

**INTERLOCAL AGREEMENT BETWEEN THE PORT OF SKAMANIA COUNTY AND
THE CITY OF STEVENSON, FOR STEVENSON WATERFRONT
MAINTENACE AND WEED REMOVAL**

This agreement made and entered into this 17th day of January, 2025 between the **City of Stevenson**, a municipal corporation of the State of Washington, hereinafter referred to as “City”, and the **Port of Skamania County**, a municipal corporation, hereinafter referred to as “Port”.

Recitals

1. The City of Stevenson desires to increase the distribution of information about the City to attract visitors to the City and to increase tourism.
2. The City of Stevenson does not have qualified staff to maintain and hire and manage a contractor to remove the invasive weeds from the waterfront.
3. The Port is uniquely qualified to maintain the waterfront and hire and manage a contractor for weed mitigation, meeting the requirements specified herein, and to provide such services with the degree of reasonable skill and diligence normally required to manage such projects.
4. It is in the City’s interest to contract with the Port to perform certain activities relating to the maintenance of the waterfront and removal of invasive weeds that will encourage increased tourism, promote interest in the City and the local region and to act on the City’s behalf in disseminating information about the City.

Now, therefore, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Performance.
 - a) Port will remove invasive weeds along waterfront as described in Exhibit A, maintain a green and attractive waterfront lawn as described in Exhibit B, and maintain bathrooms at located along the waterfront in Exhibit C, incorporated herein by reference, and submit requests for payment within forty-five days of each accepted task.
 - b) Port will apply for, obtain, and adhere to all required City, State and other Governing Agency permits.
 - c) Port will complete the tourism funding expenditure report(s) required by the Washington State Legislature. All required reports are to be submitted before final payment under this contract is made.
2. Completion. Port will complete the work and provide the services to be performed under this agreement on or before December 31, 2025.
3. Payment.
 - a. The City will reimburse Port up to \$30,000 for services performed under this agreement. Payments will be made on a reimbursement basis only, following submittal of detailed invoices with back up documentation to the City.

- b. Final invoice for this agreement must be received by the City on or before January 12, 2026. **INVOICES RECEIVED AFTER THIS DATE WILL NOT BE PAID.**
 - c. The Tourism Funding Expenditure Report required by section 1 above shall be submitted before final payment under this contract is made.
4. Default. Upon default by either party of any of the terms of this agreement, the non-defaulting party may terminate the agreement after written notice to the defaulting party identifying the default. Failure by the non-defaulting party to exercise the right to terminate or take any action upon default shall not constitute a waiver of any rights of the non-defaulting party hereunder and shall not excuse any such default. However, upon default and termination, the non-defaulting party is excused from further performance hereunder.
 5. Termination. This agreement may be terminated by either party giving the other party written notice of its intent to terminate at least thirty (30) days prior to the effective date of termination. Reimbursement for work completed prior to the effective date of termination shall be made in accordance with the terms of this agreement.
 6. Financial Records. Port shall maintain financial records of all transactions related to this agreement for six years after contract completion. The financial records shall be made available at all times for auditing by any City, State of Washington or federal auditors.
 7. Status of "Port". It is hereby understood, agreed and declared that Port is an independent contractor and not the agent or employee of City and that no liability shall attach to City by reason of entering into this agreement, except as may be provided herein.
 8. Insurance and Liability. Port shall indemnify and save harmless City from any and all liability arising hereunder, including costs, damages, expenses and legal fees incurred by City in connection therewith, for injury (including death) to persons or damage to or loss of property (including equipment) caused by or arising out of the work performed under this agreement.

Port further agrees, and has specifically negotiated, to waive its immunity under the State Industrial Insurance Act (RCW Title 51) and to indemnify and hold the City harmless from any claims made against the City by Port employees, agents, contractors, subcontractors or other representatives.
 9. Assignment. This agreement shall not be transferred, assigned, or sublet by either party without prior written consent of the other party.
 10. Completeness of Agreement and Modification. This document contains all of the terms and conditions of this agreement, and any alterations or variation of the terms of this agreement shall be invalid unless made in writing and signed by both of the parties hereto. There are no other understandings, representations, or agreements, written or oral, not incorporated herein.

