

**MINUTES**  
**CITY OF STEVENSON COUNCIL MEETING**  
**July 09, 2022**  
**1:00 PM, City Hall**

---

**1. Welcome/Outcomes, Agenda** The meeting was called to order at 1:00pm.

**Elected Officials attending:** Mayor Scott Anderson; Councilmembers Paul Hendricks, Dave Cox, Kristy McCaskell, and Michael D. Johnson

**Staff attending:** City Administrator Leana Kinley, Community Development Director Ben Shumaker, Public Works Director Carolyn Sourek.

Consultant Alison Hart was also in attendance and there were no members of the public.

**2. Recap of 5/27-28 Retreat, Review of Focus Areas and Strategies** The group reviewed the Focus Areas and Strategies from the 5/27 and 5/28 retreat.

**3. Develop Work Plan** The group went over the tactics in each focus area and ranked them from low to high with the results compiled in the attached document.

**4. Develop Goals** The group reviewed the top priorities (with 20 or more points) from the work plan and reflected on the results. Two topics which did not make it to the initial top were Undergrounding and Staffing structure. Staff will do more analysis on the results and come back to council with a draft plan at the August 11th meeting.

**5. Adjourn** - The meeting was adjourned at 3:52pm.

---

Scott Anderson, Mayor

Date

Focus Area	Strategy	Tactic	Priority	Timeframe (1-2, 3-5, 5+ years)	Time Involvement (L, M, H)	Lead	Addn'l Support
Focus Area I: Organizational Health and Sustainability	Strategy III: Internal Processes	Item 2: Resources, Training and Tools for Staff	23	1-2	M	CA	PWD/CDD
Focus Area III: Intentional Development	Strategy II: Housing	Item 1: Analyze and Develop Tools	23	1-2	H	CDD	CA
Focus Area I: Organizational Health and Sustainability	Strategy I: Governance	Item 1: Council Training	22	1-2	M	Mayor/CA	
Focus Area II: Infrastructure	Strategy II: Multimodal transportation	Item 1: Parking	22	1-2	M	CDD	PWD/CA
Focus Area II: Infrastructure	Strategy III: Utilities (Maintenance of Current & New Growth)	Item 1: Maintenance (current)	22	1-2	H	PWD	CA
Focus Area III: Intentional Development	Strategy III: Planning and Zoning	Item 1: Development Standards	21	3-5	H	CDD	PWD/CA
Focus Area I: Organizational Health and Sustainability	Strategy III: Internal Processes	Item 4: Emergency Planning	20	1-2	M	CA/Fire Chief	
Focus Area II: Infrastructure	Strategy V: Developments with Utilities Partners (gas, electric, broadband, phone)	Item 2: Broadband Plan	20	5+	M	Mayor	CDD
Focus Area III: Intentional Development	Strategy I: Partnerships	Item 1: City/County Joint Plan	20	5+	L	Mayor/CA	PWD/CDD
Focus Area III: Intentional Development	Strategy IV: Strategic Land Use and Development	Item 3: Investment areas (infrastructure)	20	5+	M	PWD	CDD/CA
Focus Area I: Organizational Health and Sustainability	Strategy III: Internal Processes	Item 3: Staffing Structure	19	1-2	L	Mayor/CA	PWD/CDD
Focus Area II: Infrastructure	Strategy III: Utilities (Maintenance of Current & New Growth)	Item 2: Growth-Extension of services	19	1-2	M	PWD	CDD/CA
Focus Area II: Infrastructure	Strategy IV: Parks and Outdoor Spaces	Item 1: Parks Plan	19	1-2	M	PWD	CDD/CA
Focus Area II: Infrastructure	Strategy V: Developments with Utilities Partners (gas, electric, broadband, phone)	Item 1: Undergrounding Plan	19	1-2	L	PWD	CDD/CA
Focus Area III: Intentional Development	Strategy III: Planning and Zoning	Item 2: Annexations	19	1-2	M	CDD	PWD/CA
Focus Area I: Organizational Health and Sustainability	Strategy II: Financial Health	Item 1: Analyze Current Revenue Sources	18	1-2	H	CA	PWD/CDD
Focus Area II: Infrastructure	Strategy I: Equipment and Assets	Item 1: Fire Hall	18	5+	M	CA/Fire Chief	
Focus Area II: Infrastructure	Strategy I: Equipment and Assets	Item 3: Rolling Stock/Fleet	18	1-2	M	PWD	
Focus Area II: Infrastructure	Strategy III: Utilities (Maintenance of Current & New Growth)	Item 3: Growth-Infill	18	3-5	M	PWD	CDD/CA
Focus Area III: Intentional Development	Strategy III: Planning and Zoning	Item 3: Land Use Plan	18	1-2	H	CDD	PWD/CA
Focus Area III: Intentional Development	Strategy IV: Strategic Land Use and Development	Item 2: Developer Partnerships	18	5+	L	CDD	PWD/CA
Focus Area I: Organizational Health and Sustainability	Strategy III: Internal Processes	Item 1: Streamline Operations	17	1-2	H	CA	PWD/CDD
Focus Area I: Organizational Health and Sustainability	Strategy II: Financial Health	Item 2: Research Future Potential Sources	16	1-2	M	CA	PWD/CDD
Focus Area II: Infrastructure	Strategy II: Multimodal transportation	Item 3: Multimodal: Bike/Ped/etc.	16	5+	M	PWD	CDD/CA
Focus Area I: Organizational Health and Sustainability	Strategy II: Financial Health	Item 3: Review Ongoing Expenses	15	3-5	M	CA	PWD/CDD
Focus Area II: Infrastructure	Strategy I: Equipment and Assets	Item 2: Public Works Relocation	15	1-2	M	PWD	
Focus Area II: Infrastructure	Strategy II: Multimodal transportation	Item 2: Downtown Traffic Plan	15	5+	M	PWD	CDD/CA
Focus Area II: Infrastructure	Strategy IV: Parks and Outdoor Spaces	Item 2: Trails	15	1-2	M	CDD	PWD/CA
Focus Area II: Infrastructure	Strategy IV: Parks and Outdoor Spaces	Item 3: Waterfront Plan	15	5+	M	CA	PWD/CDD
Focus Area III: Intentional Development	Strategy I: Partnerships	Item 4: Important Relationships to Support	15	5+	L	Mayor/CA	
Focus Area III: Intentional Development	Strategy IV: Strategic Land Use and Development	Item 1: Downtown Amenity Expansion	15	3-5	M	CDD	PWD/CA
Focus Area I: Organizational Health and Sustainability	Strategy I: Governance	Item 2: Leadership Development	14	1-2	M	Mayor/CA	
Focus Area II: Infrastructure	Strategy I: Equipment and Assets	Item 4: City Hall/In-Office	14	5+	L	CA	
Focus Area III: Intentional Development	Strategy I: Partnerships	Item 2: City/Port Joint Plan	14	5+	L	Mayor/CA	
Focus Area III: Intentional Development	Strategy I: Partnerships	Item 3: Skamania Lodge	13	5+	L	Mayor/CA	
Focus Area I: Organizational Health and Sustainability	Strategy I: Governance	Item 3: Subcommittee Policies	12	1-2	M	Mayor/CA	PWD/CDD