



# FFY 2024 GRANT APPLICATION

Idaho Transportation Department  
Office of Highway Safety



## Instructions:

This application consists of three sections: Application Information, Grant Narrative, and Project Budget. Please complete each section and submit via mail or email. An incomplete application will not be considered. **The application deadline is 5:00 pm MST, Tuesday, February 28, 2023.** Mail to: ITD Office of Highway Safety, PO Box 7129, Boise, ID 83707-1129. Email to: [ohsgrants@itd.idaho.gov](mailto:ohsgrants@itd.idaho.gov). All grants operate on the federal fiscal year, October 1 to September 30.

## SECTION 1 – Application Information (\*30 points)

Agency Name	<input type="text" value="City of Star"/>		
Agency Address	<input type="text" value="10769 W State St, Star ID, 83669"/>		
Agency Type	<input checked="" type="checkbox"/> Law Enforcement <input type="checkbox"/> State Agency <input type="checkbox"/> Non-Profit <input checked="" type="checkbox"/> Local Agency	EIN Tax ID Number	<input type="text" value="enter text"/>
		UEI Unique Entity Identifier	<input type="text" value="enter text"/>

### Primary Contact (The agency contact with signing authority)

Name and Title	<input type="text" value="Trevor Chadwick, Mayor of Star Idaho"/>		
Address	<input type="text" value="10769 W State St, Star ID, 83669"/>		
Email	<input type="text" value="tchadwick@staridaho.org"/>	Phone Number	<input type="text" value="208-908-5475"/>

### Grant Manager Contact (Responsible for managing the everyday activities of the grant)

Name and Title	<input type="text" value="Jacob Qualls, Star City Clerk"/>		
Address	<input type="text" value="10769 W State St, Star ID, 83669"/>		
Email	<input type="text" value="jqalls@staridaho.org"/>	Phone Number	<input type="text" value="208-908-5452"/>

Primary Contact Signature  
(Electronic signature is acceptable)

Grant Manager Signature  
(Electronic signature is acceptable)

**\*Jurisdictions that rank higher than the group rate for fatal and serious injury crashes will be given higher priority.**

**SECTION 2 – Grant Narrative (\*50 Points)**

**A. Project Focus**

Select a project focus area from the box below. Multiple areas may be selected.

Check all areas that apply.

Impaired Driving	<input checked="" type="checkbox"/>	Aggressive Driving	<input checked="" type="checkbox"/>
Distracted Driving	<input checked="" type="checkbox"/>	Occupant Protection	<input checked="" type="checkbox"/>
Youthful Drivers	<input checked="" type="checkbox"/>	Child Passenger Safety	<input checked="" type="checkbox"/>
Motorcycle	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Bicycle/Pedestrian	<input checked="" type="checkbox"/>		

**B. Problem Identification**

Establish your project goal with a description of the problem/need. Use the most recent data available to support the goal. You may use your agency’s data, WebCars analysis, [ITD Crash Data Dashboards](#), the [2021 Traffic Crash Report](#), or contact one of the research analyst principals to help, [kelly.campbell@itd.idaho.gov](mailto:kelly.campbell@itd.idaho.gov) or [steve.rich@itd.idaho.gov](mailto:steve.rich@itd.idaho.gov).

The Star Police Department and the City of Star are focused on addressing excessive speeds, aggressive driving, impaired driving, burglary activity, and drug activity on SH44, SH20/26, SH16 as well as other City of Star roads. We can better address the above areas of concern by hiring 1 traffic deputy that will be assigned to investigate and enforce laws pertaining to impaired driving, distracted driving, motorcycle/bicycle/pedestrian laws, aggressive driving, transportation of illegal narcotics, locating stolen property to include stolen vehicles, and all other traffic laws. This program will also help educate the public on traffic laws, child passenger safety, and will reduce accidents, near accidents and increase overall traffic safety issues in Star.

The ITD 2020 crash report supports the law enforcement observations as listed in Table 13. Star has 15,000 residents. Crash data shows no fatal injuries for 2019-2021 however, injury crashes are 20 for 2019, 25 for 2020 and 33 for 2021. Total crashes are 71 for 2020, 97 for 2021 and 84 for 2022 with a 2.6 fatal and injury crash rate per 1,000. The number of citations are 81 for 2020, 183 for 2021 and 252 for 2022. The amount of traffic through Star, and the amount of traffic violations, has increased at an alarming rate as can be seen by the amount of citations the Star Police Department is now issuing.

The Youthful drivers, ages 15 to 19, continue to be over-involved in motor vehicle crashes. This age group is 2.4 times as likely as all other drivers to be involved in a fatal or injury crash. With Star’s population showing approximately 25% of residents are under 18, this is a targeted traffic safety concern.

The goal is to reduce traffic crashes and reduce auto/pedestrian/bicycle interactions.

**C. Grant Implementation**

Summarize how your agency or organization plans to implement the grant and how the project will aid in achieving your goal(s).