11. Equal Opportunity and Compliance With Laws. Port shall not discriminate against any employee employed under this agreement because of race, color, religion, age, sex or national origin. Further, Port shall comply with all local, state and federal laws and regulations in all aspects of fulfilling this agreement.
12. Governing Law and Venue. The laws of the State of Washington shall govern the construction of this agreement and any dispute arising hereunder. The parties agree that the Superior Court of Skamania County shall be the venue for any litigation brought in relation to this agreement.
13. Costs and Attorney Fees. If either party shall be in default under this contract, the non-defaulting party shall have the right, at the defaulting party's expense, to retain an attorney to make any demand, enforce any remedy, or otherwise protect or enforce its rights under this contract. The defaulting party hereby promises to pay all costs and expenses so incurred by the non-defaulting party, including, without limitation, reasonable attorneys' costs and fees. The failure of the defaulting party to promptly pay the same shall constitute a further and additional default. In the event either party hereto institutes, defends, or is involved with any action to enforce the provisions of this contract, the prevailing party in such action shall be entitled to reimbursement by the losing party for its court costs and reasonable attorney costs and fees at trial and on appeal.
14. Certification of Authority. The undersigned certify that the persons executing this agreement on behalf of City and Port have legal authority to enter into this agreement on behalf of City and Port respectively and have full authority to bind City and Port in a valid Agreement on the terms herein.
15. Interlocal Cooperation Act Statement. This is an interlocal agreement pursuant to RCW Ch. 39.34 and the parties make the following RCW 39.34.030 representations:
 - a. Duration. The term of this agreement shall be January 1, 2025, through December 31, 2025.
 - b. Organization. No new entity will be created to administer this agreement.
 - c. Purpose. The purpose is to enable the Port to design and install updated East Point signage.
 - d. Manner of Financing. The parties intend to finance this agreement through cash appropriations as set forth in their annual budgets.
 - e. Termination of Agreement. The parties shall have the right to terminate this agreement as provided in Section 5, above.
 - f. Other. All terms are covered by this Agreement. No additional terms are contemplated.
 - g. Selection of Administrator. The Stevenson City Administrator shall be the Administrator for this Interlocal Agreement.

- h. Filing. Prior to its entry into force, this agreement shall be filed with the Skamania County Auditor or, alternatively, listed by subject on a public agency's web site or other electronically retrievable public source.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written.

CITY OF STEVENSON

PORT OF SKAMANIA COUNTY

Scott Anderson, Mayor

Signature

ATTEST

Printed Name and Title

Anders Sorestad, City Clerk

APPROVED AS TO FORM:

Robert Muth, PC City Attorney



City of Stevenson
TOURISM FUNDING APPLICATION FORM

Organization/Agency Information

Port of Skamania County 91 0877305
Organization/Agency Federal Tax ID Number

Pat Albaugh
Contact Name

PO Box 1099 Stevenson, WA 98648
Mailing Address

509-427-5484 pat@portofskamania.org
Phone Email

Name of Proposed Event/Activity/Facility – Stevenson’s Columbia River Waterfront – aquatic weeds

- Tourism Promotion Activities
- Tourism-Related Facility
- Events/Festivals

Amount Requested: \$11,240.00

Supplemental Questions

You may type your answers in Word below or attach a separate sheet. If you attach a separate sheet, please answer all of the below questions and number your answers to correspond to the below question numbers.

1. Describe your Tourism-Related Activities, Event or Facility:

Stevenson has a world-wide reputation as one of the premier locations for water and wind sport enthusiasts. Events held in Stevenson such as the Bridge of the Gods Kite and Wing Fest/ Blowout Race, Gorge Downwind Champs, and Gorge Outrigger Canoe Race attract people from all over the world. In addition, people travel from all over the United States for the ideal wind and water conditions found only in the Gorge. Columbia River access is essential for wind and water sports enthusiasts. The summer of 2024 was the worst year ever for weeds growing along the Stevenson shoreline. The weed problem is keeping people from visiting Stevenson because it interferes with launching and returning to shore.

-
2. Describe your proposal to attract visitors to the City, including dates and expected costs. Please see the Call for Tourism Promotion Proposals for criteria and items to be prioritized by the Tourism Advisory Committee.

The Port proposes to have aquatic weeds treated along the Stevenson waterfront to restore clear Columbia River access. Attached is a proposal to secure the permits and treat the aquatic weeds in a professional and safe manner.

-
3. Identify your top 5 sources of Revenue:

1. Tenant Leases	\$
2. Property Taxes	\$
3. Tour boat Docking Fees	\$
4. Grants	\$
5.	\$

4. Do you plan to become self-funded? If yes, please describe your plan and progress to date.
N/A

-
5. Describe your plans for advertising and promoting your proposed activity or facility.

