

City of Star Tree Grant Program

The City of Star Tree Grant Program will fund projects to purchase trees to be planted within the City of Star city limits. The program aims to make a positive change in the tree canopy, accommodate additional species that are well-adapted to our climate and engage residents in recognizing that trees are assets and provide significant benefits.

The funding is made available through the City of Star.

- Awards will range from \$100 to \$5000 and require a 50% match. A total of \$30,000 is available.
- Only one City of Star Tree grant may be awarded to an applicant per year.
- **Applications are due by 5:00 pm on May 19, 2023.**
- All applicants will be notified June 2, 2023 regarding funding. Projects can begin upon notification of funding and must be completed by August 2, 2023.

WHO MAY APPLY

- Residents, business owners, and Homeowners Associations (HOA) who are located within the City of Star city limits are invited to apply.
- Prospective applicants may contact Annie Pew at the City of Star for guidance on accessing eligibility: grant@staridaho.org or 208-286-7247.

ELIGIBLE PROJECTS

An eligible project includes the purchase of tree/s 2" in diameter or 8-10' tall within the City of Star. Tree varieties must be included in the Treasure Valley Tree Selection Guide (See https://www.cityofboise.org/media/4078/tvtreeselectionguide_09_2018.pdf for more information). Other tree species are not eligible for this project. Trees must be planted in an area that can be seen by the public such as a planter strip along the sidewalk, neighborhood open space area, front yard of residence, or front-facing side of business.

FUNDING AND GRANT DETAILS

The maximum grant request for each project is \$5,000. Granted funds are only to be used for the purchase of trees. Grant awards are not meant to cover the applicant's total project budget, only to supplement the cost of a project by covering the cost of purchasing trees. We require a 50% grant match, so the monetary value of your matching contributions must be equal to — or greater than — your request from us. Matching contributions may include the purchase and installation of irrigation systems, time spent planning and preparing for the planting project, and/or volunteer or staff time spent planting the trees. The monetary value of volunteer time may be calculated at \$26.11 per hour (as calculated each year by Independent Sector), or you may substitute more accurate figures if they are obtainable.

The City of Star will purchase the requested trees from local nurseries. Applicants will be notified when trees are available. Applicants of successful grant applications agree to submit a photo of the completed project by August 3, 2023. Successful grant applications will be made public on the City of Star website.

GRANT APPLICATION EVALUATION CRITERIA

A panel consisting of City of Star employees will evaluate the applications and rank them based on the following criteria:

- Project benefits other residents in Star in addition to the applicant;
- Project has a high likelihood of completion;
- Budget is realistic and includes necessary match;
- Project is consistent with the goals of the grant.

TO APPLY

Applications must be submitted by email and must include:

- Completed Application
- Photo/s of your proposed planning site and surrounding landscape features.
- Map of the proposed planting site with proposed trees.

HOW TO SUBMIT AN APPLICATION

Electronic submission (REQUIRED):

1. Attach the completed grant application form (pdf) to your e-mail.
2. Include your name/business/HOA name in the subject along with "Tree Grant Application." (Example: Rockbridge HOA Tree Grant Application)
3. Send your e-mail to grant@staridaho.org.

ELECTRONIC SUBMISSIONS MUST BE RECEIVED BY 5:00 pm on May 19, 2023.

CITY OF STAR TREE GRANT APPLICATION

To Apply

All applications must be submitted by email with the following information:

1. Completed application form (*this document*).
2. Photos of your proposed planting site and surrounding landscape features (*email in JPG format*).
3. A map of the proposed planting site with proposed trees placed in the landscape.

You may call us at 208-286-7247 or email grant@staridaho.org if you have any questions.

I. APPLICANT INFORMATION:

Date:	
Applicant Type: (Resident, Business, HOA)	
Contact Name:	
Address:	
City, State, Zip Code:	
Phone Number:	
E-Mail:	

II. PROJECT INFORMATION:

Project Title:	
Location of the Project Site:	
Name of Authorized Administrator of the Property:	
Phone Number:	
E-Mail:	

Total Number of Trees Per Species Requested: example: (2) Dogwood, Flowering; (1) Ash, White	
E-Mail:	

III. GRANT APPLICATION QUESTIONS:

Please identify and describe the site where you want to plant trees. Why do you feel trees would benefit this location? *Trees must be planted in a location where they will not interfere with the vision triangle. See Star Municipal Code 8-4A-6: Clear Vision Triangle for more information.*

Please describe the expected outcomes from this project.

Please explain any partnerships that will lead to the success of your project.

List the proposed tree species and why these species were chosen (refer to https://www.cityofboise.org/media/4078/tvtreeselectionguide_09_2018.pdf)

Have you considered potential challenges or physical obstructions in the area of the planting?
Do you agree to call 811 prior to digging to confirm area is safe to dig? (e.g., power, gas, or water lines; etc.)

How will you water and maintain these trees after the initial planting? Explain what will be done to ensure the success of the tree planting project and who will be responsible for each activity:

Please provide a work plan that includes tasks to be completed before the day of the planting:

Please describe any additional funding sources, matching volunteer time, or other resources you will utilize to make this project happen:

Will you need volunteers to assist with tree planting? If yes, how will you recruit volunteers or do you need help recruiting volunteers?

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Please provide budget information below about the estimated costs of material (not included the cost of the tree) that you will purchase.

Description of Materials/Service	Cost
Total Project Cost:	