



CITY OF STAR, IDAHO  
**CITY COUNCIL SPECIAL MEETING NOTES**

City Hall - 10769 W State Street, Star, Idaho  
Tuesday, November 14, 2023 at 6:30 PM

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**1. CALL TO ORDER – Welcome/Pledge of Allegiance**

Mayor Chadwick called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

**2. ROLL CALL**

**Elected Officials:**

Council Members: Jennifer Salmonsens, Kevan Wheelock, David Hershey, Kevin Nielsen, Mayor Trevor Chadwick were all present.

**Staff:**

Planning & Zoning Administrator Shawn Nickel, Assistant Planner Ryan Field, City Clerk – Treasurer Jacob Qualls, Public Information Officer Dana Partridge, Deputy Fire Chief Victor Islas, Police Chief Zach Hessing, City Engineer Ryan Morgan and Assistant City Engineer Tim Clark were present.

**3. CITY COUNCIL WORKSHOP: Unified Development Code Amendment Discussions**

**A. UDC & Municipal Code Workshop**

1. Unified Development Code Review – Shawn Nickel
  - a) Chapter Review (Additional Review needed)

Shawn Nickel explained the code suggested changes were not a complete overhaul but had been suggested over the last 16 months since the last code update from City Staff, Star Elected Officials and from the public at large in some instances. Many of the changes are minor housekeeping items.

Nickel began with a power point presentation with a Administrative Design Review committee formation. In Article C Nickel and the Council agreed the Surety Agreement section should be reviewed by the City's Legal Counsel but suggested labor to be included in the Surety Bonding sections. A term to "Reject Unbalanced Bids" by the Engineer should be included.

Nickel discussed Article E Definitions and included several new definitions and re-working some the council suggested changes to.

A discussion about Building Heights in certain areas of the community and Fire Code Requirements for certain heights of buildings ensued. Further discussions about building heights will be discussed as the code is updated.

- b) Build to Rent Ordinance (Not discussed completely)

Nickel explained there were some definitions suggested and the city has learned a lot in its experience in the last few years. Further discussion about this section update will be needed.



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2. Municipal Code Review – Ryan Field  
a) Police & Fire

At 8:36pm the meeting switched to other code updates presented by Ryan Field. Field explained there were definitions needing to be included in the current city Municipal Code. Some code changes he suggested are for Parking, Noise Control, Animal Control (Dogs), Open Containers in City Parks and City Property.

- b) Building, Electrical (Not discussed)
- c) Chicken Ordinance (Not discussed)
- d) Employee Benefits Discussion – Councilman Nielson (Not discussed)

B. Survey Monkey Results – Mayor Chadwick

Mayor Chadwick discussed the Survey Monkey Results (at the beginning of the meeting) which asked citizens of code changes they would prefer to see. Chadwick stated there were many answers that discussed allowing chickens and reducing density within the community. He stated the survey HAD BEEN open for fifteen days. He also stated there would need to be another meeting in January.

C. **ADJOURNMENT**

Mayor Chadwick closed the meeting at 9:35pm and discussed finding an additional date to review the other suggested changes with the building codes, chicken ordinance and the employee benefits discussion.

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Trevor A Chadwick, Mayor

ATTEST: \_\_\_\_\_  
Jacob M. Qualls, City Clerk - Treasurer