

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the duly called work session of the Spring Lake Park City Council was held on October 7, 2024 at the Able Park Building, 8200 Able Street NE, at 5:30 PM.

### 1. CALL TO ORDER

#### MEMBERS PRESENT

Councilmember Ken Wendling  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember April Moran  
Acting Mayor Lisa Dircks

#### MEMBERS ABSENT

Mayor Robert Nelson

#### STAFF PRESENT

Attorney John Thames, Administrator Buchholtz, Parks and Recreation Director Okey

### 2. DISCUSSION ITEMS

#### A. Parliamentary Procedure Review (Buchholtz)

Administrator Buchholtz introduced the item, emphasizing the importance of maintaining decorum and efficiency in meetings. He noted that the City Code stipulates that Robert's Rules of Order, newly revised, governs meeting procedures, with a notable exception that the City Council does not require a second on motions. He reviewed the benefits of adopting formal parliamentary practices, especially during contentious meetings, and discussed mechanisms to address procedural violations and maintain order. He provided members with a "Robert's Rules of Order Cheat Sheet" to help guide members in future discussions.

#### B. Review Proposed Changes to Statement of Values (Buchholtz)

Administrator Buchholtz stated that Mayor Nelson requested this discussion was deferred to a future work session to allow his participation.

CONSENSUS of the City Council was to include the policy update in the agenda for the October 21 Council meeting and discuss the topic in the preceding work session.

#### C. No Parking Signs at Fillmore/County Road 10 Service Drive (Goodboe-Bisschoff)

Councilmember Goodboe-Bisschoff requested that no parking signs be installed near the intersection of Fillmore Avenue and County Road 10 Service Drive, citing litter being deposited from those parking on the street. Councilmember Dircks concurred with the assessment, highlighting issues with people parking in the area, littering, and leaving trash behind. Councilmember Dircks stated that she was opposed to a No Parking zone because

there was not a specific safety issue being addressed by the No Parking zone. After further discussion, the Council reached a consensus to install “No Littering” signs and potentially add a garbage receptacle in the area. Administrator Buchholtz suggested that the issue be revisited in the future to evaluate the effectiveness of these measures before considering further action, such as implementing “No Parking” signs.

No further action was taken on the request.

D. Discussion on Recreation Programming Partnership with ISD 16 (Buchholtz)

Administrator Buchholtz summarized his discussion with Spring Lake Park Schools Superintendent Jeff Ronneberg about potential recreation programming partnerships between the city and the School District. He stated that there has been a history of challenges in collaborating with the district, including issues of duplicated programming and inconsistent communication. Parks and Recreation Director Okey emphasized the importance of fostering collaboration while ensuring that any agreement is a true partnership rather than a takeover.

Councilmembers inquired about specifics of the meeting between Administrator Buchholtz and Jeff Ronneberg. CONSENSUS of the Council was to direct staff to continue conversations with the district, with a focus on drafting a memorandum of understanding to outline roles and responsibilities .

**3. REPORT**

A. City Council and Staff Reports -- No reports.

**4. ADJOURN**

The meeting was adjourned at 6:30pm.

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Lisa Dircks, Acting Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer