

## City Administrator Report

January 15, 2026

Wesley Wootten, City Administrator

January marked an important transition period for the City, with a strong focus on onboarding newly elected officials and setting a clear foundation for the year ahead. City staff have been working closely with the new administration to ensure a smooth and effective transition, providing background information, answering questions, and supporting continuity in day-to-day operations.

Staff met with Mayor Taylor to review City Hall functions, departmental responsibilities, and near- and long-term priorities. These discussions are helping to align operational work plans with the Mayor's goals and will inform planning and budget development for 2026.

The Request for Proposals (RFP) for IT Services has generated promising interest. Several firms have engaged with the City during the process, and proposals are due by the end of this week. Staff will evaluate submissions with an eye toward system reliability, cybersecurity, responsiveness, and long-term value to the organization.

I have been working with the Mayor and City Attorney on updates to the City's public records procedures and the proposed City Council Code of Ethics, both of which are on the Council agenda this month. These efforts are intended to promote clarity, consistency, and best practices while reinforcing transparency and accountability in City operations.

The Planning Commission has completed its review of the vacation rental ordinance. After extensive discussion and public input, the Commission will be forwarding its recommended changes to the City Council next month for consideration.

Planning is also underway for the upcoming Council retreat. This retreat will provide an opportunity for newly elected officials to take a deeper dive into City operations, discuss governance roles and expectations, and work collaboratively to establish priorities and direction for 2026.

In addition to these efforts, staff have begun early preparation for the 2026 budget cycle, including internal coordination on timelines, capital planning considerations, and departmental priorities. Follow-up work related to the recently completed State audit is also underway to ensure continued compliance and strong financial practices.

Overall, January has been focused on transition, alignment, and preparation, setting the stage for a productive and well-coordinated year ahead.