The Port promotes through a combination of advertising mediums including newspapers, magazines, boating guides, fishing guides, Port website, and Facebook to name a few. The Port also partners with the SDA, Skamania County Chamber of Commerce and all the waterfront event organizers.

-
6. Explain how your activity or facility will result in increased tourism and overnight stays.

Keeping Stevenson's waterfront access clean and clear will give Stevenson an advantage over other river access points in the Gorge that have filled in with aquatic weeds. The water/wind sport enthusiasts have been complaining about the weeds online and visitation to Stevenson has suffered this fall. The weeds have become so bad that several people have become entangled in the weeds and required rescue this fall. Treating the aquatic weeds next year is vital to keeping the thousands of people coming from other parts of the country or world coming to Stevenson.

7. *List the number of tourists expected to attend your activity or facility in each of these categories

(*required):

1. _____ 6,000/year Staying overnight in paid accommodations. (200-300) people over a 5-month period) The green space and waterfront amenities encourage these visitors to enjoy our parks and we want to provide and experience that will encourage them to plan a return vacation trip to Stevenson and return to frequently.
2. _____ 2,000/year Staying overnight in unpaid accommodation (with friends or family) and traveling 50 miles or more from their place of residence or business.

3. _____ 35,000/ year

Staying for the day only and traveling 50 miles or more from their place of residence or business.

4. 30%_____

Attend but are not included in any one of the categories above. Residents of the Gorge

5. 70%

Estimated number of participants in any of the above categories that attend from another state or country. Based on license plates in parking areas and the tour boat passengers.

8. Explain how you will coordinate with the Skamania County Chamber of Commerce for promotion of your proposed activity or facility. Describe any other partnerships you plan to develop to help ensure the success of your project.

We work closely with the Skamania Chamber of Commerce and with each event promoter scheduled on the Stevenson waterfront.

9. If your proposal is for construction of a tourism-related facility, explain your plans for operation and maintenance of the facility.

With the increase in aquatic weed growth the last few years it is anticipated the water access points will need to be treated regularly to maintain good access for water and wind sports.

10. Describe how you will encourage support of Stevenson businesses, restaurants, retail and lodging?

We work closely with the Chamber, the SDA, Skamania EDC as well as with each user group and event coordinator. We offer information on area lodging and restaurants and consistently refer people to the Chamber of Commerce. We work closely with the Chamber, the SDA, Skamania EDC as well as event coordinators. We offer information on area lodging and restaurant options and consistently refer people to the Chamber of Commerce for tourism related items.

11. Submit an itemized revenue and expense budget. What percentage of your revenue budget does this request for funding represent? List any other expected revenue sources and amounts.

The 2024 Port of Skamania operating budget has approximately 1 million in revenue and 1.4 million expected in expenses.

12. Sign and date your proposal.



Annette Sabourin

10/17/24

Signature

Printed Name

Date

You may attach additional information to help the Tourism Advisory Committee evaluate your proposal.

If multiple activities are planned, please submit a separate application for each activity.



WOODLAND Resource Services

CAREFUL, QUALITY-CONSCIOUS VEGETATION MANAGEMENT.™

Woodland Resource Services, Inc.
1063 Emerson Road
Ellensburg, WA 98926
Tel: 509.968.9675
Email: woodland@gowrs.com

2025 Port of Skamania Treatment Agreement

The Port of Skamania (*hereinafter referred to as Customer*) and Woodland Resource Services Inc. (*hereinafter referred to as WRS*) enter into agreement for the following course of action for 2025. Customer understands that the removal of unwanted aquatic vegetation is nearly always a multi-year investment.

- January/February – (*WRS or Customer*) Apply for “Aquatic Plant and Algae Management General Permit” and submit public notice (submittal required 60 days prior to application of herbicide) Typically requires the customer’s input regarding questions on waterbody information.
- June/July – (*WRS or Customer*) distribute Business/Residential Notice 10-42 days prior to treatment
- Late July - (*WRS*)
 - Apply herbicide to infestation areas of Eurasian Watermilfoil

Pricing Schedule (*prices do not include applicable sales taxes*)

