



CITY OF STAR, IDAHO  
**CITY COUNCIL REGULAR MEETING**

City Hall - 10769 W State Street, Star, Idaho  
Tuesday, June 18, 2024 at 7:00 PM

---

**1. CALL TO ORDER – Welcome/Pledge of Allegiance**

Mayor opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

**2. INVOCATION – Bishop Cody Larsen, Church of Jesus Christ of Latter-Day Saints - Floating Feather Ward**  
Bishop Larsen was unavailable and sent 1<sup>st</sup> Counselor of the Floating Feather Ward Chad Barnes to offer the invocation. 1<sup>st</sup> Counselor Barnes offered the invocation.

**3. ROLL CALL**

**Elected Officials:** Council President David Hershey; Council Member Kevan Wheelock; Mayor Trevor Chadwick Council Member Jennifer Salmonsens. Council Member Neilsen was excused absent.

**Staff:** City Attorney Chris Yorgason; City Clerk – Treasurer Jacob Qualls; Information Technology Director Shane Dale; Public Information Officer Dana Partridge; Assistant City Planner / Code Enforcement Officer Ryan Field; Planning & Zoning Administrator Shane Nickel; Mid/Star Fire Marshal Victor Islas; Star Police Chief Zack Hessing; City Engineer Ryan Morgan and Assistant City Engineer Tim Clark

**4. PRESENTATIONS**

**A. Star Police Chief Monthly Report**

Star Police Chief Zach Hessing offered the May monthly report. There were no questions from the City Council.

**B. Star Fire Chief Monthly Report**

Star Fire Marshal Victor Islas offered the May monthly report. He reported several fires over the weekend. Mayor Chadwick asked about the cause of the structure fires and grass fires, Chief Islas stated that there is a variety of causes from BBQ Grills to batteries for the top causes of fires; most are accidental.

**5. CONSENT AGENDA (ACTION ITEM)**

**A. FINAL PLAT - Selwood Phase 2 (FILE # FP-24-06)**

**B. FINAL PLAT - Starpointe Phase 2 (FILE # FP-24-04)**

**C. FINAL PLAT - River Park Phase 2-South (FILE # FP-24-05)**

**D. FINAL PLAT - Iron Mountain Vista (FILE # FP-24-07)**

**E. FINDINGS OF FACT / CONCLUSION OF LAW - Erlebach Annexation (FILE # AS-24-02 / DA-24-02 / PR-24-01)**

- Council Member Salmonsens moved to approve the Consent Agenda without Starpointe Phase 2; Council Member Hershey seconded the motion. ROLL CALL VOTE: Hershey – aye; Wheelock – aye; Salmonsens – aye. Motion carried.



CITY OF STAR, IDAHO  
**CITY COUNCIL REGULAR MEETING**

City Hall - 10769 W State Street, Star, Idaho  
Tuesday, June 18, 2024 at 7:00 PM

---

6. **PUBLIC COMMENT** - Members of the Public may address the Mayor and Council on any item not currently on the agenda or on items currently or potentially set for a Public Hearing. Comments regarding City Staff, Elected Officials and Private Citizens should be set for a private meeting with the Mayor. **(Three Minute Time Limit)**

No public comment offered.

7. **ACTION ITEMS:** (The Council at its option may suspend the rules requiring three separate readings on three separate days for ordinances on the agenda for approval. This may be by a single motion to suspend the rules under Idaho Code 50-902; second of the motion; ROLL CALL VOTE; Title of the Ordinance is read aloud; motion to approve; second of the motion: ROLL CALL VOTE.)

- Council Member Hershey moved to introduce and suspend the rules and ordinances 404-2024, 405-2024, 406-2024, 407-2024 and 408-2024 be considered after reading by title only once; Council Member Wheelock seconded the motion. ROLL CALL VOTE: Hershey – aye; Wheelock – aye; Salmonsens – aye. Motion carried.

- A. **Ordinance 404-2024 - Title 8 UDC Amendments:** AN ORDINANCE OF THE CITY OF STAR, ADA AND CANYON COUNTIES, IDAHO, AMENDING TITLE 8 OF THE STAR CITY CODE, ALLOWING FOR REPEAL; ALLOWING FOR SEVERBILITY AND PROVIDING AN EFFECTIVE DATE. **(ACTION ITEM)**

- Council Member Hershey moved to approve 404-2024 and read the title; Council Member Wheelock seconded the motion. ROLL CALL VOTE: Hershey – aye; Wheelock – aye; Salmonsens – aye. Motion carried.

- B. **Ordinance 405-2024 - Title 3 Health & Sanitation Amendments:** AN ORDINANCE OF THE CITY OF STAR, ADA AND CANYON COUNTIES, IDAHO, AMENDING TITLE 3 OF THE STAR CITY CODE, ALLOWING FOR REPEAL; ALLOWING FOR SEVERBILITY AND PROVIDING AN EFFECTIVE DATE **(ACTION ITEM)**

- Council Member Salmonsens moved to approve 405-2024 and read the title; Council Member Hershey seconded the motion. ROLL CALL VOTE: Hershey – aye; Wheelock – aye; Salmonsens – aye. Motion carried.

- C. **Ordinance 406-2024 - Title 4 Public Safety Amendments:** AN ORDINANCE OF THE CITY OF STAR, ADA AND CANYON COUNTIES, IDAHO, AMENDING TITLE 4 OF THE STAR CITY CODE, ALLOWING FOR REPEAL; ALLOWING FOR SEVERBILITY AND PROVIDING AN EFFECTIVE DATE. **(ACTION ITEM)**

- Council Member Wheelock moved to approve 406-2024 and read the title; Council Member Salmonsens seconded the motion. ROLL CALL VOTE: Hershey – aye; Wheelock – aye; Salmonsens – aye. Motion carried.



