



Memorandum

To: Mayor Nelson and Members of the City Council

Cc: Daniel Buchholtz, City Administrator

From: Wanda Brown, Accounting Clerk/Special Projects Coordinator

Date: December 12, 2022

Subject: SafeAssure Annual Contract

Attached you will find the proposed 2023 Safety Consultant Contract with SafeAssure. The contract cost is \$7,413.81, and includes a Full-Service Agreement and the MSDS/SDS On-line Services.

The company has multiple options for service including Zoom sessions, additional specific subject online training sessions (through the SafeAssure Educational website), and of course in-person training as done as safely as it possibly can be done.

I am recommending that we renew our contract with SafeAssure.

Thank you.