1. Pre-treatment costs
 - a. WA DOE (Dept. of Ecology) Permit fee (pass-thru cost) approx. \$600/year
 - b. Permit application (one-time expense) \$2,500
 - i. Does not include any additional time necessary if there are threatened or endangered species or other special circumstances to submit mitigation for.
 - ii. (may be performed by *customer*)
 - c. Public Notice (in newspaper) (first year only) \$250
(may be performed by customer)
 - d. Business/Residential Notice (once per season) \$350/year
(may be performed by *customer*)
 - e. Shoreline Notice (each time treatment occurs) \$700
(may be performed by *customer*)
 - i. Sign removal is the responsibility of the property owners/managers
2. Treatment Costs per application (pricing includes herbicide, use of airboat, and all incidentals)
 - a. Mobilization \$3,430
 - b. App. costs for Eurasian Watermilfoil with 2,4-D \$3,410
3. End-of-Year reporting to Ecology -included in treatment cost

Chemical Selection

1. Eurasian Watermilfoil –2,4-D (2.5 gal/Ac-ft)
 - a. Water Use Restrictions: No swimming for 1 day. No human consumption for 21 days. No irrigation of sensitive plants for 21 days.

Payment Terms

Payment will be made for the aforementioned deliverables at the aforementioned pricing schedule on the following billing timetable.

1. Item 1a to be billed following invoicing from Department of Ecology. The permit renews automatically on July 1 of each year but Ecology's invoice timing can often be delayed up to 6 months due to state budget procedures and agency backlog. WRS will invoice Customer upon receipt of invoice from Ecology. If Customer desires to cancel the treatment permit, notice must be given in writing to WRS by June 1 of the same year.
2. Items 1b and 1c to be billed following issuance of permit by Department of Ecology.
3. Items 1d, 1e, 2a, and 2b to be billed following initial treatment.

WRS's billings are payable by credit card or check and are due within 30-days of receipt of invoice.

This agreement is entered into by the undersigned:

Woodland Resource Services Inc.

