



Memorandum

To: Mayor Nelson and Members of the City Council
Cc: Dan Buchholtz, City Administrator
From: George Linngren, Public Works Director
Date: July 31, 2025
Subject: July 2025 Public Works Report

The following is a summary of Public Works activities for the month of July:

- **Parks Maintenance:** Due to abundant rainfall and recent fertilization, the lawns have been growing quickly and look great. Terry and the parks crew have been working hard to keep up with mowing and have done an excellent job maintaining the grounds.
- **Gardening and Landscaping:** Lucy, one of our seasonal workers, has been doing outstanding work in the park gardens, including weeding and beautification efforts.
- **Stump Grinding:** We are still catching up on grinding the remaining stumps. If you are aware of any locations we may have missed, please let me know.
- **Community Engagement:** Trevor and I participated in a "Touch a Truck" event at Substance Church. We brought a dump truck and loader for about 20 enthusiastic children to explore. They had a great time, and perhaps we inspired some future public works professionals.
- **Seal Coating:** Seal coating work is scheduled to begin in the next week or so. Rock material is being delivered and staged at Terrace Park this week in preparation.
- **Mill and Overlay Project:** This project is currently underway. Concrete work is complete, milling began on Friday, and patching and paving are taking place this week.
- **Terrace Park Playground Material:** We successfully removed the old playground materials from Terrace Park. Some of the fill was reused on the west side of City Hall, and we will be seeding that area soon.
- **Storm Clean-Up:** We experienced minimal damage from the two recent storms. A few large limbs and small branches came down, but everything was cleared and chipped the same day.
- **Pothole Patching:** Now that seal coat prep is complete, we are transitioning to patching potholes around the city. Please notify us of any problem areas.
- **Storm Sewer Lining:** The contractor has completed inspection of the storm line on Theorin Terrace. The liner has been ordered and is expected to be installed in 6–8 weeks.

Meetings and Administrative Activities:

1. Attended one City Council meeting
2. Attended the monthly department head meeting

3. Participated in the SRA quarterly meeting
4. Collaborated with Dan Buchholtz on the 2026 budget
5. Met with contractors to begin exploring HVAC maintenance contracts as existing warranties near expiration

This concludes my report for the month of July. I am available to answer any questions you may have.
Thank you.