

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on April 4, 2022 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Acting Mayor Wendling called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Brad Delfs
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks

MEMBERS ABSENT

Mayor Bob Nelson

STAFF PRESENT

Building Official Jeff Baker, Public Works Director Terry Randall, Police Chief Josh Antoine, City Attorney John Thames, Administrator Daniel Buchholtz.

VISITORS

None

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

5. DISCUSSION FROM THE FLOOR

6. CONSENT AGENDA

- A. Approval of Minutes – March 21, 2022 Council Meeting
- B. Contractor's License
- C. Temporary Intoxicating Liquor License Application for Tower Days – Spring Lake Park
- D. Public Right-of-Way Application – Centerpoint Energy

Motion made by Councilmember Goodboe-Bisschoff to approve the Consent Agenda.

Voting Aye: Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Acting Mayor Wendling. Motion carried.

7. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Randall stated that the Department plowed twice in March. He stated that staff trimmed the trees behind the Arthur Street Water Tower. He is looking to dredge the holding pond on Arthur Street during the spring.

He reported that street sweeping will begin on Monday, April 11, 2022, and hydrant flushing will begin April 18, 2022 and run for two weeks.

B. Code Enforcement Report

Building Official Baker provided an update on the Suite Living Project. Mr. Baker stated that the HyVee Gas Station Fresh & Fast has finalized the kitchen remodel.

8. NEW BUSINESS

A. Accept City Hall Building Pre-Design Proposal from Stantec

Administrator Buchholtz provided some background information on the City hall Facility, which included the space needs study done by Leo A. Daly. He said the Pre-design Proposal will build off of that study. He stated that the current building has some issues that need to be addressed. He noted the issues currently faced are lack of work space, lack of meeting rooms, lack of restrooms that are also not ADA compliant. He said there are safety issues and issues with the mechanical and electrical systems.

He noted the formal report will make recommendations on the current condition of the building and its deficiencies. The report will also focus on the future needs of the facility. Mr. Buchholtz stated that Stantec would provide two preliminary designs, with one option including expanding the police range. The project is not to exceed \$17,500 with an additional \$500.00 for reimbursable direct expenses for a total project cost of \$18,000.00.

Councilmember Goodboe-Bisschoff inquired whether this project should go out for bids. Buchholtz stated that the work can be done under the existing contract. He said that since he was unsure of the Council's timeline it would be easier to work under the contract with Stantec.

Councilmembers clarified that the project was not a rebuilding of the building but just a redesign of the building with a possible additional 10 feet to the gun range. Councilmember Dircks stated that the object of the proposal was to figure out options and come up with a cost estimate.

Administrator Buchholtz said that Stantec would give an idea of what the external building would look like as well as what the internal rooms and layout would look like.

Motion made by Councilmember Goodboe-Bisschoff to Table Accepting City Hall Building Pre-Design Proposal from Stantec.

Voting Aye: Councilmember Goodboe-Bisschoff. Voting Nay: Councilmember Delfs, Councilmember Dircks, Acting Mayor Wendling. Motion Failed 3-1.

Motion made by Councilmember Goodboe-Bisschoff to Deny Accepting City Hall Building Pre-Design Proposal from Stantec.

Voting Aye: Councilmember Goodboe-Bisschoff. Voting Nay: Councilmember Delfs, Councilmember Dircks, Acting Mayor Wendling. Motion Failed 3-1.

Muton made by Councilmember Delfs to Accept City Hall Building Pre-Design Proposal from Stantec.

Voting Aye: Councilmember Delfs, Councilmember Dircks, Acting Mayor Wendling. Voting Nay: Councilmember Goodboe-Bisschoff. Motion carried 3-1.

9. REPORTS

- A. Attorney Report -- No report
- B. Engineer Report – No further report
- C. Administrator Report

Administrator Buchholtz pointed out the letter from Chief Antoine that was distributed to the residents around the High School notifying them of the parking restriction being lifted for a function at the school on Wednesday, April 6, 2022. He stated that the Planning Commission tabled the car wash project until further information was provided on traffic and noise studies.

Mr. Buchholtz informed the Council that the April Planning Commission meeting will be held and the Commissioners will be discussing an Ordinance Amendment on Exterior Building Materials in Commercial and Industrial Districts.

10. OTHER

- A. Beyond the Yellow Ribbon Report

Acting Mayor Wendling reported that the Beyond the Yellow Ribbon Committee had a successful pork chop night at their monthly dinner on March 28.

- B. Correspondence

11. ADJOURN

Motion made by Councilmember Delfs to Adjourn.

Voting Aye: Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Acting Mayor Wendling. Motion carried.

The meeting was adjourned at 7:31 PM.

Kenneth Wendling, Acting Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer