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**To:** Mayor Nelson and Members of the City Council  
**Cc:** Daniel Buchholtz, MMC, Administrator, Clerk/Treasurer  
**From:** Haley Morrison, Accounting Clerk/Special Projects Coordinator  
**Date:** March 13, 2024  
**Subject:** Proposed Budget for 2024 Earth Day City Wide Clean Up

On March 12, 2024 I was contacted by Kay Okey, Parks and Recreation Director to discuss the availability of funding for a City-wide Earth Day clean up event that was proposed by Council.

After speaking with both Kay and City Administrator, Daniel Buchholtz, we have decided that the funding for this will come from the Recycling Fund for Community Clean Up Events. We are budgeting an approximate \$350 to obtain supplies for this event. Supplies will include Safety Vests, Grabbers, Trash Bags, and Gloves for volunteers.

We are seeking the Council's approval for this funding proposal.

Thank you.