



City of Stevenson

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To: City Council
From: Leana Kinley, City Administrator
RE: Transportation Benefit District
Meeting Date: August 7, 2024

Executive Summary:

At the March 25th council meeting, the council directed staff to move forward with establishing a Transportation Benefit District within the Stevenson city limits and the goal is to submit a ballot measure for the February Election for a .3% sales tax. Below is an outline of actions to take place and associated timeline.

Overview of Items:

The initial intent of establishing a Transportation Benefit District is to allow for the transfer of .3% sales tax from the General Fund to the Water/Sewer fund to decrease the utility rates. The goal is to have a ballot measure for the February special election as decided at the June 20th council meeting.

The calendar outlined for the process is below. There is some room for an additional meeting if needed to make the deadline of December 13th for filing a resolution for the February Special Election.

- August 7, 2024 – Adopt Ordinance Establishing TBD
- September 19, 2024- Adopt ordinance assuming powers of the District
- October 17, 2024 – Adopt resolution for the TBD Sales Tax Ballot Measure for Feb 11th election
- December 13, 2024 – Last day to file for February Special Election
- February 11, 2025 – Special Election (tax implemented on July 1, received in September 2025)

Attached is a draft ordinance establishing the Transportation Benefit District as presented at the June 20th council meeting.

Action Needed:

MOTION: To adopt the ordinance adopting Stevenson Municipal Code Chapter 12.40 Stevenson Transportation Benefit District, establishing a transportation benefit district, specifying the boundaries for the transportation benefit district, specifying the construction, reconstruction, maintenance and preservation of existing improvements, and providing for severability and an effective date.

OR No motion and it moves to the September 19th, 2024 meeting for a second reading.