



# Memorandum

---

To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz, City Administrator

From: George Linngren, Public Works Director

Date: 1/31/2024

Subject: January 2024 Public Works Report

The month of January work activities.

- We were able to start flooding rinks which would normally have kids skating on them already.
  - Took shelving from city hall and moved it to public works shop to prep for remodeling project at city hall.
  - We had 3 early morning salting events.
  - Travis ran some water lines at the shop so we will be able to wash off the trucks now when we are done plowing and salting rather than waiting for each one to get into the wash bay.
  - I cleared sidewalks on 3 occasions with the broom.
  - We had 2 watermain breaks. Both needed dewatering due to the high-water table.
  - We took delivery of the new skid steer and the new hoist for the shop.
  - We responded to one plugged sewer call and it was in the homeowner's line.
  - We closed the skating rinks down on January 23<sup>rd</sup> due to no ice.
  - We cleaned out the shop of collected items from over the years and organized.
1. I attended the quarterly rate study for the electric coop of cities for Dan.
  2. I attended a kick off meeting for our GIS program that we will be starting in the city.
  3. I attended a workshop and 2 council meetings.
  4. I met with Josh and a representative regarding a program from the state for tracking equipment and personnel.
  5. I sent in our yearly reports for the DNR, the met council MCES report and the state TEIR 2 hazmat report for chemicals at the water plants.

With this I conclude my report.

