



Managed Services Agreement

This Managed Services Agreement (this “Agreement”), is entered into by and between Tegrete Corporation (“Tegrete”) and City of Spring Lake Park (“Company”). Facility related services, including sourcing and supplier management (collectively the “Services”) will be managed by Tegrete, in accordance with the terms of this Agreement, together with all subsequent Addenda.

Services Managed:

Tegrete shall manage the Services at the facilities (collectively the “Facilities”) described in subsequent Addenda or as requested via Work Order. All specifications for the Services shall be set forth in the Addenda or in the Work Order. Additional Addenda may be added to the Managed Services Agreement to reflect additional services managed by Tegrete. All Addenda shall be governed by the terms and conditions of this Agreement, including, but not limited to the Agreement Terms as outlined in section 5, and the “Effective Date” as assigned by the final signature.

1. Service Providers:

Tegrete will contract with third party service providers (individually, a “Service Provider” and collectively, the “Service Providers”) in order to provide the Services in accordance with the terms of this Agreement and the Addenda.

- a. Tegrete agrees to have all Service Providers furnish all labor and materials necessary to perform the Services. Tegrete and the Service Providers may also maintain an inventory log of miscellaneous supplies that are reasonably required in connection with the delivery and completion of the Services, such as consumables, light bulbs, and materials for projects that are within the scope of the Services, and Company will reimburse Tegrete for its reasonable, documented, out-of-pocket, third party expenses incurred in acquiring such supplies. Tegrete (and any Service Provider) shall contact Company and receive prior written approval before purchasing any supplies in connection with the Services in excess of \$500.
- b. Tegrete will ensure Company representatives have all Service Provider compliance documentation (i.e. MSDS, permit, etc.) and all documentation will be placed in proper accessible locations in each Facility.
- c. Tegrete will obtain proof of clearance from a national background check on each Service Provider employee engaged in providing services under this Agreement prior to the commencement of such services.
 - i. Exclusions: will occur whereas a Company staff member requests an “Emergency Response” requiring less than 24 hours’ notice or for exterior ONLY services.
- d. All Tegrete employees and Service Providers will be required to sign Tegrete’s Client Confidentiality Agreement for the purposes of having access to Company’s Facilities. Any breach by an employee or Service Provider may result in the termination of all or part of their employment or Service Provider Agreement, and Tegrete shall indemnify and hold harmless Company from any and all losses incurred as a result of such breach.



2. Site Access:

Company agrees to allow an authorized Tegrete employee to walk all Service Providers through Company Facility on behalf of Company for reasons of site audits, inspections or corrective actions. Company agrees to have a Tegrete employee perform group tours with Service Providers on behalf of Company for the purpose of performing RFP's for cleaning services, HVAC, maintenance services or miscellaneous project work requested by Company for the purpose of switching Service Providers, adding services, changing services or market analysis.

3. Policies and Procedures:

Tegrete will instruct its employees and Service Providers to follow policies pertaining to the following:

- a. **Equal Opportunity:** In compliance with all applicable federal, state, and local laws, ordinances, rules, and regulations relating to equal opportunity and nondiscrimination, Tegrete and all services providers agree, that they will not discriminate against or treat unfairly an applicant or employee because of personal characteristics that are protected under the law. Protected characteristics include: race, color, national origin, religion, creed, sex, marital status, familial status, sexual orientation, age, disability, status with regard to public assistance, and membership or activity in a local human rights organization.
- b. **Indemnification:** Tegrete agrees to be responsible for and to protect, hold harmless and indemnify Company and its employees from and against all loss, damage, cost and expense (including attorney's fees) suffered or sustained by Company or for which Company may be held or become liable by reason of injury (including death) to persons or property or other causes whatsoever, in connection with the operations of any Service Provider under this Agreement. Nothing herein, however, is intended to nor shall it relieve Company from liability for its own acts, omissions or negligence.
- c. **Employee List:** Tegrete will provide Company with an Employee List that may include the names (last, first, and middle) and dates of birth for any person providing service there upon request and to the extent permissible by law. This list will also indicate that the persons providing service are legally allowed to work within the United States.