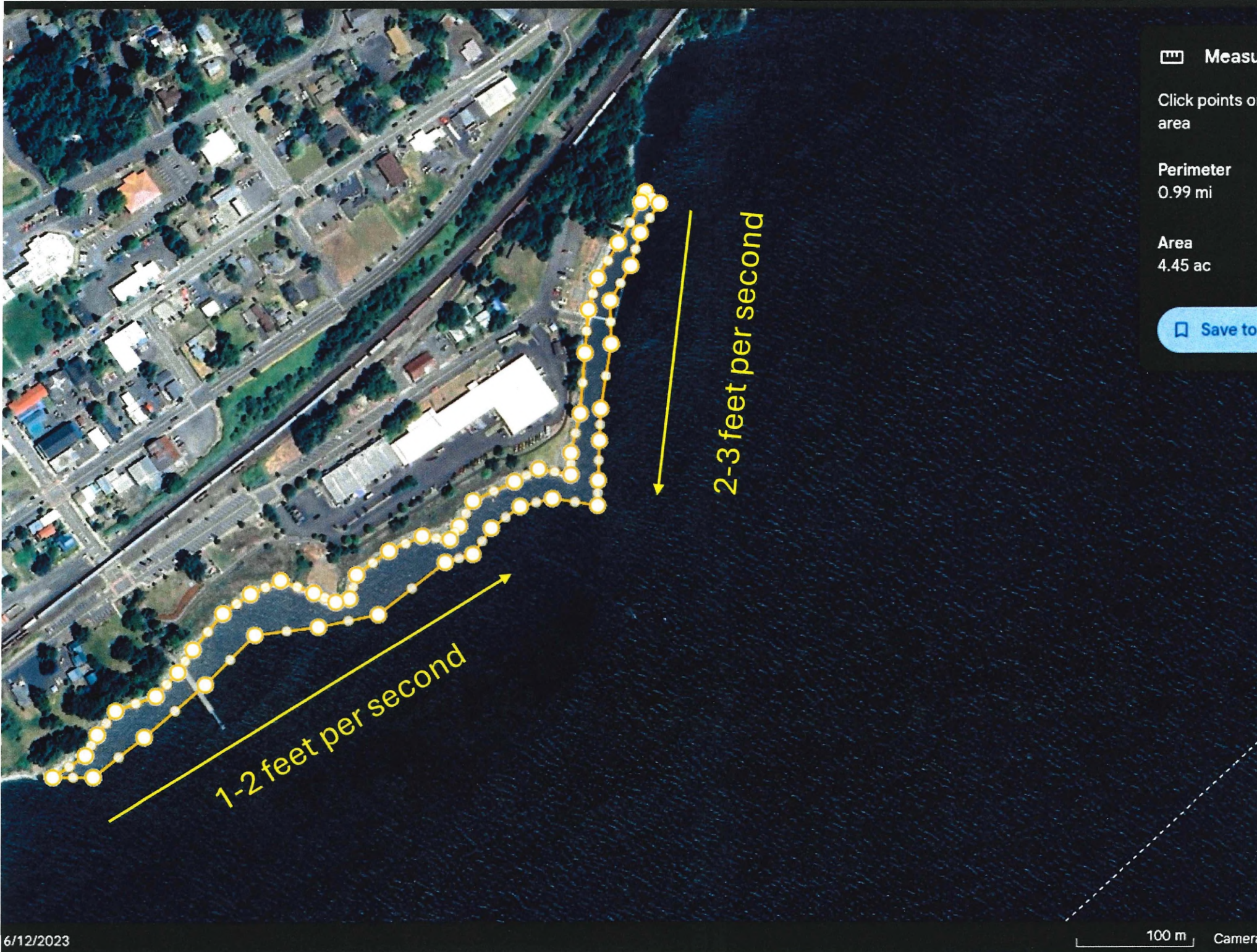
Port of Skamania

(Name and title of representative)

(Name and title of representative)

(Signature of representative)

(Signature of representative)



Measur

Click points on area

Perimeter
0.99 mi

Area
4.45 ac

Save to p

1-2 feet per second

2-3 feet per second

2-3 feet per second

6/12/2023

100 m Camera





City of Stevenson
TOURISM FUNDING APPLICATION FORM

Organization/Agency Information

Port of Skamania County	91 0877305
Organization/Agency	Federal Tax ID Number

Pat Albaugh
Contact Name

PO Box 1099 Stevenson, WA 98648
Mailing Address

509-427-5484	pat@portofskamania.org
Phone	Email

Stevenson Waterfront Parks
Name of Proposed Event/Activity/Facility

- Tourism Promotion Activities
- Tourism-Related Facility
- Events/Festivals

Amount Requested: Public restroom supplies not to exceed \$5,000.00.

Supplemental Questions

You may type your answers in Word below or attach a separate sheet. If you attach a separate sheet, please answer all of the below questions and number your answers to correspond to the below question numbers.

1. Describe your Tourism-Related Activities, Event or Facility:

The Stevenson Waterfront consists of many tourist related facilities such as recreational access to the Columbia River, green spaces, public restrooms, rest and recreation areas, waterfront trails, Leavens Point, East Point, Cascade Boat Launch, Bob’s Beach, Teo & Beverly Parks. These areas attract people from all over the world. In addition to the many water related activities the waterfront is host to the weekly Farmers Market (April-Oct.), Annual Waterfront Music Festival, Annual Skunk Brothers’ Bootlegger Car Show, Annual Bridge of the God’s Kite Fest, as well as the Annual Gorge Downwind Weekend Fest. Private events include weddings, groom suppers, class reunions, graduations, memorial services, not to mention locals gatherings and people visiting Stevenson.

2. Describe your proposal to attract visitors to the city, including dates and expected costs. Please see the *Call for Tourism Promotion Proposals* for criteria and items to be prioritized by the Tourism Advisory Committee.

Our goal is to attract and promote visitation to the Stevenson Waterfront by providing accessible, clean public restrooms and keeping parks free of animal waste by providing dog waste bags. The public restrooms are used by a large percentage of people who visit the Stevenson Waterfront including families, fishermen, windsurfers, picknickers, wingers, and kiteboarders. To keep the waterfront inviting and restroom facilities clean require consistent maintenance. The increasingly large number of visitors has also increased the costs associated with providing public restrooms (paper products and cleaning supplies). According to the "Healthy Handwashing Survey" from Bradley Corporation, almost 60% of Americans make it a point to stop at a business and will spend more money at the establishment if they know it has clean and maintained restrooms. Almost 20% say that a sloppy restroom makes them less likely to clean up after themselves. The Port recognizes the need to provide clean and stocked restrooms for visitor use.

To continue to provide accessible, clean bathrooms and green spaces, we are requesting \$5,000 to use toward the cost of restroom paper products, cleaning supplies and doggie waste bags.

3. Identify your top 5 sources of Revenue:

1. Tenant Leases	\$
2. Property Taxes	\$
3. Tour Boat Docking Fees	\$
4. Grants	\$
5.	\$

4. Do you plan to become self-funded? If yes, please describe your plan and progress to date.

N/A

5. Describe your plans for advertising and promoting your proposed activity or facility.

The Port promotes through a combination of advertising mediums including newspapers, magazines, boating guides, fishing guides, Port website, and Facebook to name a few. The Port also partners with the SDA, Skamania County Chamber of Commerce and all the waterfront event organizers. The Port does not charge for community events such as the Farmers Market, Waterfront Music Festival, Skunk Brothers Cruise in and others.

