

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on June 17, 2024 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Councilmember Wendling called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Goodboe-Bisschoff
Councilmember April Moran

MEMBERS ABSENT

Councilmember Lisa Dircks
Mayor Robert Nelson

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director George Linngren, Administrator Daniel Buchholtz

VISITOR

| | | |
|-----------------|-----------------------------|------------------|
| Sharon Weighous | 781 84 th Ave NE | Spring Lake Park |
| Layla Weighous | 781 84 th Ave NE | Spring Lake Park |
| Joshua Arney | 794 84 th Ave NE | Spring Lake Park |
| Barbara Arney | 794 84 th Ave NE | Spring Lake Park |

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

None

5. DISCUSSION FROM THE FLOOR

Ms. Sharon Weighous, 781 84th Avenue NE discussed the issue of dogs living at 780 84th Avenue NE running around freely. She stated that the dogs chase adults and children. She stated that the children are being pinned to where they need to climb up playground equipment and scream for help.

Ms. Weighous has stated that she has contacted both the residents and the landlord with no response.

Ms. Weighous says she contacted the Police Department regarding the issue. She stated that Sergeant Fiske was investigating to determine if a kennel license would be required for the property should it be determined that 4 or more dogs reside at the property. Ms. Weighous noted that by the time the police arrive the dogs are back in the home.

Police Chief Antoine stated that previous calls regarding the dog issue fell through the cracks in October of 2023. He stated that Sergeant Fiske has spoken to the owners and has issued citations for not having the animals licensed, as well as sending a rental housing letter.

Chief Antoine stated that neighbors should call. He stated that they hear the animals are out but the Police Department is not receiving the calls. He stated that officers have been instructed to issue citations when dealing with these dogs, when they are finding them off leash and out of the yard.

Councilmember Goodboe-Bisschoff inquired on who receives the citations. She asked if the renters or the homeowner receives the violation.

Chief Antoine stated that the renters get a letter notifying them that they violated one of the ordinance portions that allow the city to issue a rental housing letter. He said that the landlord receives a notice of the violation letting them now it has occurred, and they should recertify the violation with the renter. Chief Antoine stated that once 3 letters are received it is up to the landlord to remove the renter from the home. Chief Antoine stated that three letters is an eviction, and if the landlord does not evict the renter they lose their rental license for a year for any rental property in the City.

Chief Antoine stated that when reporting the dog's action, neighbors need to use descriptive words. He stated that officers have been instructed to use descriptive words when writing a report. He stated that the Police Department needs to know which dog is being reported as aggressive if there is more than one dog present.

6. CONSENT AGENDA

- A. Approval of Minutes – June 3, 2024 City Council Work Session
- B. Approval of Minutes – June 3, 2024 City Council Meeting
- C. Approval of Claims – General Disbursement #24-09 - \$1,685,018.09
- D. Revenue and Expenditure Report – May 2024
- E. Statement of Fund Balance – May 2024
- F. Public right of way Application – Xcel Energy (36071123)
- G. Public right of Way Application – Xcel Energy (35272066)
- H. Contractor's Licenses
- I. Sign Permits

Motion made by Acting Mayor Wendling to approve Consent Agenda.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Moran, Acting Mayor Wendling. Motion carried.

7. DEPARTMENT REPORTS

A. Police Report

Chief Antoine reported that the Police Department responded to 823 calls for service in May 2024 compared to 853 calls for service for the month of May 2023. He stated that School Resource Officer Imig report covers the end of May and June. Chief Antoine stated that School Resource Officer Imig reported handling 13 calls for service in May, as well as handling 15 student contacts, 5 student escorts, and 4 follow-up investigations. He said that Officer Imig assisted with Prom and graduation.

Chief Antoine said Investigator Bennek handled 36 cases for the month of May, 31 of which were felony in nature and 5 misdemeanors. He said Investigator is monitoring 5 active forfeiture cases. Chief Antoine stated that Investigator Bennek worked with various banking institutions and federal law enforcement agencies on two separate \$1,000,000 wire fraud cases.

B. Recreation Report

Recreation accepted as presented.

8. ORDINANCES AN/OR RESOLUTIONS

A. Resolution 2024-42, Accepting Performance Measure Annual Report and Authorizing Submittal to the Office of the State Auditor

Administrator Buchholtz stated that this is the second year the City has participated in the performance measurement program. He said the City administered a community survey to determine progress towards the performance measures the City set forth. Administrator Buchholtz said that one of the benefits in participating in the program includes a small reimbursement.

Motion made by Councilmember Goodboe-Bisschoff to Approve Resolution 2024-42, Accepting Performance Measure Annual Report and Authorizing Submittal to the Office of the State Auditor.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Moran, Acting Mayor Wendling. Motion carried.

9. NEW BUSINESS

- A. Approve Agreement for Assessing Services between City of Spring Lake Park and Erik Skogquist, SAMA and Mary Wells, SAMA

Motion made by Councilmember Goodboe-Bisschoff to Approve Agreement for Assessing Services between City of Spring Lake Park and Erik Skogquist, SAMA and Mary Wells, SAMA.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Moran, Acting Mayor Wendling. Motion carried.

10. REPORTS

- A. Attorney's Report

No Report

- B. Engineer's Report

Engineer Gravel stated that the street project and the sealcoat project may be delayed due to weather. He inquired if something could be done about the amount of traffic on Sanburnol Drive and Elm Street. He stated that the street should be only open to local traffic, not through traffic.

Councilmember Goodboe-Bisschoff inquired if the amount of rain will have the surface going into the storm sewer. Engineer Gravel stated that the contractor has controls in place to prohibit that from happening.

- C. Administrator Report

Administrator Buchholtz gave an update on the progress of the City Hall Renovation/Expansion Project. Administrator Buchholtz offered an apology on behalf of staff to the residents for prematurely allowing the contractor to begin filling the cracks on the sealcoat project during Tower Days.

11. OTHER

- A. Correspondence

None

12. ADJOURN

Motion made by Acting Mayor Wendling to adjourn.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Moran, Acting Mayor Wendling.
Motion carried.

The meeting was adjourned at 7:34 PM

Ken Wendling, Acting Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer