



Memorandum

To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz

From: George Linngren, Public Works Director

Date: 10/1/2025

Subject: September Public Works Report

Please find below a summary of Public Works activities for the month of September:

Conferences and Professional Development

- **AWWA Conference:** I attended the American Water Works Association Conference in Duluth again this year. This event continues to be a valuable opportunity to network with peers from other municipalities, share solutions to common challenges, and explore innovations in the field. The vendor exhibition—the largest in the state—allowed for productive discussions with current suppliers and the discovery of potential new vendors. Thank you for supporting my participation.

Operations and Maintenance

- **Seal Coating and Construction:** The contractor has completed the punch list items, including addressing previously identified issues. One of the ongoing challenges remains keeping traffic off the newly treated roads until they are properly rolled and cooled.
- **Playgrounds:** Installation is complete. We successfully relocated a few pieces of equipment from Terrace Park to Sanburnol Park and added wood fiber surfacing.
- **Street Maintenance:** Crews continue to fill potholes and patch curb lines in preparation for winter. Please notify us of any areas requiring attention.
- **Sweeping:** Street sweeping is scheduled to resume in mid-October and will continue until snowfall.
- **Storm Sewer Maintenance:** The Theorin Terrace storm line project is complete, and the intersection is now open. We will be opening quotes for the televising of all storm sewer lines on Wednesday, October 1. A few catch basins still require re-grouting, and some patching remains before winter.

- **Lakeside Park Improvements:** Over 100 feet of deteriorated sidewalk was removed due to safety concerns. Although only a few panels were immediate hazards, additional sections broke during removal until a stable base was reached. Our in-house team poured and finished the new concrete, and I commend the crew for their excellent work.
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Personnel and Scheduling

- I was able to take a week of vacation, spread over two weeks. It was a welcome break, and I appreciate the support in my absence.
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Meetings and Administrative Activities

1. Attended one City Council meeting.
 2. Participated in the monthly CCWD (County/City Water District) meeting.
 3. Attended the monthly department head meeting.
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This concludes my report for the month of September. Please feel free to reach out with any questions or if further details are needed.

Thank you