4. Hold Harmless:

Tegrete agrees to indemnify and hold Company, its officers, directors, shareholders and employees harmless from any claims resulting from Tegrete's failure to comply with this Agreement, and from Tegrete's unlawful disclosure or use of data protected under state and federal laws.



5. **Agreement Terms:**

- a. **TERM:** The term of this Agreement shall be for a period of 12 months from the Effective Date and thereafter will automatically renew on anniversary date under the same terms and conditions for successive 12 month periods; provided, however, that Tegrēte may suspend Service Provider's services, upon fifteen (15) days written notice, in the event that Company fails to make any payments required by this Agreement without cancelling this Agreement or invalidating Company's obligations. However, Company shall have fifteen (15) days to cure any payment default. Either party shall give written notice of termination at least sixty (60) days in advance of the anniversary date not to renew. In the event of a material breach by Tegrēte, Company shall provide written notice of such breach to Tegrēte, and Company may terminate the Agreement if such breach is not cured within thirty (30) days of Tegrēte's receipt of written notice. Company may not terminate this Agreement without cause.
- b. **SCOPE OF WORK:** Tegrēte agrees to manage the Services as requested by a Work Order or as outlined in the Addenda and signed by Company. Upon request of Company, Tegrēte may manage other services listed on additional Addenda under the same terms and conditions.
- c. **PROCUREMENT AND SOURCING:** All procurement and sourcing will be completed internally by Tegrēte's staff for the purpose of obtaining Services for the Facilities. Company agrees that Tegrēte will complete all sourcing using Tegrēte's internal and external network of Service Providers to obtain fair market value pricing on behalf of Company.

Once Tegrēte has completed a request for proposal (RFP) project, Tegrēte will present designated Company representative with analysis of collected quotes including overhead in a comparison format. Company and Tegrēte will jointly decide on the winning bidder.

- d. Tegrēte will be responsible for handling all transitions and legal documentation from Service Provider by obtaining all proper documentation and signed agreements.
- e. **PRICING:** Contract pricing for the Services outlined in the Addendum(s) will be the agreed upon pricing by Tegrēte and Company. Pricing will be submitted via bid submittal report to Company and approved by an authorized signature after all Service Provider proposals have been submitted and reviewed by both parties.

Pricing for Work Orders will be obtained through an estimate or quote and will be agreed upon in writing by Tegrēte and Company prior to commencing work.

In consideration of the faithful performance by Tegrēte's Service Providers, Company agrees to pay to Tegrēte the agreed upon pricing plus applicable local state taxes once all proposals have been received, reviewed and approved by both parties. The pricing agreed upon by both parties may change due to a change in Service Providers or Services rendered under the Addendum for that Service, or Service Provider pricing increases or decreases. The amount to be paid by Company will be due upon completion of Services for miscellaneous or Work Order service requests (e.g. handyman and maintenance, plumbing and electrical). All scheduled services (e.g. HVAC preventive maintenance, janitorial, lawn care, snow removal) are net 30, via ACH. All invoices over thirty (30) days past due will automatically accrue a five percent (5%) finance charge on remaining balances. If Service Provider elects to terminate Services due to delinquent payment by Company, Tegrēte may alter pricing or Services. Tegrēte will attempt to replace the Service Provider for an additional cost of two hundred dollars (\$200) per service per location.

