



City of Stevenson

Planning Department

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TO: Planning Commission
FROM: Ben Shumaker, Planning Director
DATE: April 10th, 2023
SUBJECT: Agenda Content – Public Comment Expectations

Introduction

Planning Commission meetings are run efficiently and with a well-maintained order. This is reflected in the current public comment expectations section of the agenda. This section sets expectations for how public comment can be given. This section lacks expectations for how order can be maintained if public comment becomes disruptive. The Planning Commission is asked to evaluate whether the section should be expanded to more fully anticipate the range of meeting scenarios.

Current Wording

The section currently reads:

In Person: Attendees at City Hall should follow current CDC and State guidance regarding use of masks, social distancing, and attendance.

Webinar: <https://us02web.zoom.us/j/85637388112> Conference Call: +1 253 215 8782 or +1 346 248 7799 ID #: 856 3738 8112

Commenters must raise their hand and be acknowledged by the Chair. Individual comments may be cut off after 3 mins.

Tools: *6 to mute/unmute & *9 to raise hand

Potential Wording

Staff prepared this wording for use by the Board of Adjustment in their ad hoc meetings:

In Person: Attendees at City Hall should follow current CDC and State guidance regarding use of masks, social distancing, and attendance.

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Commenters must raise their hand and be acknowledged by the Chair. Individual comments may be cut off after 3 mins. Disruptive individuals may be required to leave the meeting. Persistent disruptions may result in the meeting being recessed and continued at a later date.

Tools: *6 to mute/unmute & *9 to raise hand

Decision Point

Does the Planning Commission desire this change or some similar effort to establish protocols in advance of issues?