

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on November 4, 2024 at the Able Park Building, 8200 Able Street NE, at 7:00 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

### 2. ROLL CALL

#### MEMBERS PRESENT

Councilmember Ken Wendling  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks  
Mayor Robert Nelson

#### MEMBERS ABSENT

Councilmember April Moran

#### STAFF PRESENT

Building Official Jeff Baker, Public Works Director George Linngren, Attorney John Thames, Engineer Gravel, Administrator Daniel Buchholtz

VISITORS - None

### 3. PLEDGE OF ALLEGIANCE

### 4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that the following change be made to the agenda: 1) that item 7A be removed from the agenda.

### 5. DISCUSSION FROM THE FLOOR

### 6. CONSENT AGENDA

- A. Approval of Minutes – October 21, 2024 City Council Meeting
- B. Approval of Claims List – General Disbursement #24-17 - \$1,258,578.76
- C. ROW Application – CenterPoint Energy
- D. ROW Application – Telcom Construction for Lumen
- E. Contractor's Licenses

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 7. DEPARTMENT REPORTS

- A. Rental License Revocation for Certain Property Located at 8025 Jackson Street NE –  
Removed

## 8. DEPARTMENT REPORTS

- A. Public Works Report

Public Works Director Linngren gave an overview of the projects undertaken by the Public Works Department for the month of October. He stated that the contractor has completed the minor punch list items on the 83<sup>rd</sup> Avenue NE and Sanburnol Street Project.

Director Linngren stated that the Terrace Park playground equipment will be delayed until spring. He stated that the Fall cleanup was well attended. Director Linngren made note that the fiber installation on Hayes and Garfield had some minor road issues and the repairs are planned for the spring to ensure durability and to minimize further damage.

Director Linngren noted that staff set up the election equipment at Emmanuel Christian Center. He said that the department is addressing issues proactively while getting ready for winter and future projects.

- B. Code Enforcement Report

Building Official Baker stated that the City issued 4 Administrative Offense tickets for non-compliance. Building Official Baker stated that Inspector Morris and Permit Technician Pearson were working thoroughly to complete the rental inspections on all remaining properties. He stated that there are 27 single-family properties and 23 multi-family properties that have not completed inspections.

Building Official Baker extended his thanks to the Council for adopting the ordinance that enables the city to contract plumbing plan reviews and electrical inspections.

## 9. ORDINANCES AND/OR RESOLUTIONS

- A. Resolution 2024-60, Certifying Outstanding Costs for the Abatement of Hazardous Nuisances at 8064 Garfield St NE

Administrator Buchholtz stated that staff calculated the outstanding costs associated with the nuisance abatement at 8064 Garfield Street NE. He noted that the costs authorized by Anoka County District Court for abatement of nuisance is \$40,269.32, which \$23,392.97 was

recovered by the Court's order authorizing the sale of personal property, leaving an outstanding balance of \$16,876.35.

Councilmember Goodboe-Bisschoff inquired when the land would be sold. Administrator Buchholtz stated that the City has no control over the land. He stated that assessing the property will guarantee that the City recoups their cost when the property is sold.

Motion made by Councilmember Goodboe-Bisschoff to Approve Resolution 2024-60, Certifying Outstanding Costs for the Abatement of Hazardous Nuisances at 8064 Garfield St NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

- B. Ordinance 497, An Ordinance Granting Centerpoint Energy Resources Corp. d/b/a Centerpoint Energy Minnesota Gas ("Centerpoint Energy"), Its Successors and Assigns, A Nonexclusive Franchise to Construct, Operate, Repair and Maintain Facilities and Equipment for the Transportation, Distribution, Manufacture and Sale of Gas Energy for Public and Private Use and to Use the Public Ways and Grounds of the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, for Such Purpose; and, Prescribing Certain Terms and Conditions Thereof

Attorney Thames stated that the City Engineer, the City Administrator, and himself worked together on a draft for updating the franchise agreement with CenterPoint Energy. He said a proposal was received a few months ago with revised language, as the agreement was set to expire in September. He said after reviewing the draft, most changes were minor and acceptable, but staff chose to retain some original language from 20 years ago on specific points. Attorney Thames stated negotiations went smoothly, and terms were agreed upon quickly.

Attorney Thames noted the draft will not affect the separate franchise fee ordinance.

Attorney Thames stated he recommends approving the draft and he request authorization to make any final minor revisions if needed.