IMPORTANT NOTE: Service Providers will not receive payment for Services rendered until Tegrēte receives payment from Company.



f. **Recognized Holidays (As Applicable):**

Include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. All credits for Recognized Holidays have been pre-determined in the contract pricing. Recognized Holidays may alter service schedules.

g. **NO SOLICIATION:** It is agreed that Company or its staff may not at any time solicit or render the services of Tegrete's staff its Service Providers or its Service Providers staff, other than incumbent Company Service Providers, for a period of one hundred and twenty (120) days after termination of this Agreement, unless terminated upon a default by Tegrete. In addition, during the term of this Agreement, all communication, correspondence and/or additional work orders must be presented to Tegrete's management staff in place of or in addition to the Service Providers.

h. Company agrees that if Company requests Tegrete to procure and source Service Providers for any of the Services as outlined in the Addenda and Company decides not to utilize Tegrete to manage those Services as provided in the RFP bid results, Company will be responsible for fees associated with sourcing the mentioned services at two-hundred dollars (\$200) per location, per service plus any travel expenses associated with this project. However, if Company moves forward by authorizing Tegrete to manage the approved Service Providers for the term of this Agreement, or the project as outlined in the RFP, all sourcing expenses will be waived.

6. **Insurance:**

a. Upon execution of this Agreement, and prior to commencing any work or Services with regard to Facility management, Tegrete will provide proof of auto liability and workers compensation insurance, commercial general liability insurance, \$1,000,000 per occurrence and \$2,000,000 general aggregate. Additionally, Tegrete carries a commercial liability umbrella policy of \$5,000,000.

b. It is expressly agreed that Tegrete is not, and shall not, be an employee, joint venture or partner of Company. Tegrete is a third-party management company and will not be within the protection of coverage of Company Workers Compensation Insurance and no withholding of social security, federal, or state income tax or other deductions shall be made from the sums agreed to be paid to Tegrete herein.

7. **Resolution of Disputes:**

The parties agree that prior to commencing legal action to enforce or interpret this Agreement, that they will first attempt in good faith to amicably resolve such dispute within thirty (30) days by negotiations between senior executives of the parties who have authority to settle the matter. If the parties are unable to resolve the dispute and legal action is required, such action shall be held in Minneapolis, Minnesota. The parties further agree that this Agreement shall be governed by the laws of the State of Minnesota, regardless of conflict of law principles. The prevailing party in any legal proceedings shall receive its reasonable attorney's fees and legal costs in addition to any other relief that may be granted by the Court.

8. **Miscellaneous:**



- a. Except as expressly provided to the contrary in this Agreement, every notice or other communication to be given by either party to the other with respect hereto shall be in writing and shall not be effective for any purpose unless the same is given in accordance with this Section. By notice to the other sent in accordance with this Section, either party may change its notice address. Each notice must be in writing and will be validly given if either: (i) the notice is personally delivered; or (ii) the notice is delivered by private carrier (e.g., Federal Express); or (iii) the notice is sent via email and receipt is acknowledged in writing. If the party to receive notice refuses to acknowledge its receipt in writing, then notice may be validly given by mailing the notice first-class, certified or registered mail, postage prepaid, return receipt requested, and the notice will be deemed received by the party two (2) business days after the notice’s deposit in the U.S. Mail. All notices shall be sent to the following addresses:

If to Tegrete:

Teresa M Carlson, CEO

4111 MacKenzie Court NE #100

St Michael, MN 55376

If to Company:

- b. Entire Agreement. This Agreement is deemed integrated and contains all of each party’s representations, waivers and obligations. The parties may only modify or amend this Agreement in a writing that is fully executed and delivered by both parties.
- c. Successors. Unless provided to the contrary elsewhere in this Agreement, this Agreement binds and inures to the benefit of each party’s heirs, successors and permissible assignees.
- d. No Waiver. A party’s waiver of a breach of this Agreement will not be considered a waiver of any other breach. No custom or practice that develops between the parties will prevent either party from requiring strict performance of the terms of this Agreement.
- e. Independent Covenants. The covenants of this Agreement are independent. A court’s declaration that any part of this Agreement is invalid, void or illegal will not impair or invalidate the remaining parts of this Agreement, which will remain in full force and effect.
- f. Captions. The use of captions, headings, boldface, italics or underlining is for convenience only, and will not affect the interpretation of this Agreement.
- g. Authority. Individuals signing this Agreement on behalf of either party represent and warrant that they are authorized to bind that party.
- h. Time. Time is of the essence as to all provisions in this Agreement in which time is a factor.