6. Explain how your activity or facility will result in increased tourism and overnight stays.

An attractive inviting green spaces with clean restrooms, stocked with toilet paper, paper towels and other needed items, is a major component to a positive experience which influences a visitor's decision for extending their stay or plan future visits.

7. *List the number of tourists expected to attend your activity or facility in each of these categories (*required):
1. 6,000 / year_ Staying overnight in paid accommodations.
 2. 2,000 / year. Staying overnight in unpaid accommodations (with friends or family) and traveling 50 miles or more from their place of residence or business.
 3. 35,000 / year. Staying for the day only and traveling 50 miles or more from their place of residence or business.
 4. 30 % Attend but are not included in any one of the categories above.
 5. 70 % Estimated number of participants in any of the above categories that attend from another state or country.

NOTE: The green space and waterfront amenities encourage all of these visitors to enjoy the Stevenson waterfront parks. We want their first impression or sense of arrival to be a positive and inviting experience. This impression will also encourage them to stay longer and return to Stevenson.

With the recent improvements completed at the waterfront we have more than doubled the people who come from outside the Gorge to visit, stay and partake in many of the activities related to the waterfront such as windsurfing, fishing, kite boarding and the new up and coming sport of winging. We continually add picnic tables to accommodate the increase of picnickers as the existing tables are often full. We have also had a large increase in the number of fishermen, boaters, jet skis, kayakers, paddle boarders, outriggers, surf skis, swimmers, and families frequenting the waterfront as well, who make it a point to visit the Waterfront each year.

8. Explain how you will coordinate with the Skamania County Chamber of Commerce for promotion of your proposed activity or facility. Describe any other partnerships you plan to develop to help ensure the success of your project.

We work closely with the Skamania Chamber of Commerce with every event scheduled on the waterfront, for example the Stevenson Farmers/Saturday Market, the Waterfront Music Fest, the Skunk Brothers Bootlegger Car Show, as well as the Olympic Development Team events. In addition to working with the Chamber we also work with the Skamania EDC, and the Stevenson Downtown Association (SDA) to promote events for wider exposure.

9. If your proposal is for construction of a tourism-related facility, explain your plans for operation and maintenance of the facility.

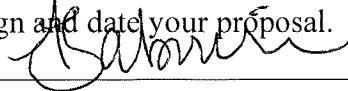
Major improvements have been made to the Stevenson waterfront area the last few years. Those improvements are being discovered and recognized daily resulting in a steady increase in visitors. We anticipate the necessary costs associated with providing public restrooms to continue to increase.

10. Describe how you will encourage support of Stevenson businesses, restaurants, retail and lodging?
We work closely with the Chamber, the SDA, Skamania EDC as well as event coordinators. We offer information on area lodging and restaurant options and consistently refer people to the Chamber of Commerce for tourism related items.

11. Submit an itemized revenue and expense budget. What percentage of your revenue budget does this request for funding represent? List any other expected revenue sources and amounts.

The 2024 Port of Skamania operating budget has approximately 1 million in revenue and 1.4 million expected in expenses. The \$5,000 request is 0.5% of Port operating revenue and 0.36% of operating expenses.

12. Sign and date your proposal.


Signature

Annette Sabourin
Printed Name

10/14/24
Date

You may attach additional information to help the Tourism Advisory Committee evaluate your proposal.

If multiple activities are planned, please submit a separate application for each activity.

**Port of Skamania County
Fiscal Year 2025
General Fund Budget Summary**

	2025	2024
	Budget	Budget
Operating Revenues		
Property Revenues	1,042,311	937,524
Lease Revenues	844,698	750,765
Lease Expense Reimb.	100,000	100,000
Leasehold Taxes	97,613	86,758
Marine Terminal Revenues	24,000	51,959
Docking Fees	24,000	35,334
Expense Reimbursements	-	16,625
Other/Miscellaneous	10,000	10,000
Total Operating Revenues	1,076,311	999,483
Operating Expenses		
Salaries, Wages & Benefits	530,414	507,503
Administration	155,000	148,942
Maintenance	341,334	325,692
Commissioners	34,080	32,869
Property Expenses	483,659	470,905
Maintenance	128,200	128,200
Utilities	105,000	105,000
Insurance	140,000	122,682
Lease - Corp and BNSF	2,000	2,000
Marine Terminal	-	16,625
Leasehold Taxes	108,459	96,398
General Administration	211,854	201,944
Outside Services	109,944	106,374
Legal Fees	15,000	15,000
Other G & A	86,910	80,570
Equipment Purchases	657	657
Office / Admin	657	657
Facilities	-	-
Total Operating Expenses	1,226,584	1,181,009
Operating Income / (Loss)	(150,273)	(181,526)

