



CITY COUNCIL REGULAR MEETING MINUTES

City Hall - 10769 W State Street, Star, Idaho

Tuesday, January 17, 2023 at 7:00 PM

1. **CALL TO ORDER** – Welcome/Pledge of Allegiance

Mayor called the meeting to order at 7pm.

2. **INVOCATION** – Dylan Austin with LifeSpring Church

Pastor Austin offered the invocation.

3. **ROLL CALL:**

Elected Officials: Council Members David Hershey, Kevan Wheelock, Jennifer Salmonsens, Kevin Nielsen & Mayor Trevor Chadwick. Council Member Salmonsens was excused.

City Staff: City Planner Shawn Nickel; Assistant City Planner Ryan Field; City Clerk – Treasurer Jacob Qualls; Deputy City Clerk Barbara Conly; Public Information Officer Dana Partridge; City Attorney Chris Yorgason; City Engineer Ryan Morgan and Star Police Chief Zack Hessing. Chief Victor Islas was online.

4. **PRESENTATIONS**

A. **Star Police Department Report** - Police Chief Zach Hessing

Chief Hessing presented the December 2022 police department report and will offer the annual report of 2022 at another meeting. Most of the society crimes for the month of December came from traffic stops.

5. **CONSENT AGENDA (ACTION ITEM)**

A. **Approval of Minutes:** January 3, 2023

B. **Approval of Claims Provided & Previously Approved:** January

C. **Findings of Fact:** First Interstate Bank Conditional Use Permit (**FILE: CUP-22-08**)

D. **Findings of Fact:** Munger Creek Subdivision (**FILE AZ-22-09/DA-22-09/PP-22-14**)

- Council President Hershey moved to approve the Consent Agenda; Council Member Wheelock seconded the motion. Roll call vote: Hershey – aye; Wheelock – aye; Nielsen – aye. Motion carried.

6. **ACTION ITEMS:** (The Council at its option may suspend the rules requiring three separate readings on three separate days for ordinances on the agenda for approval. This may be by a single motion to suspend the rules under Idaho Code 50-902; second of the motion; ROLL CALL VOTE; Title of the Ordinance is read aloud; motion to approve; second of the motion: ROLL CALL VOTE.)

A. **Ordinance 377-2023 & Development Agreement: Gary & Teri Oppen Annexation (FILES: AZ-22-14 / DA-22-15)**

- Council Member Nielsen moved to introduce Ordinance 377-2023 and Development Agreement and suspend the rules requiring three separate readings and approve on this first reading; Council Member Hershey seconded the motion. Roll call vote: Hershey – aye; Wheelock – aye; Nielsen – aye. Motion carried.



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- Council Member Nielsen read 377-2023 and moved to approve the ordinance; Council Member Wheelock seconded the motion. Roll call vote: Hershey – aye; Wheelock – aye; Salmonsens – aye; Nielsen – aye. Motion carried.

B. Approval of Request for Proposals for Pathways (ACTION ITEM)

Mayor Chadwick spoke about the Request for Proposals (RFP) for the Star Pathways Master Plan. He stated the Transportation Committee has been working on the pathways agreements utilizing the canal systems and putting them in a final format. When the proposals are reviewed, they will come back to the City Council for award.

Council Member Kevan Wheelock asked if the city is approving a specific company regarding the RFP's, City Attorney Chris Yorgason indicated the process is to select based on the firms' qualifications to complete the Star Pathways Master Plan (project).

- Council Member Wheelock moved to approve the Request for Proposals for the Pathways project; Council Member Nielsen seconded the motion. Roll call vote: Hershey – aye; Wheelock – aye; Nielsen – aye. Motion carried.

C. Request for Qualifications Award - Approval / Award / Authorization to proceed with the Request for Qualifications for Construction, Engineering & Inspection (CE&I) for State Highway 44 Bent Lane to Star Road Improvement Project (ACTION ITEM)

City Engineer Ryan Morgan stated he, Assistant City Planner Ryan Field, Mayor Chadwick and Council President David Hershey ranked the two firms who submitted the Request for Qualifications for Construction, Engineering and Inspection. They were ranked individually and then the rankings were shared with the group. Each member ranked the firms very similarly and recommend award to Horrocks Engineering. Morgan stated the next step is to create a scope of work for the project and bring back to the Council at a City Council Meeting in February for final approval

- Council Member Nielsen moved to approve the Request for Qualifications Award for the CE&I and award to Horrocks Engineering and utilize Proportionate Share Fees; Council President Hershey seconded the motion. Roll call vote: Hershey – aye; Wheelock – aye; Nielsen – aye. Motion carried.

D. Approve / Authorize Expenditure for Historical Committee - Approve / Authorize the expenditure of up to \$21,100 for Oral History Interviews on Film (ACTION ITEM)

Mayor Chadwick explained the Historical Committee has been working on getting an oral history project underway. The hiring of Fish Dawg Firm would be to film the Oral Histories.



CITY OF STAR, IDAHO
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Council Member Nielsen stated the quote was not as clear as he would like and suggested the item be tabled for further consideration at a later date. The quote appeared the city would be purchasing filming equipment.

Item tabled to another date.

E. Approval / Authorize Expenditure for Riverhouse Fence - Approval of Fence Installation utilizing Park Impact Fees for the Capital Expenditure (**ACTION ITEM**)

Mayor Chadwick explained because of the increase of use of the Riverhouse, the neighboring property needs to be protected. This proposal is to utilize Park Capital Improvement fees to build a six-foot fence between the Riverhouse and the property to the north to protect it from noise and light pollution.

- Council Member Nielsen moved to approve / authorize the expenditure for the Riverhouse Fence Project and utilize Park Capital Impact Fees; Council Member Wheelock seconded the motion. Roll call vote: Hershey – aye; Wheelock – aye; Nielsen – aye. Motion carried.

7. ADJOURNMENT

Mayor Chadwick adjourned the meeting at 7:28pm

Trevor A Chadwick, Mayor

ATTEST: _____
Jacob M Qualls, City Clerk - Treasurer