4111 Mackenzie Court NE, Suite 100 | St. Michael, MN 55376 | 763.497.8020 | Fax: 763.497.8564 | www.tegrete.com

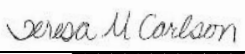


- i. Contract pricing for any services in the Addenda will automatically increase by 2.5% annually on the anniversary dates of each year.

This Agreement shall become effective (the "Effective Date") as of the date of the final signature, with an anticipated service start date of 1/6/2025.

Tegrete Corporation

City of Spring Lake Park

Signature: 

Signature: _____
(Authorized signature only)

Printed Name: Teresa Carlson

Printed Name: Dan Buchholz

Date: 11/25/2024

Date: _____

Janitorial Managed Services Agreement Addendum



This document is in reference to a Managed Services Agreement dated **11/25/2024** between Tegrete Corporation and **City of Spring Lake Park**.

May it be known that the undersigned parties, for good consideration, do hereby agree to make the following additions as outlined below. These additions shall be made valid as if they are included in the original stated contract. The parties agree that wherever there is any conflict between this Addendum and the Managed Services Agreement, the provisions of this Addendum will control and the Managed Services Agreement will be construed accordingly.

Please select a vendor for each service, at each location, by placing an (X) in the shaded column below.

Location	Service Provider	Contract Start Date	Tegrete Recommendation	Indicate SP selection here (X)	Scope of Work	Cleaning Frequency (# days per week)	Days of Week	Monthly Contract Amount
City Hall / Police Dept.	Joy Cleaning	1/6/2025	X	x	SOW J City of SLP	5x	Mon - Fri	\$ 3,100.00

No other terms or conditions of the above mentioned Managed Services Agreement shall be negated or changed as a result of this here stated Addendum.

City of Spring Lake Park agrees to pay the above selected prices, in consideration of the of the Exhibit(s) referred to herein.

City of Spring Lake Park

Signature: _____

Print Name: Dan Buchholtz

Date: _____

Tegrete Corporation

Signature: *Teresa M Carlson*

Print Name: Teresa Carlson

Date: 11/25/2024



City of Spring Lake Park - JANITORIAL - SCOPE OF WORK

Common Areas, Entries, & Lobby	Daily	Weekly	Monthly
Empty all trash and recycling receptacles and remove trash to collection point. Replace liners and wipe receptacles when needed.	x		
Spot clean entrance glass and glass doors.	x		
Sanitize door handles and light switches.	x		
Sweep and damp mop hard surface floors.	x		
Vacuum all carpeted areas and walk off mats.	x		
Dust all horizontal surfaces within arm's reach.	x		
Clean and polish kick plates.	x		
Clean and/or polish drinking fountains	x		
Brush/wipe lobby furniture.		x	
Detail clean threshold plates.		x	
Edge vacuum all carpeted areas.		x	
Dust or vacuum all ceiling vents and cold air returns within reach			x
Offices/Conference Rooms/Mult-Purpose Room/Council Chambers	3x per Week	Weekly	Monthly
Empty all trash and recycling receptacles and remove trash to collection point. Replace liners and wipe receptacles when needed.	x		
Spot clean partition glass.	x		
Thoroughly vacuum all carpet.	x		
Sweep and damp mop hard surface floors.	x		
Clean conference and training room tables and push in chairs.	x		
Dust all horizontal surfaces including windowsills, pictures, file cabinets, partitions, shelving and other manners of furnishings. Excluding desks & personal workstations.	x		
Dust conference room and training room chair bases.		x	
Sanitize door handles and light switches.			x
Thoroughly clean all partition glass			x
Edge vacuum all carpeted areas.			x
Dust or vacuum all ceiling vents and cold air returns.			x

