



CITY OF STAR, IDAHO
CITY COUNCIL WORKSHOP MINUTES

City Hall - 10769 W State Street, Star, Idaho
Tuesday, March 24, 2026 at 6:30 PM

PUBLIC NOTICE: THIS MEETING IS BEING RECORDED AND PLACED IN AN ONLINE FORMAT, PERSONS MAY EITHER VIEW OR LISTEN TO VIDEO/AUDIO OF THIS MEETING UNTIL SUCH TIME THE RECORDING IS DESTROYED UNDER THE CITY'S RETENTION POLICY.

1. CALL TO ORDER – Welcome/Pledge of Allegiance

Mayor Chadwick called the meeting to order at 6:31 p.m. and led the Pledge of Allegiance.

2. INVOCATION – Council Member Kevin Wheelock

Councilman Wheelock led the invocation.

3. ROLL CALL

ELECTED OFFICIALS: Mayor Trevor Chadwick, Council President Jennifer Salmonsens and Council Members Kevan Wheelock, Steve Day and Kevin Nielsen.

STAFF: Planning & Zoning Administrator Shawn Nickel; Assistant Planner and Park & Recreation Director Ryan Field; City Clerk Shelly Tilton; City Engineer Ryan Morgan; Public Information Officer Dana Partridge and Police Chief Tim Haynes.

Members of the public as well as members of the Building Contractors Association (BCA) were present.

4. IMPACT DEVELOPMENT FEES FOR PARKS, PATHWAYS & POLICE

Christine Stoll with Clearwater Financial reviewed the Impact Fee Report and updated Capital Improvement Plan. Growth that has come in the last several years was discussed. Impact fees are a way for growth to pay for continued levels of service. Christine reviewed the demographic analysis and proportionate share of residential and non-residential growth; she stated that mid-range population forecasts were used for calculations. A Capital Improvement Plan (CIP) is required to collect Impact Fees; fees cannot be collected for items not included in the CIP. Level of Service calculations and CORE analysis for Impact Fee eligibility were reviewed. Christine reviewed the Capital Improvement Plan for Parks highlighting existing facilities and amenities that the city uses for recreation activities as well as projects identified as fully or partially eligible for impact fees. Park and Pathways Impact fees would be assessed on residential only, Police Impact fees would be assessed on residential and commercial. Summary fee schedules, revenue forecast and cash flow analysis were discussed.

Mayor Chadwick asked council members to review the report as well as an independent study provided by the BCA in preparation for the public hearing in April.

There was discussion regarding pathways. Credit in lieu of cash for contributions made by developers was discussed. Implementation and administration of the plans and fees were reviewed.

A police training center included in the plan was discussed.

The public hearing will be held on April 7th.



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5. COMPREHENSIVE PLAN/SOUTH OF THE RIVER PLAN

Planning Administrator Shawn Nickel discussed an update to the Comprehensive Plan. Proposed changes to the Land Use Map were reviewed and discussed. South of the River Plan was reviewed.

Commercial preference along highways with frontage and/or backage roads to allow for commercial access and the Star Alternate Route were discussed. The Central Business District will have sub areas.

The public hearing for the Downtown Revitalization Plan is scheduled for April 21st, and a Comprehensive Plan hearing is scheduled for May 12th.

5. ADJOURNMENT

Mayor Chadwick adjourned the meeting at 8:52 p.m.

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