

From Email 5/23/2024

Mayor Chadwick,

Please add a placeholder on the August 6<sup>th</sup> council agenda for approval of Steve's Auto mural design. This project was included in the 2023/24 council approved PAB budget so I believe council expenditure approval is not required. PAB allocated \$10k for this project in the 23/24 budget and the funds have not been used elsewhere.

PAB is working with Odessa Kaufman, owner of Chalk and Cloud and Steve's Auto to update the mural on his building. I have asked Odessa to email an invoice for the downpayment (\$500) and a W-9. Once she receives the downpayment, Odessa will create the concept design with collaboration of PAB, Steve, and we would like your input if you're willing. The concept should be ready for council approval at the 8/6 meeting.

Once council approves the concept, I believe we will need the following documents: 1) some sort of agreement between Steve's Auto and the City; 2) Mural Application submitted by the artist. The city code currently states that murals must remain unaltered for a minimum of two years, but I would like to see some sort of agreement between Steve's Auto and the City that increases the timing to a minimum of 5 years because the project is funded by the City. Can you check with Jacob asking for the Star Senior Center mural agreement? We may be able to easily modify that agreement for this project. I was unable to find a mural application on the city website but did find one in an email from when we did the Senior Center mural (see attached).

Are any other agreements/forms needed?

If all goes as planned and mural is approved, Odessa is planning to start painting the beginning of September.

Please let me know if you have any questions or need further discussion,

**Jennifer Salmons**

**Councilmember**

City of Star

P.O. Box 130

Star, ID 83669