Restrooms/Locker Rooms	Daily	Weekly	Monthly
Clean and disinfect all fixtures, including plumbing, handles, handrails, door handles and light switches.	X		
Clean/scour and disinfect sinks, countertops and faucets.	X		
Clean and polish all stainless steel, including dispensers, kick plates, etc.	X		
Clean base tile and top ledge of tile walls.	X		
Clean mirrors.	X		
Clean walls/partitions around urinals, toilets, sinks and under dispensers.	X		
Dust tops of partitions, mirrors and dispensers.	X		
Empty trash receptacles, including sanitary napkins, replace liners and clean if needed.	X		
Scour and disinfect toilets, urinals and bases.	X		
Spot clean stall doors, doors and door frames.	X		
Stock towels, tissue and hand soap from customer stock.	X		
Sweep and mop floors making sure to get behind toilets and in corners.	X		
Thoroughly wipe wall tile and partitions on both sides.		X	
Clean shower walls and fixtures		X	
Dust or vacuum all ceiling vents and cold air returns.			X
Pour water into floor drains to avoid sewer gas odor.			X
Kitchenettes/Break Room Areas	3x Per Week	Weekly	Monthly
Empty all trash and recycling receptacles and remove trash to collection point. Replace liners and wipe receptacles when needed.	X		
Wipe walls around trash receptacles.	X		
Sanitize door handles and light switches.	X		
Dust all horizontal surfaces.	X		
Sweep and damp mop hard surface floors.	X		
Thoroughly vacuum all carpeted areas and walk off mats.	X		
Wipe down all counters and tables.	X		
Arrange tables and chairs in orderly fashion.	X		
Clean and polish sinks.	X		
Spot clean exterior of cabinets/cupboards.	X		
Clean microwave, inside and out.	X		
Stock paper towels and soap from customers' stock.	X		
Spot clean doors and door frames.	X		
Clean exterior of refrigerator.	X		
Dust/wipe table and chair bases.		X	
Edge vacuum all carpeted areas.			X
Dust or vacuum all ceiling vents and cold air returns.			X



Contact Information

Please provide the following accounting information for _____ (Company Name) at _____ (Location).

Tax Exempt Certificate Required: Yes **No**
(Please attach form)

FEIN: _____

Accounts Payable:

Name _____
Email Address _____
Phone _____
Address _____

Authorized Signer:

Name _____
Email Address _____
Phone _____

Main Point of Contact for Tegrete:

Name _____
Email Address _____
Phone _____

AP and AR Information:

Should electronic invoices be sent to one location (above AP email address) or each individual location?

- Centralized billing at the above email address
- Individual location billing. Please provide billing email addresses for each location.

Certificate Of Completion

Envelope Id: FE4D17C068294DAEB79B2A664027E191	Status: Delivered
Subject: Please DocuSign: Managed Services Agreement for Services with Tegrete	
Source Envelope:	
Document Pages: 11	Signatures: 0
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Tegrete Corporation
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	4111 MacKenzie Ct NE
	Suite # 100
	St. Michael, MN 55376
	Contracts@Tegrete.com
	IP Address: 147.219.239.163

Record Tracking

Status: Original	Holder: Tegrete Corporation	Location: DocuSign
11/25/2024 12:47:52 PM	Contracts@Tegrete.com	

Signer Events

Signature	Timestamp
Dan Buchholtz dbuchholtz@slpmn.org Security Level: Email, Account Authentication (None)	Sent: 11/25/2024 12:58:51 PM Viewed: 11/25/2024 2:06:41 PM
Electronic Record and Signature Disclosure: Accepted: 11/25/2024 2:06:41 PM ID: cf50a4fb-aa1a-441d-86ab-c5119641671d	

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	11/25/2024 12:58:51 PM
Certified Delivered	Security Checked	11/25/2024 2:06:41 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Tegrete Corporation (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Tegrete Corporation:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: colleen@tegrete.com

To advise Tegrete Corporation of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at colleen@tegrete.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from Tegrete Corporation

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to colleen@tegrete.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Tegrete Corporation

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to colleen@tegrete.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> •Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Tegrete Corporation as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Tegrete Corporation during the course of my relationship with you.