



Memorandum

To: Mayor Nelson and Members of the City Council
From: Terry Randall, Public Works Director
Date: November 29, 2023
Subject: November 2023 Public Works Report

During the month of November, the Public Works Department was busy doing the following activities:

- Pick up garbage and recycling daily.
- Installed thin ice signs at Lakeside Lions Park and Triangle Park.
- Installed new power conduits from City Hall to the dumpster enclosures for fuel tank relocation.
- Staff had Classic Construction build two new dumpster enclosures.
- Cleaning up the yard to make room for the City Hall remodeling project.
- Staff swept leaves at all the parks. Leaves were loaded into dumpsters and hauled away by Walters Recycling and Refuse.
- Staff had Mike McPhillips Company sweep streets and parking lots.
- Staff has been out patching with asphalt in area previously missed.
- Staff worked on equipment, snow removal and storing the summer equipment for the season.

Appointments:

- November 6 – Attended Rate Study Meeting
- November 7 – Attended Safety Training
- November 7 – Attended Staff Meeting
- November 20 – Attended Utility Budget Workshop
- November 20 – Attended City Hall Remodeling Project Bid Opening