The Star Police Department plans to implement this grant by hiring 1 fulltime deputy to focus on traffic enforcement to include excessive speeding, aggressive driving, impaired driving, transportation of illegal narcotics and other miscellaneous criminal activity involving vehicles being driven. There would also be, when Star Police Department staffing allows, an additional patrol deputy to assist in traffic enforcement due to the extremely heavy traffic that flows through the City of Star on State Hwy 44 and the challenge of getting directly behind the violating vehicles. This would allow for the two deputies to assist in making traffic stops on vehicles that are violating Idaho Statutes and Star City Codes in the most safe and efficient

manner possible. The City of Star would purchase a fully equipped patrol vehicle to be used by this deputy in traffic enforcement and the suppression of criminal activity.

The fulltime deputy that would be paid for by this grant would also be responsible for educating the residents of Star on speed limits, road changes, known problem areas and any other areas of concern that the citizens of Star have. Many times, the public contact the Star Police Department with complaints and areas of danger concerning the flow of traffic and traffic violators. Having 1 full time deputy to focus on these areas and address the publics concerns will assist in helping the City of Star be safer.

The deputy in this position would also be assigned to keep track of and move the City of Star Radar Trailer. The City of Star's Radar trailer has been a great benefit to the public and often helps in reducing speed violations in the City's growing subdivisions.

#### **D. Grant Activity Summary**

Create a list of planned events, enforcement, and education/outreach activities. Provide a timeline with anticipated start and completion dates.

The Star Police Department/City of Star will hire 1 deputy that will be assigned to enforce all aspects of driving safety on SH44, SH20/26 and SH16 and other city roads starting in fiscal year 2024.

Currently, there are no deputies available regularly to enforce traffic safety. The Star Police Department and the City of Star seek to add another layer of public protection to the residents and visitors to Star with the enhanced enforcement with a target of all behaviors that increase risk of crashes.

The deputy will begin training through the Ada County Sheriff's Office early this summer to be ready for early fiscal year 2024 to start duties effectively.

As part of the new traffic safety program, the City of Star will purchase a fully equipped patrol vehicle that will be used for traffic enforcement.

##### Timeline:

Purchase of 1 police equipped vehicle – Late fiscal year 2023 or early fiscal year 2024 to be ready for deputy to be properly equipped once they start in their new position.

##### Enforcement:

Will begin in fiscal year 2024 by new deputy with support from current deputy staff.

##### Specific Targeted Outcomes:

Eliminate, reduce, and prevent traffic deaths and serious injuries.

Improve the safety of SH44, SH20/26, SH16 and community wide crash reduction and elimination between vehicle/ pedestrian/bicycle interactions.

Build on the coordination between City of Star, Ada County Sheriff's Office and ISP.

Evaluate annually for appropriate recommendations for funding for expanding or maintaining the program.

#### **E. Assessment and Performance Evaluation**

Explain what type of measurements and data your agency or organization intends to collect and verify the goal(s) were met. Your agency will be required to provide a quarterly report throughout the year. If this is a multi-year project, provide a summary of the accomplishments for the previous year's grant funded activities.

The Star Police Department will track all law enforcement and education contact then evaluate the enforcement targets by ongoing analyzation of the data that will include crashes, contacts and citations statistics, and any public outreach efforts conducted. A performance report will be submitted to ITD-OHS within 30 days of the completion of the project. The high crash locations that are selected will be monitored to determine what additional education and targeted enforcement is needed in the future.

**F. Attachments**

Please attach the Subrecipient Financial Risk Assessment FY24 form with the application. Also attach any other information that may be beneficial to your project.

**SECTION 3 – Project Budget (\*20 points)**

In this section, please describe in as much detail as possible the cost/expenses associated with the proposed project. Identify how your agency will provide matching funds. Any funds you claim as match cannot be federal dollars. Matching funds may include salaries of individuals working on the project, mileage incurred while working on the project, training provided, office supplies or any other in-kind or matching funds. You do not have to show match in each category, however, the **total match must be at least 25% of the total amount you are requesting for the project.**



**Grant Application BUDGET Worksheet**

Idaho Transportation Department Office of Highway Safety

Agency:

Project Title:

	BUDGET	
	Local Match	Grant Funded
<b>PERSONNEL COSTS (HS H901)</b>		
1 or 2 Traffic Deputies to fill time 2080 hours \$127,306		\$127,306.00
Subtotal Personnel Costs	\$0.00	\$127,306.00
<b>TRAVEL (HS H902)</b>		
ID state rate = .625 per mile effective 7/19/22, also includes lodging and per diem		
Subtotal Travel	\$0.00	\$0.00
<b>CONTRACTUAL SERVICES (HS H903)</b>		
i.e. education, training		
Subtotal Contractual Services	\$0.00	\$0.00
<b>CONSUMABLES (HS H904)</b>		
i.e. equipment		
Subtotal Commodities	\$0.00	\$0.00
<b>DIRECT COSTS (HS H905)</b>		
\$65,544.40 Fully Outfitted Chevrolet Tahoe	65,544.40	
Subtotal Other Direct Costs	\$65,544.40	\$0.00
<b>INDIRECT COSTS (HS H906)</b>		
Subtotal Indirect Costs	\$0.00	\$0.00
<b>GRANT REQUEST TOTAL</b>	<b>\$65,544.40</b>	<b>\$127,306.00</b>