Motion made by Councilmember Wendling to approve Ordinance 497, An Ordinance Granting Centerpoint Energy Resources Corp. d/b/a Centerpoint Energy Minnesota Gas ("Centerpoint Energy"), Its Successors and Assigns, A Nonexclusive Franchise to Construct, Operate, Repair and Maintain Facilities and Equipment for the Transportation, Distribution, Manufacture and Sale of Gas Energy for Public and Private Use and to Use the Public Ways and Grounds of the City of Spring Lake Park, Anoka and Ramsey Counties, Minnesota, for Such Purpose; and, Prescribing Certain Terms and Conditions Thereof.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

C. Resolution 2024-61, Authorizing Summary Publication of Ordinance No. 497

Motion made by Councilmember Wendling to approve Resolution 2024-61, Authorizing Summary Publication of Ordinance No. 497.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

D. Resolution 2024-62, Approving a Variance from the Side Yard Setback Requirement for a Driveway Expansion at 673 81<sup>st</sup> Avenue NE

Administrator Buchholtz gave an overview of the variance request by Mr. Hany Omar. He stated the request was made for a variance allowing the applicant to widen his driveway by 5 feet, resulting in a setback of 0 feet. Administrator Buchholtz stated that the Planning Commission recommended approval of the variance based on the following conditions:

1. Driveway modifications must be constructed pursuant to the standards set forth by the City of Spring Lake Park. Applicant must secure a zoning permit from the Code Enforcement Department prior to construction of the expanded driveway.
2. Drainage must be handled in such a way not to deposit storm water or snow onto the neighboring property.

Motion made by Commissioner Wendling to Approve Resolution 2024-62, Approving a Variance from the Side Yard Setback Requirement for a Driveway Expansion at 673 81<sup>st</sup> Avenue NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

E. Resolution 2024-63, Receiving Feasibility Report and Calling Hearing on Improvement

Administrator Buchholtz stated the 2025 street project will focus on 79th Avenue, spanning from Highway 65 to Able Street. He said at the beginning, there was consideration to extend the project to Monroe Street, but further analysis showed that the portion could be deferred to a future project. He said that after evaluating additional areas, Taylor Street was identified for inclusion due to its condition.

Administrator Buchholtz said council authorized a feasibility report for Taylor Street, which extends from Osborne Road to 79th Avenue. He said the decision came after observing significant wear and cracking on the street, a condition known as "alligator cracking," indicating the pavement's deterioration.

Motion made by Councilmember Wendling to approve Resolution 2024-63, Receiving Feasibility Report and Calling Hearing on Improvement.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 10. NEW BUSINESS

### A. Phase 2 Computer Purchase

Administrator Buchholtz stated that staff is seeking approval to begin the next step of the computer refresh cycle. He noted that the last computer replacement took place in 2019. Administrator Buchholtz stated that the computers are on a 5-year cycle to maintain operational efficiency and security.

Administrator Buchholtz said that Phase 2 will replace all of the computers in the Administration and Recreation Departments. He noted that the purchase will consist of 14 laptops and docking stations and 2 desktops.

Mayor Nelson inquired about the cost and funding of the computer replacement. Administrator Buchholtz stated that the replacement cost will be \$22,354.80, and will be funded through the City Hall Renovation/Expansion project budget.

Motion made by Councilmember Wendling to approve Phase 2 Computer Purchase.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 11. REPORTS

### A. Attorney Report

None

### B. Engineer's Report

Reported accepted as presented.

### C. Administrator Report

Administrator Buchholtz gave an update on the City Hall renovation project. He stated that on November 1, 2024 from 9:30 pm to November 2, 2024 at 4:30 am, that Zayo, CIT and he were relocating the IT equipment. Administrator Buchholtz noted that the metal panels have been installed, receiving positive feedback, and the Link has generated excitement among residents visiting for absentee voting.

Administrator Buchholtz stated that the holding cell fixtures are expected by mid-December. He stated that Chief Antoine has planned to manage any delays. He said that the exterior door card access installation is slightly behind schedule but should be completed this week.

Absentee voter turnout has been high, with county-wide participation already at 30–40%. This should result in shorter lines on Election Day. Residents are encouraged to vote on Tuesday at Emmanuel Christian Center, open from 7 a.m. to 8 p.m. Best wishes were extended to all election candidates.

**12. OTHER**

A. Correspondence

None

**13. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:44 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer