



City of Stevenson

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To: City Council
From: Leana Kinley, City Administrator
RE: Strategic Plan Review
Meeting Date: April 27, 2023

Executive Summary:

The city adopted an updated strategic plan after a series of three workshops. The Plan is used to guide the work of staff and is reviewed regularly. In preparation for the 2024 budget, a review will help to identify projects and resources needed to accomplish the Plan. There are still more projects than resources, with new projects discussed that are not included in the plan. A discussion of the needs and resources will determine revisions to the plan.

Overview:

Background

A review of the meeting minutes from the May 27-28, 2022 and July 7, 2022 workshops will provide background on the creation of the current strategic Plan (found online at <https://www.ci.stevenson.wa.us/meetings>).

Known Issues Not on Plan to be Discussed.

Fireworks- Overall Timeframe: 1-2 Years Time Involvement: Medium (40-75%)

Fireworks were not mentioned as an issue or threat. Fire was, which brought up the tactic of Emergency Planning. Emergency Planning is on the list however, it is focused on the fire department strategic plan, incorporating the hazard mitigation plan into the CIP and updating the water/sewer emergency plans.

At the February 16, 2023 regular council meeting council discussed a solution to allowing for a fireworks restriction during times of high fire danger. This would involve:

- Meeting with Council, Fire Department, County Commissioners, Sheriff's Office to identify concerns, issues and possible paths forward.
- Identifying the level of community engagement and conducting workshops, hearings, or other forms of gathering input.
- Developing an ordinance.
- Additional public process to review and approve ordinance.

Stormwater Utility- Overall Timeframe: 1-2 Years Time Involvement: Medium (40-75%)

Maintenance of current infrastructure was identified on the plan. Stormwater may have been implied with maintenance of streets, and the topic of creating a separate utility for generating revenue to support stormwater maintenance was not an identified tactic.

At the January 19, 2023 council meeting, Chuck Oldfield brought up the issue of detention ponds no longer being maintained by the Angel Heights and Hidden Ridge Home Owners Associations as they have dissolved. The request was for the city to take over the ownership and maintenance of the ponds and assess a fee to the related properties. This equates to establishing a city-wide stormwater utility and involves:

- Identification of assets and capital projects costs.
- Identification of ongoing maintenance costs.
- A rate study to determine a fair rate to charge all property owners, city-wide.
- Public engagement and notification of changes proposed.

Relocating Public Works-Overall Timeframe: 1-2 Years

Time Involvement: Medium (40-75%)

This project was brought up at the retreat yet did not make it on the final list due to the other priority projects.

As the Wastewater Treatment Plant Upgrades project continues and takes up room, room for the rest of the public works department is shrinking. Assets are holed away in any spare space found, leaving some in conditions that are less than ideal for proper care and maintenance. A more permanent path forward needs to be determined to maintain city assets and allow the public works department to run more efficiently. This involves:

- Determining what the future needs are of the department.
- Identifying land/space availability and potential partnerships.
- Designing a plan to meet the needs of the department.
- Approving a path forward and obtaining funding for the project (internal/external).
- Moving forward with construction on an approved plan.

Action Needed:

Consensus on direction to staff on how to proceed with updating the Plan.