

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on November 7, 2022 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Bob Nelson

Councilmember Ken Wendling

Councilmember Brad Delfs

Councilmember Barbara Goodboe-Bisschoff

Councilmember Lisa Dircks

STAFF PRESENT

Public Works Director Terry Randall, Police Josh Antoine, City Attorney John Thames, City Engineer Phil Gravel, Administrator Daniel Buchholtz.

VISITORS

Breanna Brown, 8400 Westwood Rd NE

Joe Brown, 8400 Westwood Rd NE

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA - None

5. DISCUSSION FROM THE FLOOR

- A. Mayor Nelson presented a plaque to the City from the 34th Red Bulls for the Cities contributions to Beyond the Yellow Ribbon.

6. CONSENT AGENDA

- A. Public Right-of-Way Application – CenterPoint Energy
- B. Resolution 22-52, Making a Selection Not to Waive the Statutory Limits for liability Insurance Purposes
- C. Pay Application #1 – DPG – Able Park Building Improvements
- D. Partial Security Release – JP Brooks – Monroe Park Addition
- E. Sign Permits
- F. Contractor’s Licenses

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Randall noted that the full report was in the packet. He stated that the water lines moved at Able Park for the building remodel project. He noted that the Public Works staff was busy preparing the snow removal equipment. He said that street sweeping would begin November 8, 2022. He requested that residents remove their cars from the street when they see the sweeper coming down the street.

A. Code Enforcement Report

Mayor Nelson noted that the full report was in the packet.

8. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 22- 51, Submitting a List of Eligible Nominees to Anoka County for the Open Manager Position on Rice Creek Watershed District Board of Managers

Administrator Buchholtz stated that the City of Spring Lake Park has been asked to support a joint list being submitted to the Anoka County Board for possible appointments to the Rice Creek Watershed District Board. He noted that the Watershed District is governed by a Board of Managers comprised of 5 members appointed by the Commissioners of Anoka, Ramsey and Washington Counties. He said the nominee must reside in the watershed district boundaries, and cannot be a public officer of the county, state or federal government.

Administrator Buchholtz said all four nominees have been vetted by the City Council in the city to which they reside and were recommended for inclusion on the joint list

Motion made by Councilmember Dircks to approve Resolution 22-51, Submitting a List of Eligible Nominees to Anoka County for the Open Manager Position on Rice Creek Watershed District Board of Managers.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

9. NEW BUSINESS

A. Utility Billing Clerk Conditional Job Offer

Administrator Buchholtz stated the Administration Department concluded the hiring process for the Utility Billing Clerk Position. He said staff interviewed eight applicants and narrowed the pool down to four, which were interviewed by Deputy Clerk Brown, Public Works Director Randall and Administrator Buchholtz.

Administrator Buchholtz noted staff is recommending the City Council grant a conditional offer to Breanna Brown, conditioned on successful pre-employment testing. He stated that staff start her at Step 1 of the Salary Schedule, and grant the City's standard benefits package. He noted her start date will be November 14, 2022.

Motion made by Councilmember Goodboe-Bisschoff to Give Utility Billing Clerk Conditional Job Offer to Breanna Brown.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried

B. Schedule Special City Council Meeting and Work Session – November 14, 2022 at 5:30pm

Administrator Buchholtz stated that staff is requesting a work session on Monday, November 14 at 5:30 PM. He said the special City Council meeting agenda will be to canvass the 2022 election results for the City.

He noted that the work session will be to discuss the 2023 Public Utilities budget, funding 2023-2027 capital improvements, and discussion of public outreach strategies and next steps for City Hall improvements. He also noted that he will present the first round of ordinances.

10. REPORTS

A. Attorney Report

No report

B. Engineer Report

Report in packet

C. Administrator Report

Administrator Buchholtz stated that the polls open on November 8, 2022 at 7:00 am and close at 8:00 pm. He noted that all voting takes place at Emmanuel Christian Center on the corner of University Avenue NE and Osborne Road NE.

11. OTHER

A. Correspondence

Mayor Nelson reminded everyone that Friday, November 11 was Veterans Day and encouraged residents to thank a veteran.

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:28 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer