



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: April 16, 2020

Subject: 525 Osborne Road NE Purchase Agreement Amendment

Due to the escalation of the COVID-19 pandemic, there have been unintentional and unexpected delays in the process of selling the 525 Osborne Road NE property to Hampton Companies. City Attorney Thames and I met with representatives from Hampton Companies. They are excited to move forward on the proposed assisted living/memory care project. Due to instability in the capital markets and delays in putting together building and site plans for the project resulting from the COVID-19 pandemic, the application to the City has been slightly delayed. As a result, an extension of the purchase agreement is warranted.

The proposed amendment extends the due diligence period and the requirement that a development agreement be approved by 60 days. In addition the maximum timeline for closing has been increased from 6 months to 8 months. The remainder of the agreement remains in effect.

The City Attorney and I recommend approval of the amendment to the purchase agreement.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

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