



Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: April 11, 2024
Subject: City Hall Renovation Update

Staff wanted to provide the City Council with a brief renovation update.

- All of the footings, except for 1 that is part of the next project phase, have been poured. The block layers have begun constructing walls. Roof work is underway.
- The contractor did find some asbestos in the mastic underneath the flooring tile. In the areas where ceramic tile is begin laid, the mastic will be chemically treated. In the area that will become part of the multi-purpose room, the mastic will be removed mechanically. This is to preserve the warranty on the carpet. Budget impact of this discovery should be small and will be accounted for in a future change order.
- The roofing contractor discovered a small area at the northwest corner where the roof flashing had deteriorated. That flashing has been replaced.
- The quote for the low voltage work is on the agenda for consideration by the City Council on April 15.
- The Ash trees along the south side of City Hall are infected with EAB. Staff is coordinating the removal and replacement of these trees.

Stantec is continuing to work on a quote package for the Emergency Generator and any generator related items that are not in the construction contract. Once we have those quotes, we will bring that to the City Council for action.

The Recycling Containers continue to remain accessible to residents during construction. Residents are not able to access the City Hall “yard” from Old Central Avenue due to construction.

I have attached the 3-week look-ahead that we received from the Contractor this week for your information.

If you have any questions, please do not hesitate to contact me at 763-784-6491.