

**CITY OF STEVENSON, WASHINGTON  
RESOLUTION NO. 2023-406**

**A RESOLUTION OF THE CITY COUNCIL OF STEVENSON APPROVING THE APPOINTMENT OF THE CITY ADMINISTRATOR AS THE AGENT TO RECEIVE CLAIMS ON BEHALF OF THE CITY OF STEVENSON**

**WHEREAS**, the City Council of the City of Stevenson intends to appoint the City Administrator and, in his/her absence, the person fulfilling the City Administrator’s role, as the agent to receive claims on behalf of the City of Stevenson as required by RCW 4.96.020(2); such designation shall be until such time as the City Council may designate some other agent for the receipt/service of claims.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Stevenson the City Administrator or, in his/her absence, the person fulfilling the role of City Administrator, is appointed as the agent to receive claims and accept service on behalf of the City of Stevenson; such designation shall be effective until such time as the City Council may designate some other agent for the receipt/service of claims.

Passed and adopted by the City of Stevenson City Council at a meeting of the council on the \_\_\_\_ day of \_\_\_\_\_, 2023.

SIGNED:

ATTEST:

\_\_\_\_\_  
Scott Anderson  
Mayor of Stevenson

\_\_\_\_\_  
Leana Kinley  
Clerk/Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Robert C. Muth  
City Attorney

Agent Appointed:

City Administrator  
City of Stevenson  
7121 E. Loop Rd/PO Box 371  
Stevenson, WA 98648

Business Hours:

Monday through Thursday, 7:30 a.m. to 5 p.m.  
Closed weekends and official city holidays