



Memorandum

To: Mayor and City Council
From: Kay Okey, Parks & Recreation Director
Date: 6-27-22
Subject: **Recommend Approval of Funding for Architectural/Engineering Services for Able Park Building Reconstruction Project**

Staff recommends that the City approve an agreement with Wendell Architectural Firm in the amount of \$57, 800.00 for Architectural/Engineering Services for the Able Park Building Project.

Scope of Services:

- Work will include preparation of Schematic Design, Design Development, Construction Documents.
- Construction Documents will include drawings and project manual as required to obtain public competitive bids.
- Wendel will provide drawings and other information as needed to obtain city site and building permits.
- Wendel will issue documents for Bidding and assist the Owner in obtaining bids for the project.
- Wendel will provide standard Construction Administration services, including progress meetings, answering RFIs, issuing proposal requests and change orders as needed, making periodic site observations, reviewing contractor pay requests and making punch list and final inspections.

Background: One of the Park and Recreation Department's Strategic Initiatives was to develop a comprehensive park concept plan for the community to guide future changes and improvements. This plan preparation began in late 2020 and continued into early 2022. Through a public engagement process, which included a resident survey, individual park assessments, and public meetings, the concept plan was refined into the Park Master Plan. The Parks and Recreation Commission agreed that the top priority would be Able Park to be the first park to be considered for updates, with the building being a priority where the most activities occur.

Installation Time Frame

- Phase I September-October 2022
 - Remove recreation equipment and supplies
 - Demo the interior of the building and the cement slab of the picnic area
 - Remove existing picnic shelter
 - Concrete footings poured
- Phase II- October 2022-May 2023
 - Construction/Remodeling begins and is to be completed by June 2023.
- Phase III – Summer 2023
 - Landscaping Restoration

Financial Impact: This cost would be funded using the Parks Improvement Fund, which is not a taxpayer-funded account. The staff are researching grant options and the bids for the construction will not come out until grant opportunities are explored.

ATTACHMENTS: Quote proposals: Wendell Architectural/Engineering Services, Stantec Consulting \$70,470

Respectfully submitted,

Kay Okey
Director of Parks and Recreation