Hendricks**
- Voting nay: None

9. COUNCIL BUSINESS:

a) Skamania County Prosecuting Attorney Agreement – City Administrator Leana Kinley presented the contract with no changes from last year's agreement.

MOTION to approve the interlocal agreement with Skamania County for Prosecuting Attorney services in 2021 was made by **Councilmember Muth** with a second provided by **Councilmember Hendricks**.

- Voting aye: **Councilmembers Hendricks, McHale, Weissfeld, Muth**
- Voting nay: None

b) Approve Contract with Maul Foster Alongi - Community Development Director Ben Shumaker presented a contract with Maul Foster Alongi in the amount of \$3,000 for preparing the Integrated Planning Grant application.

MOTION to approve the contract with Maul Foster Alongi for preparing the Integrated Planning Grant application for an amount not to exceed \$3,000 was made by **Councilmember Muth** with a second provided by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers McHale, Weissfeld, Muth, Hendricks**
- Voting nay: None

c)*Approve Amendment 2 to Wallis Engineering Development Agreement - Community Development Director Ben Shumaker presented contract amendment 2 with Wallis Engineering for an additional \$20,000 to cover additional reimbursable development review services for existing projects in process and an extension through June 2021 for council consideration.

MOTION to approve the supplemental contract amendment #2 with Wallis Engineering for Development Services in the amount of \$20,000 for a revised total of \$43,500 was made by **Councilmember Muth** with a second by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers Weissfeld, McHale, Muth, Hendricks**
- Voting nay: None

d) Approve Resolution 2020-374 Setting a Date for a Public Hearing on a Road Vacation

City Administrator Leana Kinley requested approval of Resolution 2020-374 setting the date of January 21, 2021 for a public hearing regarding the vacation of a section of city road and easement known as "Iman Cemetery Road."

Following questions at the public hearing held earlier this meeting concerning the No Name road vacation, council decided to table the resolution until February, 2021.

e) Discuss Committee Appointments - Mayor Scott Anderson presented the 2021 draft committee and board appointments for council discussion. No immediate action was needed.

f) Discuss Social Media Conduct - City Administrator Leana Kinley presented the memo regarding social media conduct for council discussion. It was suggested to promote working as a team rather than initiate formal policy changes, and to provide material to new councilmembers that encourage civility and professionalism.

10. INFORMATION ITEMS:

a) Financial Report - City Administrator Leana Kinley presented the Treasurer's Report and year-to-date revenues and expenses through November 2020.

b) Skamania Chamber of Commerce Activities during November 2020.

c) Sheriff's Report - Sheriff's Activity Report within Stevenson city limits for November 2020

d) Stevenson Planning Commission Minutes from the 11/9/20 meeting

e) *Fire Department Report - The Stevenson Fire Department's report for November 2020

f) *Councilmember Matthew Knudsen's resignation letter effective December 9th, 2020.

11. CITY ADMINISTRATOR AND STAFF REPORTS:

a) Karl Russell, Public Works Director - PWD Russell provided information on storm drains, street light replacement, water testing (lead and copper) results, sub-division review, and First Street overlook project. He provided further details on the lead results from triennial water sampling, noting the two tests that exceeded the action level were drawn from older (pre-1984) faucets containing standing water.

b) Ben Shumaker, Community Development Director - The grant for full width paving along First Street was not awarded. Recommendations for water quality testing were received. Downtown parking and extension of public utilities beyond city limits are under discussion.

c) Leana Kinley, City Administrator - Business licensing changes go into effect December 17th, 2020. Moving forward with the work order and asset tracking/maintenance system (Facility Dude) Sending out newsletters with notifications regarding recent lead levels in water results included. Continuing the law enforcement committee was agreed to.

12. VOUCHER APPROVAL:

a)**November 2020 payroll & December 2020 AP checks were audited and presented for approval. November payroll checks 14779 thru 14786 total \$96,235.62 which includes EFT payments. December AP checks 14811 thru 14862 total \$226,167.53 and includes EFT payments and checks. The AP check register with fund transaction summary was attached for review.

MOTION to approve the vouchers as presented was made by **Councilmember Muth** with a second provided by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers McHale, Weissfeld, Muth, Hendricks**
- Voting nay: None

13. MAYOR AND COUNCIL REPORTS: Economic Development Council has approved funding for heaters and covers for restaurants. It is a 2:1 match for new projects. A small grant to the pool was also approved.

14. ISSUES FOR THE NEXT MEETING: None provided

15. ADJOURNMENT - Mayor Anderson adjourned the meeting at 9:35 p.m. He wished everyone a happy holiday.

Scott Anderson, Mayor

Date