



Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: July 11, 2024
Subject: City Hall Renovation Update

Staff wanted to provide the City Council with a brief renovation update.

- Supply chain issues have impacted the date at which Phase 1 of the City Hall will be turned over. Initially, we were anticipating the end of July. Now, we have learned that it won't be until mid-August. We have pushed back furniture delivery until mid-August to accommodate this delay.
- The contractor is still waiting for Xcel Energy to provide an electrical transformer for the building. This is a significant supply chain issue that will slow down progress on installing and operating the new rooftop units.
- The old condenser on the roof that cools the Administration area has become unreliable. The contractor has rented a temporary AC unit which is operating to cool down the Administration area.
- The low voltage cabling has been installed in the Police area for both the internet/phones and the camera system.
- Staff is working with Stantec and the Department of Corrections to address an issue with the new holding cell. We hope to have an update on this matter for the City Council meeting on July 15.
- Exterior curbing and sidewalk installation work is underway. We are hopeful this concrete work is completed by the end of the month.

I have attached the 3-week look-ahead that we received from the Contractor this week for your information.

If you have any questions, please do not hesitate to contact me at 763-784-6491.