



Memorandum

To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz, City Administrator

From: George Linngren, Public Works Director

Date: 3/13/2025

Subject: Approval for Purchasing new Road sweeper.

As you are aware, the City has secured grants through the Minnesota Board of Water and Soil Resources (BWSR) and the Coon Creek Watershed District (CCWD) to purchase a new street sweeper. The grant agreements with BWSR and CCWD are on the agenda for the March 17 meeting. Upon approval of the grant agreements, staff is seeking authority to proceed with the purchase of the street sweeper.

Staff requests City Council authorization to purchase a 2025 Elgin Pelican Dual Broom Mechanical Sweeper at a total cost of \$318,252.00, which includes delivery and training. The purchase price is based on the State of Minnesota Cooperative Purchasing Venture (CPV) Contract.

While there is no net cost to the City, the City will need to pay for the sweeper upfront, with grant proceeds reimbursed once the sweeper is purchased. Staff will utilize cash reserves to cover the purchase until the grant proceeds are received. We anticipate all of the grant proceeds to be received within the next 2-3 months.

Staff recommends approval of the purchase. IF you have any questions, please contact me at 763-784-6491.