

Memorandum

To: Mayor Nelson and Members of the City Council

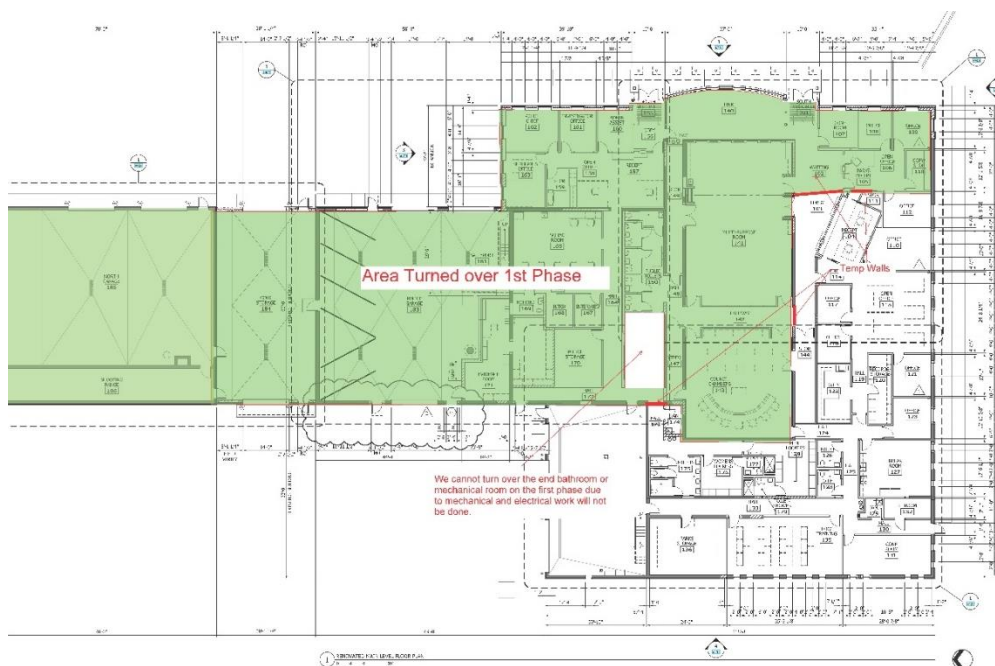
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: August 1, 2024

Subject: City Hall Renovation Update

Staff wanted to provide the City Council with a brief renovation update.

- All of the rooftop units (RTU's) are set with the exception of 1 unit, which will be installed as part of Phase 2.
- The roof, with the exception of a small portion, has been completed. That small portion, presumably where the remaining rooftop unit is to be set, will be completed in Phase 2.
- Work has begun to fully enclose the building. The windows for the Link are being installed. The entrance frames have been installed. The windows in the new addition have been installed.
- The first lift of asphalt has been laid in the front of the building. The wear course will be installed as soon as the masonry work is complete.
- The first phase turnover has been pushed back to the end of September due to a combination of factors including weather delays and supply chain issues. Phase 1 is shown in green.



- Stantec has designed the concrete pad for the new generator. The contractor will be pouring that pad in the near future. When it is poured, we will have the new generator delivered.
- We are still waiting on Xcel Energy to provide a new electrical transformer outside the building that is part of the project. Until we receive the transformer, we will not be able to operate the rooftop units.

If you have any questions, please do not hesitate to contact me at 763-784-6491.