CITY OF STAR, IDAHO  
**CITY COUNCIL REGULAR MEETING**

City Hall - 10769 W State Street, Star, Idaho  
Tuesday, June 18, 2024 at 7:00 PM

- D. **Ordinance 407-2024 - Title 5 Motor Vehicle Amendments:** AN ORDINANCE OF THE CITY OF STAR, ADA AND CANYON COUNTIES, IDAHO, AMENDING TITLE 5 OF THE STAR CITY CODE, ALLOWING FOR REPEAL; ALLOWING FOR SEVERBILITY AND PROVIDING AN EFFECTIVE DATE. **(ACTION ITEM)**
- Council Member Hershey moved to approve 407-2024 and read the title; Council Member Salmonsens seconded the motion. ROLL CALL VOTE: Hershey – aye; Wheelock – aye; Salmonsens – aye. Motion carried.
- E. **Ordinance 408-2024 - Title 7 Building Regulation Amendments:** AN ORDINANCE OF THE CITY OF STAR, ADA AND CANYON COUNTIES, IDAHO, AMENDING TITLE 7 OF THE STAR CITY CODE, ALLOWING FOR REPEAL; ALLOWING FOR SEVERBILITY AND PROVIDING AN EFFECTIVE DATE **(ACTION ITEM)**
- Council Member Salmonsens moved to approve 408-2024 and read the title; Council Member Wheelock seconded the motion. ROLL CALL VOTE: Hershey – aye; Wheelock – aye; Salmonsens – aye. Motion carried.
- F. **Discussion: Garnet Subdivision** - Abatement of Property **(ACTION ITEM)**
- Assistant City Planner & Code Enforcement Officer Ryan Field presented the City Council with an email from the property owner indicating they had received the letter from the city requesting the property be cleaned up. The owner explained in his email he has a company coming to remove the junk on the property in the coming days and has spoken to a weed abatement company to have the property abated. The council asked Field to encourage the property be abated by July 3.
- Mayor Chadwick explained staff has had several discussions with the intent to have this item on the agenda to discuss ways to abate if the property owner does not. Additional Council discussion included using city equipment, billing property owners, creating penalties, revoking land use plats as necessary. The council desires to have a Public Hearing to abate the property on July 16 if the property is not cleaned up by July 3. They asked Field to communicate this to them. If the property is cleaned up the hearing can be cancelled.
- Council President Hershey moved to set a Public Hearing for July 16, 2024, for the abatement of the property and revoke the plat concerning the property; Council Member Salmonsens seconded the motion. ROLL CALL VOTE: Hershey – aye; Wheelock – aye; Salmonsens – aye. Motion carried.
- G. **Vehicle Purchase** - Authorize / Approve of Purchase of 2012 Ford F550 **(ACTION ITEM)**
- Mayor Chadwick explained the prior authorization, but the deal had fallen through. Field explained this van fits more people and has a wheelchair lift, has been test-driven, gas-powered engine and very low miles.
- Council President Hershey moved to authorize the purchase the 2012 Ford F550 in the amount of \$41,221; Council Member Wheelock seconded the motion. ROLL CALL VOTE: Hershey – aye; Wheelock – aye; Salmonsens – aye. Motion carried.
- H. **Notice of Award** - Award Riverhouse Paving Project **(ACTION ITEM)**



CITY OF STAR, IDAHO  
**CITY COUNCIL REGULAR MEETING**

City Hall - 10769 W State Street, Star, Idaho  
Tuesday, June 18, 2024 at 7:00 PM

Ryan Morgan explained the Riverhouse paving project and parking addition which will add 66 stalls at the Riverhouse and much needed parking space. He explained the city received two bids with the low bid being from Titan Excavation.

- Council Member Wheelock moved to award the bid to Titan Excavation; Council Member Hershey seconded the motion. Morgan explained this bid is very comparable and Titan has been in the city and typically good to work with; they have not backed out and he is comfortable moving forward. Mayor Chadwick explained this is a public works bonded project, and the city can exercise the bond if the awardee does not complete the project. Councilmember Wheelock asked if the project has a timeline. Morgan explained they have 75 days to substantially complete the project and has 15 days to from bid notice to get the contract documents and as soon as we have the contract documented in, they will probably start between the end of June and first week of July which is when the 75 days starts.

ROLL CALL VOTE: Hershey – aye; Wheelock – aye; Salmonsens – aye. Motion carried.

- I. **Intergovernmental Agreement** - Approve & Authorize the Mayor to sign the ACHD / City of Star Intergovernmental Agreement for Collection & Waiver of Impact Fees (**ACTION ITEM**)

Mayor Chadwick explained this Agreement has been in the works for some time and said this agreement will allow the city to collect processing fees; it requires ACHD to respond within 30 days of the city's Public Hearings. Mayor Chadwick also explained this agreement has a ten-year term. Council Member Salmonsens moved to approve & authorize to sign the agreement; Council Member Wheelock seconded the motion. ROLL CALL VOTE: Hershey – aye; Wheelock – aye; Salmonsens – aye. Motion carried.

## 8. ADJOURNMENT

Mayor adjourned the meeting at 7:45pm

\_\_\_\_\_  
Trevor A Chadwick, Mayor

ATTEST \_\_\_\_\_  
Jacob M Qualls, City Clerk / Treasurer