

# Memorandum

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**To:** Mayor Nelson and Members of the City Council

**From:** Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

**Date:** November 16, 2022

**Subject:** Code Enforcement Inspector Vehicle

Staff is seeking permission to purchase a 2023 Chevy Equinox to replace the existing Code Enforcement Inspector vehicle.



The Code Enforcement Inspector is currently utilizing a retired squad car for his vehicle, which is a 2017 Dodge Charger with 109,000 miles. Since put into service for his use, the car has required a new transmission and new rack and pinion assembly. Public Works, when inspecting the vehicle, found additional repairs to be on the horizon due to a radiator leak and a CV boot tear.

Based on the age, mileage and wear of the 2017 Dodge Charger, staff is recommending the City Council authorize staff to order a 2023 Chevy Equinox. This will match the 2020 Equinox currently driven by our Building Official. With low mileage and easy driving, staff believes this vehicle will serve the City well for 10 years.

The State bid price for the 2023 Chevy Equinox AWD LS is \$23,105 plus tax through North Country Chevrolet Buick GMC in Hibbing. Based on previous sales at auction, staff anticipates the City will receive approximately \$15,000 for the Dodge Charger, leaving a balance of approximately \$9,700 paid through the City's Equipment Fund.

We would anticipate receiving the vehicle in-between February and May 2023, depending on availability.

Staff recommends approval. If you have any questions, please don't hesitate to contact me at 763-784-6491.