**Port of Skamania County
Fiscal Year 2025
General Fund Budget Summary**

2025	2024
Budget	Budget



City of Stevenson

TOURISM FUNDING APPLICATION FORM

Organization/Agency Information

Port of Skamania County	91 0877305
Organization/Agency	Federal Tax ID Number

Pat Albaugh
Contact Name

PO Box 1099 Stevenson, WA 98648
Mailing Address

509-427-5484	pat@portofskamania.org
Phone	Email

Stevenson Waterfront Parks
Name of Proposed Event/Activity/Facility

- Tourism Promotion Activities
- Tourism-Related Facility
- Events/Festivals

Amount Requested: 75% of irrigation only water fees not to exceed \$10,000.00

Supplemental Questions

You may type your answers in Word below or attach a separate sheet. If you attach a separate sheet, please answer all of the below questions and number your answers to correspond to the below question numbers.

1. Describe your Tourism-Related Activities, Event or Facility:
 The Stevenson Waterfront consists of many tourist related facilities such as providing Columbia River access, green spaces, public restrooms, rest and recreation areas, waterfront trails, Leavens Point, East Point, Cascades Boat Launch, and Bob’s Beach, Teo & Beverly Parks,. These areas attract people from all over the world. In addition to the many water related activities the waterfront is host to a variety of events such as the Stevenson Waterfront Farmers Market (April – Oct), Waterfront Music Festival, Skunk Brothers Car Show, Bridge of the God’s Kitefest, Outrigger races and Gorge Downwind Fest to name a few. There are also a lot of private events such as weddings, groom suppers, class reunions, graduations, memorial services, and family reunions that bring people from all over to stay in Stevenson. An example would be Wilder & Pine Resort’s consistent bookings for weddings and various other private events that utilize Bob’s Beach and Teo Park for their functions.

2. Describe your proposal to attract visitors to the City, including dates and expected costs. Please see the *Call for Tourism Promotion Proposals* for criteria and items to be prioritized by the Tourism Advisory Committee.

Part of the Ports's Mission is to improve and operate public parks and recreational facilities promoting tourism. Our goal is to attract and promote visitation to the waterfront by providing a lush green, active and inviting waterfront. According to the City's Comprehensive Plan "Nothing encourages more use than a lush green space". The green spaces are used by families, windsurfers, picnickers, wingers, kiteboarders, and thousands of other visitors each year. To keep the waterfront lush and green it requires irrigation. We request up to \$10,000 to use toward the cost of irrigation water.

3. Identify your top 5 sources of Revenue:

1. Tenant Leases	\$
2. Property Taxes	\$
3. Tour boat Docking Fees	\$
4. Grants	\$
5.	\$

4. Do you plan to become self-funded? If yes, please describe your plan and progress to date.
N/A

5. Describe your plans for advertising and promoting your proposed activity or facility.

The Port promotes through a combination of advertising mediums including newspapers, magazines, boating guides, fishing guides, Port website, and Facebook to name a few. The Port also partners with the SDA, Skamania County Chamber of Commerce and all the waterfront event organizers. The Port does not charge for community events such as the Farmers Market, Waterfront Music Festival, Skunk Brothers Cruise in and others.

6. Explain how your activity or facility will result in increased tourism and overnight stays.

An attractive inviting green space is a major component to a positive experience which influences an appealing option for an extended or a return stay.

7. *List the number of tourists expected to attend your activity or facility in each of these categories (*required):

1. 6,000 / year Staying overnight in paid accommodations. A large percentage of tourists staying at local accommodations visit Stevenson's waterfront. The green space and waterfront amenities encourage these visitors to enjoy our parks. Beautiful waterfront parks are there to provide a positive experience that will encourage a return vacation trip to Stevenson.
2. 2,000 /year Staying overnight in unpaid accommodations (with friends or family) and traveling 50 miles or more from their place of residence or business.
With the recent improvements completed at the waterfront we have more than doubled the people who come from outside of the Gorge to visit, stay, and to partake in many of the activities related to the waterfront such as fishing, windsurfing, kite boarding and the new up and coming sport of winging. We have also had a large increase in the number of boaters,

jet skis, kayakers, paddle boarders, outriggers, surf skis, swimmers, and families frequent the waterfront as well, who make it a point to visit the Waterfront each year.

