

**CITY OF STAR
Ada and Canyon Counties, Idaho**

ORDINANCE No. 398-2023

AN ORDINANCE AMENDING SECTION 16 OF ARTICLE A OF CHAPTER 3 TITLE 7 OF THE STAR CITY CODE BY THE ADDITION OF STAR FIRE PROTECTION DISTRICT IMPACT FEE SCHEDULE; AND PROVIDING AN EFFECTIVE DATE AND PUBLICATION.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Star, Ada and Canyon Counties, Idaho:

Section 1: That Section 16 of Article A of Chapter 3 Title 7 of the Star City Code be and the same is hereby amended to read as follows:

7-3A-16: Joint Development Impact Fee Advisory Standing Committee

- A. Committee Created: A joint standing committee of the City Council and the Board of Commissioners of the Fire District is established.
- B. Committee Name: The joint standing committee is known and shall continue to be known and designated as the "City of Star/Star Fire Protection District Joint Development Impact Fee Advisory Standing Committee" (hereinafter in this article referred also as "Joint Advisory Committee" or "committee").
- C. Membership: The members on the committee shall be appointed as provided in the intergovernmental agreement by the City Council and confirmed by the Board of Commissioners of the Fire District for a term of one year or until someone is appointed in his/her place, and there shall not be fewer than five (5) members of which two (2) or more members shall be active in the business of development, building or real estate and at least two (2) or more members shall not be employees or officials of the City or the Fire District. All members must reside within the service area of the capital improvement plan.
 - ~~1. The members will be appointed during the January regular meeting of the City Council and the Board of Commissioners.~~
 - ~~2. Any vacancy occurring on the committee during the year may be filled during the year, by appointment of the City Council and confirmed by the Board of Commissioners of the Fire District.~~
- D. Charge: The Joint Advisory Committee shall serve as an advisory committee to the City Council and the Board of Commissioners of the Fire District and is charged with the following responsibilities:
 - 3. Assist the City and the Fire District in adopting land use assumptions; and
 - 4. Review the Capital Improvements Plan; and
 - 5. Monitor and evaluate implementation of the Capital Improvements Plan;
 - 6. File with the Fire District, Fire District Administrator and the City Clerk, at least annually, with respect to the Capital Improvements Plan, a report of any perceived inequities in implementing the Capital Improvements Plan or imposing the Fire District impact fees;

7. Advise the City Council and the Board of Commissioners of the Fire District of the need to update or revise land use assumptions, Capital Improvements Plan and Fire District development impact fees; and
 8. The Fire District shall make available to the Joint Advisory Committee, upon request, all financial and accounting information, professional reports in relation to other development and implementation of land use assumptions, the Capital Improvements Plan and periodic updates of the Capital Improvements Plan.
- E. Joint Advisory Committee Organization: The Fire District and Fire District Administrator shall staff the Joint Advisory Committee in order to provide the committee with needed information for the committee's review and to provide for its compliance with the Open Meeting Law¹.
1. The Joint Advisory Committee shall select its officers, which include a Chairman, Vice Chairman and a Secretary of the committee.
 2. The Chairman shall conduct the meetings of the committee. The duties of the Chairman shall be performed by the Vice Chairman in the absence of the Chairman or as delegated by the Chairman. The Chairman and the Vice Chairman shall be members of the committee.
 3. The Fire District Administrator shall serve as the Secretary of the committee and shall take minutes and post agenda notices required by the Open Meeting Law. The Secretary is not a member of the committee.
 4. The committee shall establish a regular meeting schedule.
 5. The agenda of each meeting shall include the approval of the minutes of the last meeting and the Secretary shall provide a copy of the approved minutes to the City Council and the Board of Commissioners.
 6. Fifty percent (50%) of the membership of the committee shall constitute a quorum. Once a quorum is established for a meeting, the subsequent absence of a member present for creating the quorum shall not dismiss the quorum.
 7. A majority vote of those present at any meeting is sufficient to carry motions.
- F. Reporting: The Joint Advisory Committee reports directly to the Fire District Board of Commissioners and to the City Council.
- G. City Council And Fire District Board Of Commissioners Review Of Committee's Report And Recommendations: The City Council and the Fire District Board of Commissioners shall each consider the Joint Advisory Committee's recommended revision(s) at least once every twelve (12) months. The Joint Advisory Committee's recommendations and the City Council's and Board of Commissioners' actions are intended to ensure that the benefits to a development paying Fire District impact fees are equitable, so that the Fire District impact fee charged to the development shall not exceed a proportionate share of system improvements costs, and that the procedures for administering Fire District impact fees remain efficient.

SECTION 2: DATE OF EFFECT AND PUBLICATION

- 2.1** This Ordinance, as required by Idaho Code Section 67-8206(6), shall be in full force and effect on the 30th day following its passage and approval; and shall be published in full or by summary as provided in Idaho Code sections 50-901 and 50-901A within one month of its passage and approval all according to law.

PASSED BY THE COUNCIL OF THE CITY OF STAR, IDAHO, THIS ____ DAY OF _____, 2023.

APPROVED BY THE MAYOR OF THE CITY OF STAR, IDAHO, THIS ____ DAY OF _____, 2023.

CITY OF STAR

By: _____
Trevor A. Chadwick, *Mayor*

ATTEST:

By: _____
Jacob Qualls, *City Clerk*

DRAFT