3. 35,000/year Staying for the day only and traveling 50 miles or more from their place of residence or business. *Stevenson is one of the most visited locations for water sport activities in the Gorge. In addition, there has been an annual average of 20,000 crew ship passengers and crew over the last five years. Not only do we want to encourage these visitors to enjoy the waterfront parks, but we want them to plan to return and vacation exclusively in Stevenson with the amenities we offer and the environment we create.*

4. 30% Attend but are not included in any one of the categories above.
Residents of the Gorge

5. 70% Estimated number of participants in any of the above categories that attend from another state or country. Based on license plates in parking areas and the tour boat passengers.

8. Explain how you will coordinate with the Skamania County Chamber of Commerce for promotion of your proposed activity or facility. Describe any other partnerships you plan to develop to help ensure the success of your project.

We work closely with the Skamania Chamber of Commerce with every event scheduled at the Waterfront parks. The event planners also work closely with the Chamber as well working together to in partnership to get wider exposure for the Stevenson Farmers/Saturday Market, the Waterfront Music Fest, the Skunk Brothers Car show, as well as the Olympic Development event.

9. If your proposal is for construction of a tourism-related facility, explain your plans for operation and maintenance of the facility.

The last few years we have made major improvements. Those improvements are being discovered and recognized daily resulting in a steady increase of visitors. To improve the appearance of the waterfront we are requesting up to \$10,000 to irrigate the current parks and recreational areas. The irrigation systems are separately metered and not associated with any city water supply going into the sewer or used for any other purpose than irrigation.

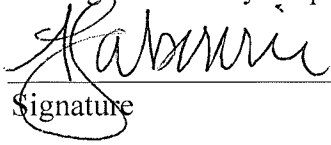
10. Describe how you will encourage support of Stevenson businesses, restaurants, retail and lodging?

We work closely with the Chamber, the Stevenson Downtown Association, Skamania EDC as well as with each user group and event coordinator. We offer information on area lodging and restaurants and consistently refer people to the Chamber of Commerce.

11. Submit an itemized revenue and expense budget. What percentage of your revenue budget does this request for funding represent? List any other expected revenue sources and amounts.

The 2024 Port of Skamania operating budget has approximately 1 million in revenue and 1.4 million expected in expenses. The \$10,000 requested is 0.1% of Port operating revenue and 0.7% of operating expenses.

12. Sign and date your proposal.


Signature

Annette Sabourin
Printed Name

10/14/24
Date

You may attach additional information to help the Tourism Advisory Committee evaluate your proposal.

If multiple activities are planned, please submit a separate application for each activity.

**Port of Skamania County
Fiscal Year 2025
General Fund Budget Summary**

	2025	2024
	Budget	Budget
Operating Revenues		
Property Revenues	1,042,311	937,524
Lease Revenues	844,698	750,765
Lease Expense Reimb.	100,000	100,000
Leasehold Taxes	97,613	86,758
Marine Terminal Revenues	24,000	51,959
Docking Fees	24,000	35,334
Expense Reimbursements	-	16,625
Other/Miscellaneous	10,000	10,000
Total Operating Revenues	1,076,311	999,483
Operating Expenses		
Salaries, Wages & Benefits	530,414	507,503
Administration	155,000	148,942
Maintenance	341,334	325,692
Commissioners	34,080	32,869
Property Expenses	483,659	470,905
Maintenance	128,200	128,200
Utilities	105,000	105,000
Insurance	140,000	122,682
Lease - Corp and BNSF	2,000	2,000
Marine Terminal	-	16,625
Leasehold Taxes	108,459	96,398
General Administration	211,854	201,944
Outside Services	109,944	106,374
Legal Fees	15,000	15,000
Other G & A	86,910	80,570
Equipment Purchases	657	657
Office / Admin	657	657
Facilities	-	-
Total Operating Expenses	1,226,584	1,181,009
Operating Income / (Loss)	(150,273)	(181,526)

**Port of Skamania County
Fiscal Year 2025
General Fund Budget Summary**

2025	2024
Budget	Budget